



## INVITATION FOR BID (IFB) #3193

### Ground Herbicide Contract

(Bigleaf Maple Thinline Stump Application)

### Northwest Region

#### TREATMENT ACRES: 775

Refer to the Maps and Unit Information section (Section II) in the included Draft Contract (Exhibit 1) for detail on units needing treatment.

#### BID DELIVERY:

The Bidder shall prepare one complete bid packet for submission according to the Contents and Submittal Instructions (Section 3 of this IFB). In short, a complete packet includes fully filled out forms available in Exhibit A and photocopies of state/federal Farm Labor Contractors licenses. Section 3.2 provides a checklist describing the parts needed for a complete bid.

The completed bid packet may be delivered using the following methods:

- Via an attachment to an email to the Bid Coordinator in the form of a scanned copy of original documentation submitted as a PDF or similar electronic document consistent with Section 3.1.
- Via mail to the address listed in Section 3.1 in its own envelope addressed to Bid Coordinator.

Confirmation of receipt of bid packets for both delivery methods is the responsibility of the Bidder.

**BID DUE DATE:** Bids will be accepted until **1:00 PM, (PST), on Monday, April 8, 2024**

#### BID COORDINATOR:

**Peter Hurd**, Northwest Region Silviculturist  
(360) 333-0022  
peter.hurd@dnr.wa.gov

Questions pertaining to this Invitation to Bid can be answered by contacting the Bid Coordinator.

Individuals who wish to request special accommodations for the bid submission process or bid opening (e.g., sign language, interpreters, Braille, etc.) should contact the Bid Coordinator.

### Special Remarks

- **The term of this contract is from 4/22/2024 – 5/24/2024.**
- **Please note long walk-ins and closed/abandoned roads as identified on Unit Maps. Closed roads are based on the best available information, but potential contractors should verify access before bidding.**
- **Work shall begin on the start date identified above unless an alternate plan is approved by the compliance Forester. Work shall continue uninterrupted until contract completion.**
- **Gate Access: All gates associated with this contract will use locks that require a F1-3 key. This key is available from the Northwest Region main office in Sedro Woolley.**

Hospitals: It is the contractor's responsibility to identify appropriate hospitals for any emergency care required. The following is a courtesy list and should be verified by any potential contractor.

| <b>HOSPITAL NAME</b>         | <b>ADDRESS</b>           | <b>CITY</b>   | <b>ZIP</b> | <b>PHONE</b> |
|------------------------------|--------------------------|---------------|------------|--------------|
| St. Joseph Hospital          | 2901 Squalicum Parkway   | Bellingham    | 98225      | 360-734-5400 |
| United General Hospital      | 1971 Highway 20          | Sedro Woolley | 98284      | 360-856-6021 |
| Skagit Valley Medical Center | 1415 E Kincaid St.       | Mt. Vernon    | 98273      | 360-424-4111 |
| Cascade Valley Hospital      | 330 S Stillaguamish Ave. | Arlington     | 98223      | 360-435-2133 |
| Valley General Hospital      | 14701 179th St. SE       | Monroe        | 98272      | 360-794-7497 |
| Providence General Hospital  | 14th and Colby Ave.      | Everett       | 98201      | 425-261-2000 |

**TABLE OF CONTENTS**

**1. INTRODUCTION AND SCHEDULE OF ACTIVITIES.....4**

**1.1 PURPOSE.....4**

**1.2 SCOPE.....4**

**1.3 MINIMUM QUALIFICATIONS.....4**

**1.4 PERIOD OF PERFORMANCE.....5**

**1.5 ADDITIONAL SERVICES.....5**

**1.6 BID COORDINATOR.....5**

**1.7 SCHEDULE OF PROCUREMENT ACTIVITIES.....6**

**2. GENERAL INFORMATION.....7**

**2.1 DEFINITIONS.....7**

**2.2 CONTRACTING RESTRICTIONS.....9**

**2.3 PRE-PROPOSAL CONFERENCE.....9**

**2.4 NOTIFICATION TO BIDDERS.....9**

**2.5 COMPLAINT, DEBRIEF AND PROTEST PROCEDURES.....9**

**2.6 PROPRIETARY INFORMATION/PUBLIC DISCLOSURE.....12**

**2.7 REVISIONS TO THE SOLICITATION.....13**

**2.8 SMALL AND DIVERSE BUSINESS PARTICIPATION.....13**

**2.9 AMERICANS WITH DISABILITIES ACT (ADA).....13**

**2.10 ACCEPTANCE PERIOD.....13**

**2.11 MOST FAVORABLE TERMS.....14**

**2.12 CONTRACT AND GENERAL TERMS & CONDITIONS.....14**

**2.13 COST TO PROPOSE.....14**

**2.14 NO OBLIGATION TO CONTRACT.....14**

**2.15 REJECTION OF BIDS.....15**

**2.16 COMMITMENT OF FUNDS.....15**

**2.17 DOING BUSINESS WITH THE STATE.....15**

**2.18 REGISTRATION WITH THE ‘WEBS’ SYSTEM.....15**

**2.19 INSURANCE COVERAGE.....15**

**3. CONTENTS AND SUBMITTAL INSTRUCTIONS.....17**

**3.1 SUBMISSION OF BIDS.....17**

**3.2 BIDDER CHECKLIST.....18**

**3.3 SPECIFICATIONS.....19**

**3.4 QUALIFICATIONS.....19**

**3.5 FUNDING.....19**

**3.6 COST PROPOSAL.....19**

**4. EVALUATION AND AWARD.....20**

**4.1 RESPONSIVENESS (PASS / FAIL).....20**

**4.2 RESPONSIBLE BIDDER CRITERIA.....21**

**4.3 BIDDER’S CERTIFICATION FORM (PASS/FAIL).....22**

**4.4 WAGE LAW COMPLIANCE (PASS/FAIL).....22**

**4.5 PREFERENCE – EXECUTIVE ORDER 18-03 WORKER’S RIGHTS (SCORED).....22**

**4.6 PREFERENCE – SMALL & VETERAN BUSINESSES (SCORED).....22**

**4.7 EVALUATION WEIGHTING AND SCORING.....23**

**5. SOLICITATION EXHIBITS.....24**

**EXHIBIT A.1 – BIDDER’S CERTIFICATION AND ASSURANCES FORM.....25**

**EXHIBIT A.2 – BID SPECIFICATION FORM.....34**

**EXHIBIT A.3 – COST PROPOSAL.....38**

**EXHIBIT B – DRAFT CONTRACT.....39S**

## 1. INTRODUCTION AND SCHEDULE OF ACTIVITIES

### 1.1 PURPOSE

The Washington State Department of Natural Resources, hereafter called “Agency/DNR”, is initiating this Solicitation for silvicultural land management services on state managed forestlands. Specific information on work requirements and locations can be found in the included Draft Contract (Exhibit B). Bidders are advised to examine the treatment units prior to submitting a bid.

Work to be performed and/or services delivered in the counties of: Skagit, Snohomish and Whatcom counties.

### 1.2 SCOPE

The scope of this project includes ground herbicide applications in DNR’s Northwest Region.

### 1.3 MINIMUM QUALIFICATIONS

- A. Bidders must be licensed to do business in the State of Washington, or provide a commitment that it will become licensed to do business in Washington State prior to services rendered (if applicable):
- All in-state vendors must be licensed in Washington State; for more information contact Washington [Department of Licensing](#).
  - Out-of-state vendors should seek guidance from the Washington [Department of Licensing](#) for specific requirements.
- B. Bidders must meet the required specifications as outlined in Exhibit B – Solicitation Specifications Form.
- Bidder’s firm possesses a current year Washington State Farm Labor Contractors License and/or proof of application for license renewal for the subsequent year.
  - Bidder’s firm possesses a current United States Department of Labor Farm Labor Contractors License and/or proof of application for license renewal for the subsequent licensing period.

Bidders who do not meet the minimum qualifications and/or the required specifications and qualifications as outlined in Exhibit B – Solicitation Specifications Form, will be rejected as non-responsive and will not receive further consideration. Any bid rejected as non-responsive will not be evaluated or scored.

