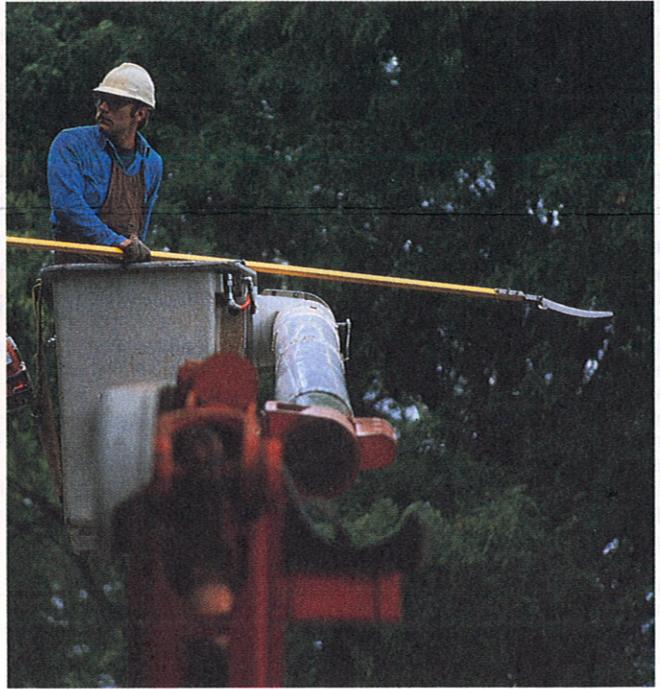
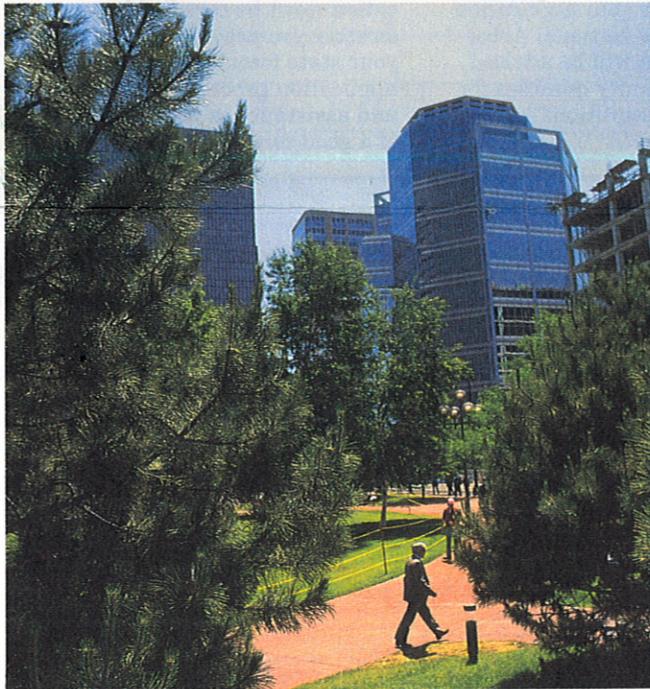
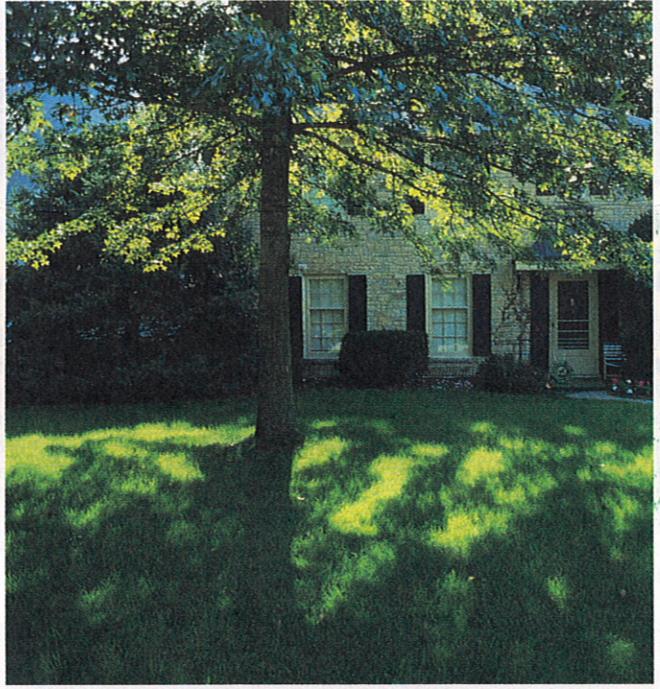


