

FOR OFFICIAL USE ONLY	
Project Application ID:	2016-000
Funding Request:	\$0.00

NATIONAL FIRE PLAN WILDLAND-URBAN INTERFACE COMMUNITY ASSISTANCE GRANT PROPOSAL

1	Applicant Information
Applicant/Organization:	
Type of Applicant:	
Contact Person:	
Address:	
City:	State: Zip:
Phone: Ext:	
Cell:	
FAX: <input type="checkbox"/> Call Ahead for FAX:	
Email:	

2	Project Information						
Name of Project:							
Proposed Start Date: Proposed End Date:							
City: State:							
County: Congressional District:							
Latitude (decimal degrees): 00.000000 Longitude (decimal degrees): -000.000000							
Treatment Types and Acres							
Treatment (1) None	Acres 0	Treatment (2) None	Acres 0	Treatment (3) None	Acres 0	Treatment (4) None	Acres 0
Treatment (5) None	Acres 0	Treatment (6) None	Acres 0	Treatment (other)	Acres 0	Treatment (other)	Acres 0
Total Treatment Acres: 0		Cost/Treatment Acre (based on federal \$ requested): \$ 0.00					
Total Footprint Acres: 0		Cost/Footprint Acre (based on federal \$ requested): \$ 0.00					
Planning – CWPP, Communities at Risk							
<ul style="list-style-type: none"> • Is the project identified within a completed CWPP? <input type="checkbox"/> Yes <input type="checkbox"/> No • Name of CWPP: _____ • Communities at Risk: _____ • Is project in a high priority landscape area identified in the Forest Action Plan? <input type="checkbox"/> Yes <input type="checkbox"/> No • Is project adjacent to Forest Service fuels reduction projects completed within the last three years or planned with the next three years? <input type="checkbox"/> Yes <input type="checkbox"/> No • Contact information for key Forest Service staff either assisting with or knowledgeable of this project and the adjacent USFS projects: 							

3

Project Area Description

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

Provide a brief overview of the project and the project area. *[characters typed beyond bottom of box will not show or print]*

4

Project Timeline

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

Provide a timeline for the project. *[characters typed beyond bottom of box will not show or print]*

5

Scope of Work

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

Provide a brief scope of work which clearly describes how grant funds will be spent. This should be more specific than the project description. *[characters typed beyond bottom of box will not show or print]*

6	<p style="text-align: center;">Interagency Collaboration</p> <p style="text-align: center;">All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.</p> <p>Specify the private, local, tribal, county, state, federal and/or non-governmental [501(c)(3)] organizations that will contribute to or participate in the completion of this project. Describe briefly the contributions each partner will make (i.e. – donating time/equipment, funding, etc.) <i>[characters typed beyond bottom of box will not show or print]</i></p> <hr/>
7	<p style="text-align: center;">Project Longevity / Maintenance</p> <p style="text-align: center;">All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.</p> <p>Clearly describe how the proposed treatments will be maintained over time. <i>[characters typed beyond bottom of box will not show or print]</i></p> <hr/>

8

Relation to CWPP

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

Describe how the project meets the goals and objectives of the CWPP *[characters typed beyond bottom of box will not show or print]*

9

Budget Narrative

All information for the project must fit into the space provided below. Attachments will not be considered by the review committee.

Provide specific details of each of the cost categories listed on page 6 in Project Budget *[characters typed beyond bottom of box will not show or print]*

Project Budget

Cost Category Description	Federal Grant Dollars	Matching Share			Total
		Applicant	Partner 1	Partner 2	
<u>Personnel</u>					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Fringe Benefits</u>					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Travel</u>					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Equipment</u>					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Supplies</u>					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Contractual</u>					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Other</u>					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Project (Program) Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Program income is the gross revenue generated by a grant or cooperative agreement supported activity during the life of the grant. Program income can be made by recipients from fees charged for conference or workshop attendance, from rental fees earned from renting out real property or equipment acquired with grant or cooperative agreement funds, or from the sale of commodities or items developed under the grant or cooperative agreement. The use of Program Income during the project period will require prior approval by the granting agency.

Application Instructions:

Applicants must fit all information into the allotted space. The application can be no longer than 7 pages (including instructions). Applications that have been modified to go beyond 7 pages and any attachments (except the required map) will not be considered by the review committee. **Application guidelines by box number:**

Box 1 Basic applicant information.

Box 2 Project information includes basic information about location, planned treatments, CWPP, etc.

- Enter latitude and longitude as decimal degrees (i.e. 45.567453, -121.678590)
- **Footprint Acres** are the number of acres that receive one or more treatments. Example: A 10-acre parcel has 7 acres both thinned and chipped; 2 acres both thinned and masticated; and 1 acre only thinned. The total footprint acreage is 10. The total **Treatment Acres** are 19 (10 thinned, 7 chipped, 2 masticated).
- Footprint and Treatment Cost Per Acre represent the project cost per acre based on the total federal grant dollars requested in the project budget (does not include match) divided by the number of acres; **Note: Both “Cost Per Acre” fields and the “Total Treatment Acres” field are automatically calculated. Applicant must enter the “Total Footprint Acres”, “Treatment” and treatment “Acres”.**

Box 3 The project area description must give an overview of the project to point out the hazards and clearly show the need for work in the project area. It should include these **key points:** type of project, project location, connection to adjacent FS projects(s), fire history, fuel type, vegetation description, description of current condition and community description, size, population, number of structures/residents.

Box 4 The project timeline should include these **key points:** time line defined and complete through completion of project, begin/end dates, significant accomplishments or milestones identified.

Box 5 Clearly show collaborative elements and partners associated with the project. Describe the contributions each partner will make to the project by stating the collaborating partners name and what they will contribute (i.e. manpower, equipment, matching funds, etc.). Identify if contribution is included as match in Project Budget.

Box 6 The scope of work must explain these **key points:** description of what will be done, how it will be accomplished and quantified acres treated, residents contacted, meetings held, educational material distributed, and exactly how the grant dollars will be spent on this project. Unlike the overview, this will provide the specific details of the project using measurable units where applicable.

Box 7 Identify change of fuels condition and length of time treatment will be effective. Also, describe who will be responsible for monitoring the project, what qualifications they have if they are not obvious (i.e. State Forestry personnel, Fire Safe Council member, Fire Department personnel, etc.), and at what intervals they will be checking (i.e. yearly, quarterly, etc); clearly describe timelines and milestones. Include any maintenance requirements that demonstrate commitment (i.e. agreements, CCRs, ordinances, etc.).

Box 8 Clearly describe how the project meets the goals and objectives of the CWPP.

Box 9 The budget narrative must give specific details for each line item in the project budget box on page 9 (i.e. personnel/labor, fringe benefits, travel, equipment, supplies, contractual, other, and indirect costs). Explain exactly how federal grant dollars will be spent and how these expenditures tie directly to the project goals and objectives.

Project Budget Please fill in Project Budget with grant request figures. Figures do not automatically add.

Budget

Grant Criteria for Scoring Eligibility Considerations		
<ul style="list-style-type: none"> ➤ Project is identified in a CWPP current as of March 11, 2016. ➤ Adjacent to Forest Service fuels reduction project completed within the last three years or planned within the next three years. ➤ In a high priority landscape area as identified in the 2010 Washington State-wide Forest Resource Assessment and Strategy. ➤ Include a map clearly identifying the project area on non-federal ground and the adjacent Forest Service project(s) (must be smaller than 5 Mb). 	Yes = Eligible	No = Ineligible