#### 1.4 PERIOD OF PERFORMANCE

The term of the contract resulting from this solicitation shall be from the contract execution date through the end of the “Term of Contract”, as defined in Section 1A of Exhibit B (Draft Contract). The Agency requires completion of all work prior to the termination of the period of performance.

#### 1.5 ADDITIONAL SERVICES

DNR reserves the right to add additional services within the scope of this solicitation, and within twenty-four (24) months of the original product order date. If additional services are required, they shall be documented in amendments to the applicable contract document(s). There is no guarantee to the Contractor additional services will be ordered.

#### 1.6 BID COORDINATOR

The Bid Coordinator is the sole point of contact in the Agency for this procurement. All communication with the Agency regarding this solicitation shall be with the Bid Coordinator, as follows:

| <b>BID COORDINATOR</b> |                       |
|------------------------|-----------------------|
| NAME:                  | Peter Hurd            |
| E-MAIL ADDRESS:        | peter.hurd@dnr.wa.gov |
| PHONE NUMBER:          | (360) 333-0022        |

Any other communication will be considered unofficial and non-binding on the DNR. Vendors are to rely on written statements issued by the Bid Coordinator. Communication directed to parties other than the Bid Coordinator may result in disqualification of the Vendor.

All oral and written communications will be considered unofficial and non-binding on DNR. Vendors should rely only on written amendments issued by the Bid Coordinator. Vendors are encouraged to make any inquiry as early in the process as possible to allow DNR to consider and respond; however, no response is required from the Bid Coordinator. If a Vendor does not notify DNR of an issue, exception, addition, or omission, DNR may consider the matter waived by the Vendor for protest purposes. If Vendor inquiries result in changes to the solicitation, written amendments will be issued and posted on WEBS.

## 1.7 SCHEDULE OF PROCUREMENT ACTIVITIES

| <b>SCHEDULE OF PROCUREMENT ACTIVITIES</b>   |                       |
|---|-----------------------|
| ISSUE SOLICITATION<br>DATE SOLICITATION IS POSTED IN WEBS   | <b>March 18, 2024</b> |
| PRE-PROPOSAL CONFERENCE<br>DATE SCHEDULED FOR PRE-PROPOSAL CONFERENCE IF APPLICABLE   | <b>Not Required</b>   |
| COMPLAINTS DUE<br>DEADLINE FOR SUBMITTING UNRESOLVED ISSUES ABOUT THE PROCESS   | <b>April 1, 2024</b>  |
| BIDS DUE AND EVALUATED<br>BIDS ARE GENERALLY EVALUATED IMMEDIATELY FOLLOWING THE<br>CONCLUSION OF THE BID ACCEPTANCE PERIOD | <b>April 8, 2024</b>  |
| ANNOUNCE APPARENT SUCCESSFUL BIDDER<br>AWARD DATE   | <b>April 9, 2024</b>  |
| HOLD DEBRIEFINGS<br>DATE DEBRIEFING CONFERENCES TO BE HELD – IF REQUESTED   | <b>April 15, 2024</b> |
| BEGIN CONTRACT WORK<br>DATE DNR EXPECTS THE WORK TO BEGIN   | <b>April 22, 2024</b> |
| <b>THE AGENCY RESERVES THE RIGHT TO REVISE THE ABOVE SCHEDULE.</b>  |                       |

If the Solicitation results in only one (1) Bidder and that Bidder is found responsive and responsible, the Agency reserves the right to accelerate the procurement schedule above.

## 2. GENERAL INFORMATION

### 2.1 DEFINITIONS

Definitions for the purposes of this solicitation include:

**AGENCY** – Any state office or activity of the executive and judicial branches of state government, including state agencies, departments, offices, divisions, boards, commissions, institutions of higher education as defined in RCW 28B.10.016, and correctional and other types of institutions.

**AGENT** – Personnel authorized to act on behalf of the Agency for matters contained within.

**APPARENT SUCCESSFUL BIDDER** – Bidder whose bid provides the best value in meeting Agency needs and is selected to contract with DNR for the proposed solution, subject to completion of contract negotiations and execution of contract.

**AWARD DATE** – The announcement date of the Apparent Successful Bidder.

**BID, QUOTATION and/or PROPOSAL** – A formal offer, submitted by an individual or entity, in response to a solicitation issued for goods and/or services by the Agency.

**BIDDER** – An individual or entity who submits a bid in response to a solicitation issued for goods and/or services by the Agency.

**BUSINESS DAYS** – Monday through Friday, 8AM to 5PM, Pacific Standard Time, or, Pacific Daylight Time, Olympia, Washington, USA.

**CALENDAR DAY** – Midnight to midnight, any day of the week.

**CONTRACT** – An agreement between DNR and Contractor that includes terms and conditions, the solicitation, the bid, all appendices, and exhibits, associated Statements of Work (e.g. Services Contract or Purchase Order), and all amendments awarded pursuant to this solicitation.

**CONTRACTOR** – An individual or entity whose bid has been accepted and is awarded a contract with the Agency, and who is solely responsible to provide a good or perform a service.

**DNR** – Washington State Department of Natural Resources, an Agency of the State of Washington, and any division, section, office, unit or other entity of, or any of the officers or other officials lawfully representing the department.

**GOODS** – Products, materials, supplies, or equipment provided by a Contractor.

**MINORITY-OWNED BUSINESS** – limited to firms certified by the Washington State Office of Minority and Women’s Business Enterprises (OMWBE) as a minority-owned business (MBE). See, RCW 39.19.120 and WAC 326-20.

**PURCHASE** – The acquisition of goods or services, including the leasing or renting of goods.

**SERVICES** – Labor, work, analysis, or similar activities provided by a Contractor to accomplish a specific scope of work.

**SOLICITATION** – A documented formal process providing an equal and open opportunity to Bidders and culminating in a selection based on predetermined criteria.

**VENDOR** – Individual, firm, organization, company or other entity offering products and/or services.

**VETERAN-OWNED BUSINESS** – Limited to firms certified by the Washington State Department of Veterans Affairs (WDVA) as a Certified Veteran-Owned Business. See, [RCW 43.60A.010\(7\)](#) & [RCW 43.60A.190](#)

**WASHINGTON SMALL BUSINESS** – An in-state business, including a sole proprietorship, corporation, partnership, or other legal entity, that certify location, size and WEBS certification. See [RCW 39.26.010](#)

**WEBS** – Washington’s Electronic Business Solution System.

**WOMAN-OWNED BUSINESS** – Limited to firms certified by the Washington State Office of Minority and Women’s Business Enterprises (OMWBE) as a woman-owned business (WBE). See, RCW 39.19.120 and WAC 326-20

**WORKING DAYS** – Midnight to midnight, Monday through Friday, excluding Saturday, Sunday and state legal holidays.



## 2.2 CONTRACTING RESTRICTIONS

Specific restrictions apply to contracting with current or former state employees pursuant to Chapter 42.52 of the Revised Code of Washington. Bidders should familiarize themselves with the requirements prior to submitting a bid that includes current or former state employees.

## 2.3 PRE-PROPOSAL CONFERENCE

A Pre-Proposal Conference is NOT required under this solicitation.

OR

A virtual pre-proposal conference is scheduled to be held on Enter date at Enter time a.m./p.m., Pacific Standard Time or Pacific Daylight Time. The link to the pre-proposal conference room is Enter address. All prospective Bidders should attend; however, attendance is not mandatory. Bidders should verify they are able to enter the virtual meeting room prior to the designated meeting time.

Agency will be bound only to Agency's written answers to questions. Questions arising at the pre-proposal conference or in subsequent communication with the Bid Coordinator will be documented and answered in written form. A copy of the questions and answers will be provided to all Vendors via posting to WEBS on the date indicated in Section 1.7 Schedule of Procurement Activities.

## 2.4 NOTIFICATION TO BIDDERS

The Agency will notify the Apparent Successful Bidder of their selection in writing upon completion of the evaluation process. Individuals or firms whose bids were not selected for further negotiation or award will be notified separately with WEBS. To complete the process, the Apparent Successful Bidder will be identified in WEBS.

## 2.5 COMPLAINT, DEBRIEF AND PROTEST PROCEDURES

### COMPLAINT PROCESS – PRIOR TO BID DUE DATE:

The purpose of a complaint process is to settle unresolved issues or concerns that either were not or could not be resolved during the question and answer period.