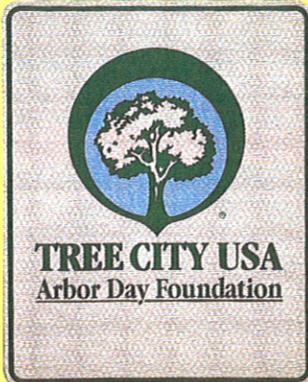


TREE CITY USA[®] Application



Tree City USA is a community improvement project sponsored by The National Arbor Day Foundation in cooperation with the National Association of State Foresters, USDA Forest Service, U.S. Conference of Mayors and National League of Cities.

As a TREE CITY USA, your community will receive...

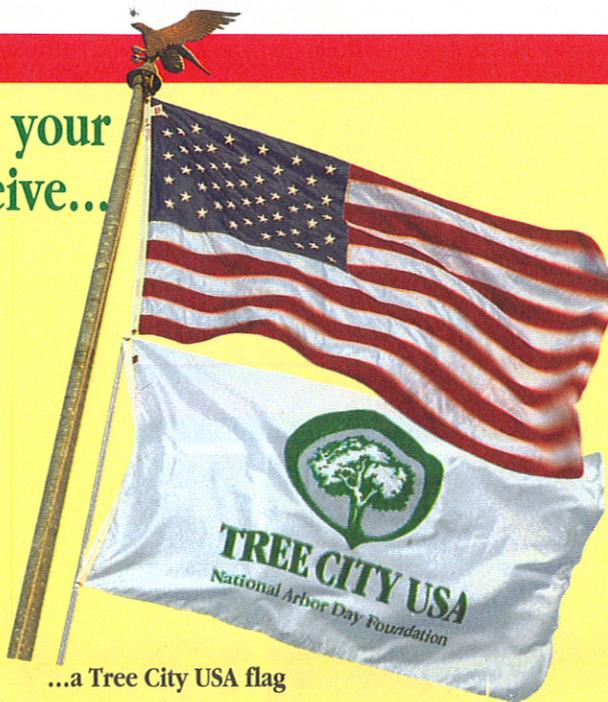


...highway signs for community entrances

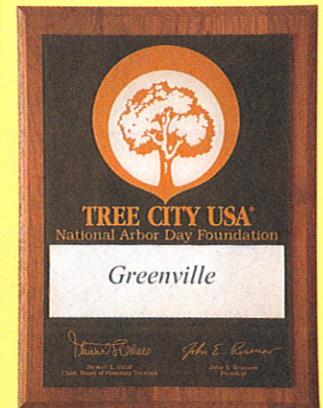
...along with the joy of stewardship and the gratitude of future generations

The National Arbor Day Foundation, in cooperation with the U.S. Forest Service and the National Association of State Foresters, recognizes towns and cities across America that meet the standards of the TREE CITY USA program.

At least half of the trees in a typical city are on public property...along streets, in parks, and around public



...a Tree City USA flag



...a walnut-mounted plaque

buildings. The TREE CITY USA program is designed to recognize those communities that effectively manage their public tree resources, and to encourage the implementation of community tree management based on four TREE CITY USA standards.

These four standards provide structure for a community forestry program, require that program to demonstrate

success based on the judgement of the state forester's office, and provide for an awareness and appreciation of trees among the residents of the community.

TREE CITY USA recognition can make a strong contribution to your community's pride, and it will put you in touch with other communities and resources which can help you improve your program.

Application Procedures

The TREE CITY USA application must be completed by an appropriate city official (mayor, city forester, chairman of the tree board, etc.).

Mail the completed application to your state forester along with all requested supporting material no

later than December 31. Your state forester will evaluate your application and forward it to The National Arbor Day Foundation. You will be advised whether your community qualifies for TREE CITY USA recognition.

Because your TREE CITY USA application must be certified by your state forester you are encouraged to contact your state forester's office early in the application process for technical advice and assistance in meeting the standards of a good community forestry program.