Any Bidder may submit a complaint regarding this solicitation based upon the following:

- The solicitation unnecessarily restricts competition;
- The evaluation/scoring process is unfair or flawed; or

- The requirements are inadequate or insufficient so that a response/bid is difficult to prepare.

Complaints not based on procedural matters will not be considered. Complaints will be rejected as without merit if they address issues such as: 1) an evaluator's professional judgment on the quality of a proposal, or 2) Agency's assessment of its own and/or other agencies needs or requirements.

If no complaint is filed, a Bidder cannot later file a protest based on one of the above complaint criteria.

Any complaint to the solicitation must be in writing and submitted to the Bid Coordinator no less than five (5) business days prior to the date when the bid is due, and shall clearly articulate the basis for the complaint and include a proposed remedy.

Responses to complaints will be articulated in writing, including any resulting changes to the solicitation, and will be posted on WEBS, and the Agency head will be notified.

The Agency's decision is final; no further administrative appeal is available.

#### DEBRIEFING OF UNSUCCESSFUL BIDDERS:

Any Bidder who has submitted a bid and been notified that they were not selected for contract award may request a debriefing. The request for a debriefing conference must be received by the Bid Coordinator within three (3) business days after the Unsuccessful Bidder notification is e-mailed to the Bidder. The debriefing must be held within three (3) business days of the request.

Discussion at the debriefing conference will be limited to the following:

- Evaluation and scoring of the Bidder's bid;
- Critique of the bid based on the evaluation; and
- Review of Bidder's final score in comparison with other final scores without identifying the other firms.

Comparisons between bids or evaluations of the other bids will not be allowed. Debriefing conferences may be conducted in person or on the telephone and will be scheduled for a maximum of one hour.

#### PROTEST PROCEDURE:

This procedure is available to Bidders who submitted a response to this solicitation and who have participated in a debriefing conference. Upon completing the debriefing conference, the Bidder is

allowed five (5) business days to file a protest of the acquisition with the Bid Coordinator. Protests must be submitted in writing via e-mail and signed by the protesting party or an authorized Agent.

The protest must state the grounds for the protest with specific and complete statements of the action(s) being protested. A description of the relief or corrective action being requested should also be included.

Bidders protesting this procurement shall follow the procedures described below. Protests that do not follow these procedures shall not be considered. This protest procedure constitutes the sole administrative remedy available to Bidders under this procurement.

Only protests stipulating an issue of fact concerning the following subjects shall be considered:

- A matter of bias, discrimination or conflict of interest on the part of the evaluator;
- Errors in computing the score;
- Non-compliance with procedures described in the solicitation document, or applicable state or federal laws or regulations.

Upon receipt of a protest, a protest review will be held by the Agency. All available facts will be considered and a decision will be issued by the Commissioner of Public Lands or his/her delegate within five (5) business days of receipt of the protest. If additional time is required, the protesting party will be notified of the delay.

In the event a protest may affect the interest of another Bidder who submitted a bid, such Bidder will be given an opportunity to submit its views and any relevant information on the protest to the Bid Coordinator.

The final determination of the protest shall:

- Find the protest lacking in merit and uphold the Agency's action; or
- Find only technical or harmless errors in the Agency's acquisition process conduct and determine the Agency to be in substantial compliance and reject the protest; or
- Find merit in the protest and provide the Agency options which may include:
  - Correct the errors and re-evaluate all bids, quotations and/or proposals; and/or
  - Reissue the solicitation document; and/or
  - Make other findings and determine other courses of action as appropriate.

If the Agency determines that the protest is without merit, the Agency will enter into a contract with the Apparent Successful Bidder.

The Agency protest decision is final and no appeal process will be required. If a protesting Bidder does not accept the Agency protest response, the Bidder may try to seek relief from Thurston County Superior Court.

## **2.6 PROPRIETARY INFORMATION/PUBLIC DISCLOSURE**

Bids submitted in response to this solicitation shall become the property of the Agency and shall be deemed public records as defined in Chapter 42.56 (Public Records Act) of the Revised Code of Washington (RCW).

Per Chapter 39.26 (Procurement of Goods and Services), Section 030 (State procurement records – Disclosure.) of the Revised Code of Washington (RCW), bid submissions and bid evaluations are exempt from disclosure until the agency announces the apparent successful bidder. The Apparent Successful Bidder is the Bidder whose bid provides the best value in meeting Agency needs and is selected to contract with DNR for the proposed solution, subject to completion of contract negotiations and execution of contract.)

Any information in the bid that the Bidder desires to claim as proprietary and exempt from disclosure under the provisions of Chapter 42.56 RCW, or other state or federal law that provides for the nondisclosure of your document, must be clearly designated. The information must be clearly identified and the particular exemption from disclosure upon which the Bidder is making the claim must be cited. Each page containing the information claimed to be exempt from disclosure must be clearly identified by the words “Proprietary Information” printed on the lower right-hand corner of the page. Marking the entire bid exempt from disclosure or as Proprietary Information will not be honored.

If a public records request is made for the information that the Bidder has marked as "Proprietary Information," the Agency will notify the Bidder of the request and of the date that the records will be released to the requester unless the Bidder obtains a court order enjoining that disclosure. If the Bidder fails to obtain the court order enjoining disclosure, the Agency will release the requested information on the date specified. If a Bidder obtains a court order from a court of competent jurisdiction enjoining disclosure pursuant to Chapter 42.56 RCW, or other state or federal law that provides for nondisclosure, the Agency shall maintain the confidentiality of the Bidder information per the court order.

Pursuant to RCW 42.56.120, DNR uses the default fee schedule. However, records may be viewed in person for no fee. All requests for copies of identifiable records should be directed to the public disclosure office: [publicdisclosure@dnr.wa.gov](mailto:publicdisclosure@dnr.wa.gov) and the Solicitation Coordinator listed in the solicitation, posted in [WEBS \(wa.gov\)](https://www.wa.gov).

## **2.7 REVISIONS TO THE SOLICITATION**

The Agency reserves the right to cancel or reissue all or part of this solicitation at any time as allowed by law without obligations or liability.

In the event that it becomes necessary to revise any part of this solicitation, an amendment will be posted in WEBS (Washington's Electronic Business Solutions). Questions & Answers and any other pertinent information shall be provided as an amendment to the solicitation and will be posted in WEBS.

## **2.8 SMALL AND DIVERSE BUSINESS PARTICIPATION**

DNR strongly encourages the participation of minority and women-owned businesses, Veteran owned businesses and small businesses, as prime Contractors or Subcontractors.

If you are a small business that needs assistance responding to this solicitation, help is available. Please visit OMWBE Small Business Assistance at <https://omwbe.wa.gov/small-business-assistance> to see the services offered. The Washington Procurement Technical Assistance Center (PTAC) is also available with no cost, confidential technical assistance for small businesses doing business with state government.

### Minority and Women-Owned Businesses

In accordance with the legislative findings and policies set forth in Chapter 39.19 RCW, the State encourages participation in all of its contracts by firms certified by the Office of Minority and Women's Business Enterprises (OMWBE). Participation may be either on a direct basis in response to this solicitation or on a Subcontractor basis. Bidders may go to <https://omwbe.wa.gov/directory-certified-businesses> to obtain information on certified firms.

No preference will be included in the evaluation of bids for the participation of minority and women-owned businesses. See section 4.6 Preference – Small & Veteran Businesses for information on preference points for small and veteran owned businesses.

## **2.9 AMERICANS WITH DISABILITIES ACT (ADA)**

The Agency complies with the Americans with Disabilities Act (ADA). Vendors may contact the Bid Coordinator listed above for additional assistance.

## **2.10 ACCEPTANCE PERIOD**

Bids must provide 180 calendar days for acceptance by Agency from the due date for receipt of bids.

## **2.11 MOST FAVORABLE TERMS**

The Agency reserves the right to make an award without further discussion of the bid submitted. Therefore, the bid should be submitted initially on the most favorable terms that the Bidder can propose. There will be no best and final offer procedure. The Agency does reserve the right to contact a Bidder for clarification of its bid.

The Apparent Successful Bidder should be prepared to accept this solicitation for incorporation into a contract resulting from this solicitation.

## **2.12 CONTRACT AND GENERAL TERMS & CONDITIONS**

The awarded Apparent Successful Bidder is entering into a services contract with the Washington state Department of Natural Resources including but not limited to the terms and conditions outlined within the solicitation, bid, all appendices, all exhibits, associated Statements of Work, Purchase Orders, and all amendments awarded.

In addition to the terms and conditions of this solicitation, all Bidders should review the General Terms and Conditions in Section 1.A of the draft contract (Exhibit B) prior to submitting a bid.

All exceptions to the contract terms and conditions must be submitted as an attachment to EXHIBIT A.1 – Bidder’s Certification and Assurances Form.

The Agency will review requested exceptions and accept or reject the requests at its sole discretion.

## **2.13 COST TO PROPOSE**

The Agency will not be liable for any costs incurred by the Bidder in preparation of a bid submitted in response to this solicitation, in conduct of a presentation, or any other activities related to responding to this solicitation.

## **2.14 NO OBLIGATION TO CONTRACT**

This solicitation does not obligate the State of Washington or the Agency to contract for services specified herein.

## **2.15 REJECTION OF BIDS**

The Agency reserves the right at its sole discretion to reject all bids received without penalty and not to issue a contract as a result of this solicitation.

## **2.16 COMMITMENT OF FUNDS**

The Commissioner of Public Lands or his/her delegate is the only individual who may legally commit the Agency to the expenditures of funds for a contract resulting from this solicitation. No cost chargeable to the proposed contract may be incurred before notice and acceptance of award.

## **2.17 DOING BUSINESS WITH THE STATE**

The Agency requires all awarded bidders to be registered with the Washington Office of Financial Management (OFM). Addition information can be found on The Department of Enterprise Services Website <https://des.wa.gov/sell/how-work-state>

## **2.18 REGISTRATION WITH THE ‘WEBS’ SYSTEM**

All bidders should be registered with the Department of Enterprise Services “Washington Electronic Business Solution” (WEBS) system. Failure to register on WEBS may result in a disqualified bid.

Please follow this link for more information on how to register <https://fortress.wa.gov/ga/webs/>

## **2.19 INSURANCE COVERAGE**

Before using any of said rights granted herein and its own expense, Contractor shall purchase and maintain the insurance described within Section 1.A of the included Draft Contract (Exhibit B) for the entire duration of this Agreement. Failure to purchase and maintain the required insurance may result in the termination of the Agreement at DNR’s option.

All insurance provided in compliance with this Agreement shall be primary as to any other insurance or self-insurance programs afforded to, or maintained by, the State of Washington, Department of Natural Resources.

Upon notification of being chosen as the Apparent Successful Bidder, the Contractor shall provide DNR with certificates of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements specified before using any of said rights

granted herein. The description section of the certificate shall contain the contract number and the name of the DNR Contract Manager. Contractor shall also provide renewal certificates as appropriate during the term of this Agreement.

Contractor shall include all Agents as insured under all required insurance policies or shall provide separate certificates of insurance for each Agent. Failure of Contractor to have its Agents comply with the insurance requirements contained herein does not limit Contractor's liability or responsibility.



### **3. CONTENTS AND SUBMITTAL INSTRUCTIONS**

Bidders are required to read and understand all information contained within this entire bid package including all exhibits. By responding to the solicitation, Bidder agrees they have read and understand all documents.

#### **3.1 SUBMISSION OF BIDS**

The bid must be received by the Bid Coordinator by the due date indicated within Section 1.7 Schedule of Procurement Activities of this solicitation, or any amendments.

All forms and documents submitted must have a signature of an individual within the organization authorized to bind the Bidder to the offer.

Bidders should allow sufficient time to ensure timely receipt of the bid by the Bid Coordinator. Late bids will not be accepted and will be automatically disqualified from further consideration, unless the Agency's e-mail is found to be at fault. All bids and any accompanying documentation become the property of the Agency and will not be returned.

Confirmation of receipt of bid packets for both delivery methods is the responsibility of the Bidder.

#### ***ELECTRONIC SUBMISSION***

Bids may be submitted electronically as an attachment to an e-mail to the Bid Coordinator, at the e-mail address listed in Section 1.6 (Bid Coordinator). The Agency does not assume responsibility for problems with Bidder's e-mail. If the Agency's e-mail is not working, appropriate allowances will be made. The Bid Coordinator may request original documentation be submitted at any time.

Attachments to e-mail shall be in Microsoft Word format or PDF. Maximum file size for an e-mail attachment is 30MB. Zipped files cannot be received by the Agency and cannot be used for submission of bids, quotations and/or proposals.

**MAILED IN SUBMISSION**

For bids submitted using physical mail, each bid envelope should be prepared in the following manner:

Mailing address:

Washington State Department of Natural Resources  
 Peter Hurd  
 NW Region Silviculturalist  
 919 N. Township  
 Sedro Woolley, WA 98284

Upper left corner: Bidder's Name  
 Bidder's Address

Lower left corner: DNR NW Region Ground Herbicide Contract  
 Invitation to Bid #3193

Bidders choosing to mail proposals should allow normal mail delivery time to ensure timely receipt of their proposals by the Bid Coordinator. Bidders assume the risk for the method of delivery chosen. The DNR assumes no responsibility for delays caused by any delivery service. Any direct hand deliveries of Bid Documents should be sealed and prepared as described above and delivered to the applicable DNR Region Office during regular business hours (Monday through Friday 8:00am-5:00pm).

**3.2 BIDDER CHECKLIST**

Submit the following applicable documents to the Bid Coordinator by the due date indicated within the Schedule of Procurement Activities of this solicitation, or any amendments, to the schedule. Failure to comply may result in rejection of the bid as non-responsive. The Agency reserves the right at its sole discretion to waive minor administrative irregularities.

| <b>BIDDER CHECKLIST</b>                                  |                          |
|--|--------------------------|
| EXHIBIT A.1 – BIDDER’S CERTIFICATION AND ASSURANCES FORM | <input type="checkbox"/> |
| EXHIBIT A.2 – SOLICITATION SPECIFICATION FORM            | <input type="checkbox"/> |
| EXHIBIT A.3 – COST PROPOSAL                              | <input type="checkbox"/> |

|  |                          |
|--|--------------------------|
| WASHINGTON STATE FARM LABOR CONTRACTORS LICENSE                  | <input type="checkbox"/> |
| UNITED STATES DEPARTMENT OF LABOR FARM LABOR CONTRACTORS LICENSE | <input type="checkbox"/> |

### 3.3 SPECIFICATIONS

Exhibit A.2 – Solicitation Specifications Form must be completed and returned to the Bid Coordinator in order for DNR to determine the lowest responsive and responsible Bidder.

### 3.4 QUALIFICATIONS

Exhibit A.2 – Solicitation Specifications Form, must be completed and returned to the Bid Coordinator in order for DNR to determine the lowest responsive and responsible Bidder.

### 3.5 FUNDING

Purchase of services resulting from this Solicitation are funded by State dollars. Terms and conditions for funding source are included in Section II.A of the include Draft Contract (Exhibit B).

Any contract awarded as a result of this solicitation is contingent upon the availability of funding.

### 3.6 COST PROPOSAL

Bids in excess of **250** Dollars Per Acre may be considered non-responsive and will not be evaluated.

The Bidder's cost proposal will be included as part of Exhibit A.3 which will be part of their completed bid packet in order to be considered responsive to this solicitation. The cost proposal shall include fully weighted costs for services rendered as requested within.

### IDENTIFICATION OF COSTS

All costs shall be in U.S. dollars including expenses to be charged to accomplish the tasks and to produce the deliverables under this contract. Bidders are required to collect and pay Washington state sales and use taxes, as applicable.

### COMPUTATION OF COSTS

The score for the cost proposal will be computed by dividing the lowest cost bid received by the Bidders total cost. Then the resultant number will be multiplied by the maximum possible points and rounded to the nearest whole number for the cost section.

## **4. EVALUATION AND AWARD**

The evaluation process is designed to award this procurement not necessarily to the Bidder of least cost, but rather to the Bidder whose bid best meets the requirements of this solicitation. However, Bidders are encouraged to submit bids that are consistent with state government efforts to conserve state resources.