TREE CITY USA Standards

STANDARD 1: A Tree Board or Department

A tree board is a group of concerned citizens, usually volunteer, charged by ordinance to develop and administer a comprehensive community tree management program for the care of trees on public property. Tree boards usually function with the aid of professional foresters. In communities with a population of more than 10,000, city forestry departments with salaried employees are often feasible. These departments may or may not be supported by advisory boards or administrative commissions.

STANDARD 2: A Community Tree Ordinance

The community tree ordinance needs to designate the tree board or department and give them the responsibility for writing and implementing the annual community forestry work plan. The ordinance should determine public tree care policies for planting, maintenance, and removals. Ideally, the city tree ordinance will make provisions for establishing and updating a list of recommended street tree species to be planted with spacing and location requirements. A sample tree ordinance may be obtained by writing The National Arbor Day Foundation.

STANDARD 3: A Community Forestry Program with an Annual Budget of at least \$2 per capita

Many communities begin their program by taking an inventory of the trees growing on public property. The species, location, and

condition of each tree are noted (i.e. healthy, needs pruning, should be removed, etc.) and the inventory data is summarized in a written report for presentation and approval by the city council. The report should be an objective analysis of the present state of the urban forest with recommendations for future management. The essential, ongoing activity for the care of trees along streets, in parks, and in other public places is the community forestry program. The annual work plan should address planting, watering and fertilizing, dead and hazardous tree removal, safety and fine pruning, and insect and disease control. To be named as a TREE CITY USA, a town or city must annually spend at least \$2 per capita for its annual community forestry program. Consider all funds spent for tree care — budget for street tree department or board, park department's tree expenditures, dead tree removal, etc.

STANDARD 4: An Arbor Day Observance and Proclamation

An Arbor Day observance can be simple and brief or an all-day or all-week observance. A proclamation issued by the mayor must accompany the observance and declare the observance of Arbor Day in your community. You can obtain a free "Celebrate Arbor Day!" packet by writing The National Arbor Day Foundation. Along with ideas for celebrating the holiday, the packet contains a sample proclamation.

TREE CITY USA Application

Mail completed application with requested attachments to your state forester no later than December 31.
The TREE CITY USA award is made in recognition of work completed by the city during the calendar year.
Please provide information for the year ending.

(Some states require information in addition to that requested on this application. Check with your state forester.)

As _____ of the city of _____,
(Title — Mayor or other city official)

I herewith make application for this community to be officially recognized and designated as a Tree City USA for _____, having
achieved the standards set forth by The National Arbor Day Foundation as noted below. (year)

Standard 1: A Tree Board or Department

List date of establishment of board, board members, and meeting dates for the past year; or name of city department and manager.

Standard 2: A Community Tree Ordinance

Date ordinance established _____
Attach ordinance.

Standard 3: A Community Forestry Program with an Annual Budget of at Least \$2 Per Capita

Total community forestry expenditures \$ _____
Community population _____
Attach annual work plan outlining the work carried out during the past year. Attach breakdown of community forestry expenditures.

Standard 4: An Arbor Day Observance and Proclamation

Date observance was held _____
Attach program of activities and/or news coverage. Attach Arbor Day proclamation.

Signature Title Date

Please type or print the following:

Mayor or equivalent

Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone #: _____

City Forestry Contact

Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone #: _____

NOTE: Application will not be processed without Attachments.

Certification

(To Be Completed By The State Forester)

(Community)

The above named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be recognized and designated as a Tree City USA, for the _____ calendar year, having in my opinion met the four standards of achievement in urban forestry.

Signed _____
State Forester Date

Person in State Forester's Office who should receive recognition material:

Name: _____ Address: _____
Title: _____ City, State, Zip: _____
Agency: _____ Phone #: _____

Your completed Application must contain:

- Completed application form
- Copy of Ordinance
- Standard 3 work plan
- Standard 3 expenditure breakdown
- Standard 4 Arbor Day observance information
- Standard 4 Arbor Day proclamation

Optional:

- Photos for possible inclusion in National Arbor Day Foundation publications

Please send your completed application to your state forester's office for certification. If you do not have the state forester's address contact Program Services, The National Arbor Day Foundation, 402/474-5655.



100 Arbor Avenue • Nebraska City, NE 68410