The Agency will award the contract to the lowest responsive and responsible Bidder that meets the specifications as determined by the Agency. The Agency will post awarded bids and bid award documents for each competitive procurement for public review.

The Agency may reject the bid of any firm who has failed to perform satisfactorily on a previous contract with the state.

Responsive bids will be evaluated strictly in accordance with the requirements stated in this solicitation and any amendments issued. The evaluation of bids shall be accomplished by an evaluation team, to be designated by the Agency, which will determine the ranking of the bids, quotations and/or proposals.

The Agency reserves the right to select and enter into contract(s) with the Bidder whose bid is deemed to be in the best interest of the Agency and the State of Washington.

If this procurement is estimated to be less than \$150,000. The Agency intends to award the contract to the lowest responsive and responsible bid from a small business (as defined in RCW 39.26.010(22)(a) or veteran-owned business, (as defined in RCW 43.60A.190) unless none of these businesses are responsible and responsive to this solicitation. The Agency will verify small and veteran owned business status through WEBS certification and if applicable bidder must provide certification documentation to the Washington Department of Veterans' Affairs WDVA and be certified by WDVA and listed as such on WDVA's website

It is the intent of the Agency to enter into a contract for the completion of silvicultural services as described herein.

### **4.1 RESPONSIVENESS (PASS / FAIL)**

All bids will be reviewed by the Bid Coordinator to determine compliance with administrative requirements and instructions specified in this solicitation. The Bidder is specifically notified that failure to comply with any part of the solicitation may result in rejection of the bid as non-responsive.

The Agency reserves the right at its sole discretion to waive minor administrative irregularities.

## 4.2 RESPONSIBLE BIDDER CRITERIA

Exhibit A.2 – Solicitation Specifications Form must be completed in order for DNR to determine the lowest responsive and responsible Bidder.

In determining whether the Bidder is a responsible Bidder, the Agency must consider the following elements ([RCW 39.26.160\(2\)](#)):

- a. The ability, capacity, and skill of the Bidder to perform the contract or provide the service required;
- b. The character, integrity, reputation, judgment, experience, and efficiency of the Bidder;
- c. Whether the Bidder can perform the contract within the time specified;
- d. The quality of performance of previous contracts or services;
- e. The previous and existing compliance by the Bidder with laws relating to the contract or services;
- f. Whether, within the three-year period immediately preceding the date of the bid solicitation, the Bidder has been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in [RCW 49.48.082](#), any provision of chapter [49.46](#), 49.48, or [49.52](#) RCW; and
- g. Such other information as may be secured having a bearing on the decision to award the contract.

In determining the lowest responsive and responsible Bidder, an Agency may consider best value criteria, including but not limited to ([RCW 39.26.160\(3\)](#)):

- a. Whether the bid satisfies the needs of the state as specified in the solicitation documents;
- b. Whether the bid encourages diverse Contractor participation;
- c. Whether the bid provides competitive pricing, economies, and efficiencies;
- d. Whether the bid considers human health and environmental impacts;
- e. Whether the bid appropriately weighs cost and noncost considerations; and
- f. Life-cycle cost.

The Agency's determination that a Bidder is not qualified may result in rejection of the submitted bid.

### 4.3 BIDDER'S CERTIFICATION FORM (PASS/FAIL)

All Bidders must submit Exhibit A.1 – Certifications and Assurances Form, signed by an individual authorized to bind the Bidder contractually. DNR will evaluate the information and may, at its sole discretion, reject the Bidder's Response if the information indicates that completion of a Contract resulting from this IFB may be jeopardized by selection of the Bidder.

### 4.4 WAGE LAW COMPLIANCE (PASS/FAIL)

Prior to awarding a contract, agencies are required to determine that a Bidder is a 'Responsible Bidder.' See [RCW 39.26.160\(2\)\(f\) and \(4\)](#). Pursuant to legislative enactment in 2017, the Responsible Bidder Criteria include a Contractor Certification that the Contractor has not willfully violated Washington's wage laws. See Chap. 258, 2017 Laws (enacting [SSB 5301](#)). All Bidders must submit Exhibit A.1 – Certifications and Assurances Form, signed by an individual authorized to bind the Bidder contractually. A Bidder's failure to comply with the required Wage Law Compliance certification means that the Bidder is not responsible and therefore will not be evaluated. See [RCW 39.26.160\(2\)\(f\) & \(4\)](#).

### 4.5 PREFERENCE – EXECUTIVE ORDER 18-03 WORKER'S RIGHTS (SCORED)

#### FIRMS WITHOUT MANDATORY INDIVIDUAL ARBITRATION FOR EMPLOYEES

Pursuant to [RCW 39.26.160\(3\)](#) (best value criteria) and consistent with Executive Order 18-03 – Supporting Workers' Rights to Effectively Address Workplace Violations (dated June 12, 2018),

A. **A preference of 5 percent** will be given to any Bidder who certifies, pursuant to the certification attached as Exhibit A.1 – Bidder's Certification and Assurances Form that their firm does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waiver

### 4.6 PREFERENCE – SMALL & VETERAN BUSINESSES (SCORED)

Department of Natural Resources, in accordance with Washington law, encourages small and diverse businesses to compete for and participate in state procurements as contractors and as subcontractors to awarded bidders. See, e.g., [RCW 43.60A.200](#) (WDVA Certified Veteran-Owned Businesses); and [RCW 39.26.005](#) (Washington Small Businesses).

#### Washington State Certified Veteran-Owned Businesses

In accordance with Chapter 43.60A.200 RCW, the State encourages participation in all of its contracts by firms certified by the Washington State Department of Veterans' Affairs (DVA). For questions regarding the above go to <http://www.dva.wa.gov/>.

- A. **A preference of 10 percent** will be given to any Bidder who provides evidence as set forth in Exhibit A.1 – Certifications and Assurances Form that the that Bidder qualifies as a Washington Department of Veterans’ Affairs Certified Veteran-Owned Business. **Note:** This preference does not apply if federal funds are being used. See section 3.5 Funding for funding source information.

#### Washington State Certified Small Businesses

In accordance with the intent of Chapter 39.26.005 RCW, the State encourages the purchases of goods and services from Washington small businesses. Small business, mini-business, and micro-business are defined in RCW Chapter 39.26.010 (22), (17), and (16) respectively. Go to <http://apps.leg.wa.gov/RCW/default.aspx?cite=39.26.010>. All qualified state small business types are encouraged to register and identify themselves in the Washington Electronic Business Solution (WEBS). <https://des.wa.gov/sell/how-work-state/register-bid-opportunities>

- A. **A preference of 10 percent** will be given to any Bidder who provides evidence as set forth in Exhibit A.1 – Certifications and Assurances Form that the that Bidder qualifies as a Washington State Small Business. **Note:** This preference does not apply if federal funds are being used. See section 3.5 Funding for funding source information.

#### **4.7 EVALUATION WEIGHTING AND SCORING**

| <b>CRITERIA</b>  | <b>MAXIMUM POINTS</b> |
|--|-----------------------|
| <b>RESPONSIVENESS</b>  |                       |
| SECTION 1.3 – MINIMUM QUALIFICATIONS   | PASS/FAIL             |
| SECTION 4.3– BIDDER’S CERTIFICATION AND ASSURANCES FORM (EXHIBIT A.1)        | PASS/FAIL             |
| SECTION 4.4 – WAGE COMPLIANCE LAW (EXHIBIT A.1)                              | PASS/FAIL             |
| SECTION 4.1 – RESPONSIVENESS   | PASS/FAIL             |
| <b>SPECIFICATIONS</b>  |                       |
| EXHIBIT A.2 SOLICITATION SPECIFICATIONS FORM – REQUIRED                      | PASS/FAIL             |
| <b>QUALIFICATIONS</b>  |                       |
| EXHIBIT A.2 SOLICITATION SPECIFICATIONS FORM – CURRENT/FORMER STATE EMPLOYEE | PASS/FAIL             |
| EXHIBIT A.2 SOLICITATION SPECIFICATIONS FORM – REFERENCES                    | 40                    |
| <b>COST PROPOSAL</b>   |                       |
| SECTION 3.6 – TOTAL COST   | 60                    |
| <b>SUB-TOTAL</b>   | <b>100</b>            |
| <b>PREFERENCES</b>   |                       |
| SECTION 4.5 – EXECUTIVE ORDER 18-03 WORKER’S RIGHTS (EXHIBIT A.1)            | 5                     |
| SECTION 4.6 – VETERAN –OWNED BUSINESS PREFERENCE (EXHIBIT A.1)               | 10                    |
| SECTION 4.6 – SMALL BUSINESS PREFERENCE (EXHIBIT A.1)                        | 10                    |
| <b>TOTAL POSSIBLE W/PREFERENCES</b>  | <b>125</b>            |

## **5. SOLICITATION EXHIBITS**

EXHIBIT A.1 – Bidder’s Certification and Assurances Form

EXHIBIT A.2 – Bid Specification Form

EXHIBIT A.3 – Cost Proposal

EXHIBIT B – Draft Contract



**EXHIBIT A.1 – BIDDER’S CERTIFICATION AND ASSURANCES FORM**

**BIDDER INFORMATION**

|   |  |        |  |      |  |
|---|--|--------|--|------|--|
| Business Name:  |  |        |  |      |  |
| Name of Authorized Representative:  |  |        |  |      |  |
| Address:  |  |        |  |      |  |
| City:   |  | State: |  | Zip: |  |
| Cell Phone:   |  |        |  |      |  |
| Office Phone:   |  |        |  |      |  |
| E-mail:   |  |        |  |      |  |
| TIN (Tax Identification Number):<br><a href="#">Internal Revenue Service</a>        |  |        |  |      |  |
| WA UBI (Unified Business Identifier):<br><a href="#">WA Department of Licensing</a> |  |        |  |      |  |

ALL IN-STATE VENDORS MUST BE LICENSED TO DO BUSINESS IN WASHINGTON STATE.  
 OUT-OF-STATE VENDORS SHOULD SEEK GUIDANCE FROM [WA DEPARTMENT OF LICENSING](#) FOR SPECIFIC UBI REQUIREMENTS.

Bidder makes the following certifications and assurances as a required element of the bid to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. **UNDERSTANDING.** Bidder certifies that Bidder has read, thoroughly examined, and fully understands all of the provisions in the Competitive Solicitation (including all exhibits) and the terms and conditions of the Contract and any amendments or clarifications to the Competitive Solicitation, and agrees to abide by the same.
2. **ACCURACY.** Bidder declares that all answers and statements made in the bid are true and correct.
3. **NO COLLUSION OR ANTI-COMPETITIVE PRACTICES.** The prices and/or cost data have been determined independently, without consultation, communication, or agreement with others for the purpose of restricting competition. However, Bidder may freely join with other persons or organizations for the purpose of presenting a single bid.
4. **FIRM OFFER.** The attached bid is a firm offer for a period of 90 calendar days following receipt, and it may be accepted by the Agency without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the 90-day period.
5. **CONFLICT OF INTEREST.** In preparing this bid, Bidder has not been assisted by any current or former employee of the State of Washington whose duties relate (or did relate) to this bid or prospective contract, and who was assisting in other than his or her official, public capacity. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)
6. **NO REIMBURSEMENT.** Bidder understands that the Agency will not issue reimbursement for any costs incurred in the preparation of this bid. All bids become the property of the Agency, and the Bidder claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this bid.
7. **DISCLOSURE.** Unless otherwise required by law, the prices and/or cost data that have been submitted have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the bidder prior to award, directly or indirectly to any other Bidder or to any competitor.
8. **PERFORMANCE.** Bidder agrees that submission of bid documents, quotation and/or proposal constitutes acceptance of the solicitation contents, including all attached or linked terms and conditions. If there are any exceptions to these terms and conditions, the Bidder has described those exceptions in detail on a page attached to Bidder's submission documents.
9. **HARASSMENT.** Per [RCW 43.01.135](#), Sexual harassment in the workplace, Agency Contractors hereby have access to DNR Policy PO01-052 Sexual Harassment: [https://www.dnr.wa.gov/publications/em\\_harassment\\_prevention\\_policy.pdf](https://www.dnr.wa.gov/publications/em_harassment_prevention_policy.pdf)

**10. RESTRICTING COMPETITION.** No attempt has been made or will be made by the Bidder to persuade any other person or firm to submit or not to submit a bid for the purpose of restricting competition.

**11. REFERENCES.** Bidder grants the Agency the right to contact references and others, who may have pertinent information regarding the Bidder's prior experience and ability to perform the goods delivered or services rendered contemplated in this procurement.

**12. LICENSED IN WASHINGTON STATE.** Bidder will become licensed to do business in the State of Washington (if applicable) prior to providing delivered goods or rendered services to DNR.

**13. PREVIOUS STATE EMPLOYEES.** If any staff member(s) who will perform work on this contract has retired from the State of Washington under the provisions of the 2008 Early Retirement Factors legislation, list their name(s) on a separately attached page. WAC 415.02.325 RCW 41.50.139

**14. DEBARMENT.** Bidder certifies as follows (must check one):

NO DEBARMENT. Bidder and/or its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from contracting with any federal, state, or local governmental entity.

OR

DEBARRED. As detailed on the attached explanation (Bidder to provide), Bidder and/or its principals presently are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from contracting with a federal, state, or local governmental entity.

**15. CRIMINAL OFFENSE.** Bidder certifies as follows (must check one):

NO CRIMINAL OFFENSE. Bidder and its officers, directors, and managers have not, within the three (3) year period preceding the date of this Competitive Solicitation, been convicted or had a civil judgment rendered against Bidder or such officers, directors, and managers for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a governmental contract; violation of any federal or state antitrust statute; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property. Bidder further certifies that Bidder and its officers, directors, and managers are not presently indicted or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in this paragraph.

OR

- CRIMINAL OFFENSE.** As detailed on the attached explanation (Bidder to provide), within the three (3) year period preceding the date of this Competitive Solicitation, Bidder or its officers, directors, or managers have been convicted or had a civil judgment rendered against Bidder or such officers, directors, or managers for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a governmental contract; violation of any federal or state antitrust statute; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

**16. TERMINATION FOR DEFAULT OR CAUSE.** Bidder certifies as follows (must check one):

- NO TERMINATION FOR DEFAULT OR CAUSE.** Bidder has not, within the three (3) year period preceding the date of this Competitive Solicitation, had one (1) or more federal, state, or local governmental contracts terminated for cause or default.

OR

- TERMINATION FOR DEFAULT OR CAUSE.** As detailed on the attached explanation (Bidder to provide), within the three (3) year period preceding the date of this Competitive Solicitation, Bidder has had one (1) or more federal, state, or local governmental contracts terminated for cause or default.

**17. TAXES.** Bidder certifies as follows (must check one):

- TAXES PAID.** Except as validly contested, Bidder is not delinquent and has paid or has arranged for payment of all taxes due to the State of Washington and has filed all required returns and reports as applicable.

OR

- DELINQUENT TAXES.** As detailed on the attached explanation (Bidder to provide), Bidder has not paid or arranged for payment of all taxes due to the State of Washington and/or has not timely filed all required returns and reports as applicable.

**18. FINANCIALLY SOLVENT.** Bidder certifies as follows (must check one):

- FINANCIALLY SOLVENT.** Bidder is financially stable and solvent, has adequate cash reserves to meet all financial obligations, has not commenced bankruptcy proceedings voluntarily or otherwise, and is not subject to any judgments, liens, or encumbrances of any kind affecting title to any Goods or Services that are the subject of this Competitive Solicitation.

OR

- NOT FINANCIALLY SOLVENT.** As detailed on the attached explanation (Bidder to provide), Bidder is not financially stable and solvent – i.e., Bidder does not have

adequate cash reserves to meet all financial obligations, has commenced bankruptcy proceedings voluntarily or otherwise, or is subject to a judgment, lien, or encumbrance that affects title to the Goods or Services that are the subject of this Competitive Solicitation.

**19. LAWFUL REGISTRATION.** Bidder, if conducting business other than as a sole proprietorship certifies as follows (must check one):

**NOTE:** This certification applies only to bidders that are organized as separate legal entities (e.g., a corporation, partnership, Limited Liability Company). If bidder is a sole proprietor, this certification should not be answered.

- CURRENT LAWFUL REGISTRATION.** Bidder is in good standing in the State of Washington and the jurisdiction where Bidder is organized, including having timely filed all required annual reports.

OR

- DELINQUENT REGISTRATION.** As detailed on the attached explanation (Bidder to provide), Bidder currently is not in good standing in the State of Washington and/or the jurisdiction where Bidder is organized.

**20. REGISTRATION WITH WASHINGTON SECRETARY OF STATE.** Bidder, is conducting business other than as a sole proprietorship, certifies as follows (must check one):

**NOTE:** This certification applies only to bidders that are organized as separate legal entities (e.g., a corporation, partnership, Limited Liability Company). If bidder is a sole proprietor, this certification should not be answered.

- BIDDER IS REGISTERED WITH WASHINGTON SECRETARY OF STATE.** Bidder is registered with the Washington Secretary of State and is in good standing.

OR

- BIDDER WILL REGISTER WITH WASHINGTON SECRETARY OF STATE.** Bidder is not registered with the Washington Secretary of State but, if designated as the Apparent Successful Bidder, Bidder will register with the Washington Secretary of State and obtain a UBI number within twenty-four (24) hours of such designation or notification by the Agency or be deemed a nonresponsive bid.

OR

- BIDDER IS NOT REGISTERED WITH WASHINGTON SECRETARY OF STATE.** Bidder is not registered with the Washington Secretary of State and Bidder declines to register with the Washington Secretary of State.

**21. REGISTRATION WITH WASHINGTON STATE DEPARTMENT OF REVENUE.**

Bidder certifies as follows (must check one):

- BIDDER IS REGISTERED WITH WASHINGTON STATE DEPARTMENT OF REVENUE. Bidder is registered with the Washington State Department of Revenue, has a business license to do business in Washington.

OR

- BIDDER WILL REGISTER WITH WASHINGTON STATE DEPARTMENT OF REVENUE. Bidder is not registered with the Washington State Department of Revenue but, if designated as the Apparent Successful Bidder, Bidder will register with the Washington State Department of Revenue and obtain a business license within twenty-four (24) hours of such designation or notification by the Agency or be deemed a nonresponsive bid.

OR

- BIDDER IS NOT REGISTERED WITH WASHINGTON STATE DEPARTMENT OF REVENUE. Bidder is not registered with the Washington State Department of Revenue and Bidder declines to register with the Washington State Department of Revenue.

**22. WAGE THEFT PREVENTION.** Bidder certifies as follows (must check one):

- No Wage Violations. This firm has NOT been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in [RCW 49.48.082](#), any provision of RCW chapters [49.46](#), [49.48](#), or [49.52](#) within three (3) years prior to the date of the above-referenced procurement solicitation date.

OR

- Violations of Wage Laws. This firm has been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in [RCW 49.48.082](#), any provision of RCW chapters [49.46](#), [49.48](#), or [49.52](#) within three (3) years prior to the date of the above-referenced procurement solicitation date.

**23. WORKERS' RIGHTS (EXECUTIVE ORDER 18-03).** Bidder certifies as follows (must check one):

- No Mandatory Individual Arbitration Clauses and Class or Collective Action Waivers for Employees. Bidder does NOT require its employees, as a condition of employment,

to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

OR

- Mandatory Individual Arbitration Clauses and Class or Collective Action Waivers for Employees. Bidder requires its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

**24. WASHINGTON STATE CERTIFIED SMALL BUSINESS.** Bidder certifies as follows (must check one):

- Washington Small Business. Bidder is a Washington Small Business as defined in RCW 39.26.010. To qualify as a Washington Small Business, Bidder must meet three (3) requirements:
  - Location. Bidder's principal office/place of business must be located in and identified as being in the State of Washington. A principal office or principal place of business is a firm's headquarters where business decisions are made and the location for the firm's books and records as well as the firm's senior management personnel.
  - Size. Bidder must be owned and operated independently from all other businesses and have either: (a) fifty (50) or fewer employees; or (b) gross revenue of less than seven million dollars (\$7,000,000) annually as reported on Bidder's federal income tax return or its return filed with the Washington State Department of Revenue over the previous three consecutive years.
  - WEBS Certification. Bidder must have certified its Washington Small Business status in Washington's Electronic Business Solution (WEBS).

OR

- Not Washington Small Business. Bidder is not a Washington Small Business as defined in RCW 39.26.010.

**25. WASHINGTON STATE CERTIFIED VETERAN-OWNED BUSINESS.** Bidder certifies as follows (must check one):

- Certified Veteran-Owned Business. Bidder is a Certified Veteran-Owned Business under RCW 43.60A.190. To qualify as a Certified Veteran-Owned Business, Bidder must meet four (4) requirements:
  - 51% Ownership. Bidder must be at least fifty-one percent (51%) owned and controlled by:
    - a. A veteran as defined as every person who at the time he or she seeks certification has received a discharge with an honorable characterization or received a discharge for medical reasons with an honorable record, where

applicable, and who has served in at least one of the capacities listed in RCW 41.04.007;

- b. A person who is in receipt of disability compensation or pension from the department of veterans affairs; or
- c. An active or reserve member in any branch of the armed forces of the United States, including the national guard, coast guard, and armed forces reserves.
- Washington Incorporation/Location. Bidder must be either an entity that is incorporated in the state of Washington as a Washington domestic corporation or, if not incorporated, an entity whose principal place of business is located within the State of Washington.
- WEBS Certification. Bidder must have certified its Veteran-Owned business status in Washington’s Electronic Business Solution (WEBS).
- WDVA Certification. Bidder must have provided certification documentation to the Washington Department of Veterans’ Affairs WDVA and be certified by WDVA and listed as such on WDVA’s website (WDVA – Veteran-Owned Businesses).

OR

- Not a Certified Veteran-Owned Business. Bidder is not a Certified Veteran-Owned Business under RCW 43.60A.190.

**26. MINORITY AND WOMEN OWNED PARTICIPATION (must check one)**

- Minority Owned Business
- Women-Owned Business
- None of The Above



I hereby certify, under penalty of perjury under the laws of the State of Washington, that I am authorized to make these certifications and assurances on behalf of the firm listed herein.

---

PRINT FULL LEGAL ENTITY NAME OF FIRM SUBMITTING BID

---

SIGNATURE OF AUTHORIZED PERSON DATE SIGNED

---

PRINTED NAME OF PERSON MAKING CERTIFICATION FOR FIRM

---

TITLE OF PERSON SIGNING CERTIFICATE

---

PRINT COUNTY AND STATE WHERE SIGNED

RETURN FORM TO: BID COORDINATOR WITH YOUR BID

**EXHIBIT A.2 – BID SPECIFICATION FORM**

|  |   |
|--|---|
| <p><b>SPECIFICATIONS - REQUIRED (PASS / FAIL)</b><br/>                 All Bidders are <b>REQUIRED</b> to check each box verifying that the service meets the required specification identified.</p>   |   |
| <b>CHECK FOR VERIFICATION</b>  | <b>REQUIRED SPECIFICATION(S)</b>  |
| <input type="checkbox"/>   | Bidder’s firm possesses a current year <b>Washington State Farm Labor Contractors License</b> and/or proof of application for license renewal for the subsequent year (for more information visit <a href="http://www.lni.wa.gov">http://www.lni.wa.gov</a> ). A photocopy of this license is attached to the bid.<br>The license meets the following requirements:<br>a) License type – Forestation/Reforestation<br>b) Surety Bond Amount – at least \$10,000 for the coverage of greater than 10 workers<br>c) A vehicle insurance authorization for the transport of workers. |
| <input type="checkbox"/>   | Bidder’s firm possesses a current <b>United States Department of Labor Farm Labor Contractors License</b> and/or proof of application for license renewal for the subsequent licensing period ( <a href="https://www.dol.gov/whd/mspa/">https://www.dol.gov/whd/mspa/</a> ). A photocopy of this license is attached to the bid.  |
| <input type="checkbox"/>   | Bidder is able to supply a minimum of 5 workers each business day and has sufficient labor resources to complete all work prior to the conclusion of the contract term.   |
| <input type="checkbox"/>   | Bidder is able to supply work crews that are adequately licensed by the Washington State Department of Agriculture to apply herbicides.   |
| <p><b>QUALIFICATIONS – CURRENT/FORMER STATE EMPLOYEE (PASS / FAIL)</b><br/>                 Identify any current or former state employees employed or on the firm’s governing board as of the date of the date of bids submittal. Include their position and responsibilities within the Bidders organization. If following a review of this information, it is determined by the Agency that a conflict of interest exists, the Bidder may be disqualified from further consideration for the award of a contract.</p> |   |
| FORMER STATE EMPLOYEE NAME:  |   |
| POSITION WITHIN BIDDERS FIRM:  |   |
| RESPONSIBILITY WITHIN BIDDERS FIRM:  |   |

**QUALIFICATIONS - REFERENCES (SCORED)**

Demonstrating reliability, professionalism, capability.

**Bidder shall furnish a minimum of one reference** that the Agency can check in order to assure the Bidder is capable of performing the work described in Exhibit B – Draft Contract with a high level of quality and professionalism. Two areas of particular interest during the reference check process include the Bidder’s work quality on previous contract work and the Bidder’s reliability supplying a sufficient number of capable workers on a daily basis.

A reference can be either 1) identifying information for a DNR silviculture contract completed in the past 2 years where the Bidder performed work similar to that described in the Draft Contract (Exhibit B), and/or 2) contact information for a landowner the Bidder has recently completed work similar to that described in the Draft Contract (Exhibit B).

Bid evaluators will refer to past DNR silviculture contract performance reviews and information obtained through reference checks with other landowners in the bid scoring process. Failure to submit references will result in the bid packet being rejected.

(Note: By submitting a bid the Bidder grants permission to the Agency to contact these references and others, who from the Agency’s perspective, may have pertinent information.)

**Reference up to two (2) DNR silviculture contracts recently completed by the Bidder, if available. If possible, refer to contracts where similar work was performed.**

|                             |               |
|-----------------------------|---------------|
| Contract #:                 | Contract #:   |
| DNR region:                 | DNR region:   |
| Type of Services Performed: | Type of work: |

|   |  |
|---|--|
| <b>Contact information and description of services provided for up to three (3) other landowners where the Bidder has recently completed similar types of work.</b> |  |
| Contact Name of Reference #1:   | Contact's E-mail:  |
| Contact's Phone Number:   | Name of Bidder's lead 'foreperson' who is known to this Reference: |
| Time Frame of Services Provided:  | Budget for Services Performed by Bidder:                           |
| Type of Services Performed:   |  |
| (This space reserved for AGENCY use)  |  |

|                                      |  |
|--------------------------------------|--|
| Contact Name of Reference #2:        | Contact's E-mail:  |
| Contact's Phone Number:              | Name of Bidder's lead 'foreperson' who is known to this Reference: |
| Time Frame of Services Provided:     | Budget for Services Performed by Bidder:                           |
| Type of Services Performed:          |  |
| (This space reserved for AGENCY use) |  |

|                                      |  |
|--------------------------------------|--|
| Contact Name of Reference #3:        | Contact's E-mail:  |
| Contact's Phone Number:              | Name of Bidder's lead 'foreperson' who is known to this Reference: |
| Time Frame of Services Provided:     | Budget for Services Performed by Bidder:                           |
| Type of Services Performed:          |  |
| (This space reserved for AGENCY use) |  |

---

SIGNATURE OF AUTHORIZED PERSON

DATE SIGNED

RETURN FORM TO: BID COORDINATOR WITH YOUR BID AS INDICATED WITHIN.

## EXHIBIT A.3 – COST PROPOSAL

**INSTRUCTIONS:** Bids should include all costs related to the completion of the Work. A Bid Price per Item and an Item Total must be entered for all of the Items on the Bid Form. Each Item Total is calculated by multiplying the Acres by the Bid Price Per Acre. All Item Totals must be summed and entered as the Total Bid Price. In the event of a difference between the sum of all Item Totals and the Total Bid Price, the individual Item Totals shall prevail. This Cost Proposal must be signed by an authorized representative of the Bidder's firm. Incomplete or unsigned bids may be rejected. Actual payment is determined by work performance described in the Draft Contract (Exhibit B).

At the following rates, the undersigned hereby offers and agrees to furnish materials, equipment, supplies, supervision, and services in compliance with all terms, conditions and specifications of this Invitation for Bids.

| Item Number | Item Name          | Acres | Bid Price Per Acre | Item Total |
|-------------|--------------------|-------|--------------------|------------|
| NW-1        | BLUEBELL U2        | 37    |                    |            |
| NW-2        | MILLIONARE U1      | 18    |                    |            |
| NW-3        | HOME REPAIRS U1    | 6     |                    |            |
| NW-4        | HOME REPAIRS U3    | 8     |                    |            |
| NW-5        | GABRIELLS HORN U1  | 34    |                    |            |
| NW-6        | WALK N TALK U2     | 10    |                    |            |
| NW-7        | WALK N TALK U3     | 21    |                    |            |
| NW-8        | ROAMING ROE U1     | 37    |                    |            |
| NW-9        | BAKERS BEAR U5     | 74    |                    |            |
| NW-10       | CASKEY WEST VRH U1 | 37    |                    |            |
| NW-11       | VADUZ VRH U5       | 17    |                    |            |
| NW-12       | VADUZE VRH U8      | 34    |                    |            |
| NW-13       | NORTH FORK U1 VRH  | 98    |                    |            |
| NW-14       | NORTH FORK U2 VRH  | 53    |                    |            |
| NW-15       | SQUIRE CREEK U1    | 80    |                    |            |
| NW-16       | TOTTER U1A         | 18    |                    |            |

continued on next page

|              |                        |            |                         |  |
|--------------|------------------------|------------|-------------------------|--|
| <b>NW-17</b> | <b>WAFFLE U1</b>       | <b>95</b>  |                         |  |
| <b>NW-18</b> | <b>DANCING BEAR U1</b> | <b>7</b>   |                         |  |
| <b>NW-19</b> | <b>DANCING BEAR U3</b> | <b>6</b>   |                         |  |
| <b>NW-20</b> | <b>BIG BEND U4</b>     | <b>50</b>  |                         |  |
| <b>NW-21</b> | <b>HAWK PORTAL U1</b>  | <b>35</b>  |                         |  |
|              | <b>Total Acres:</b>    | <b>775</b> | <b>Total Bid Price:</b> |  |

\*refer to Section II of the Draft Contract (Exhibit B) for more information on treatment units and required herbicides.

---

PRINT FULL LEGAL ENTITY NAME OF FIRM SUBMITTING BID

---

SIGNATURE OF AUTHORIZED PERSON

---

DATE SIGNED

# **EXHIBIT 1: Draft Contract**





---

## NW Region

---

# GROUND HERBICIDE

## Contract Number #3193

---

### **Contract Digest: GROUND HERBICIDE**

- Definitions

#### **SECTION I – CONTRACT CLAUSES**

- A. General Provisions
- B. Specifications for the Activity
- C. Compliance Inspection and Payments

#### **SECTION II – MAPS AND UNIT INFORMATION**

- A. Unit Descriptions
- B. Unit Maps
- C. Vicinity Map

#### **SECTION III – CONTRACT SIGNATURES PAGE**

## DEFINITIONS

**'Compliance Forester'** means DNR staff that performs the compliance inspections, approves Work, recommends payment to the Contract Manager, and manages the Work Schedule.

**'Contract Manager'** means DNR staff that processes this Contract, makes payments, provides and facilitates dispute resolution, provides technical advice to the Compliance Forester, and is the first point of contact for questions relating to this Contract or interpretation of Work. The Contract Manager may perform the duties of the Compliance Forester.

**'Contractor'** means the bidder who was awarded this Contract.

**'DNR'** means The Department of Natural Resources of the State of Washington, acting through an authorized employee.

**'Designated Contract Representative(s)'** mean those individuals designated by Contractor on the Pre Work form during the Pre Work Conference (A-18, A-19).

**'Force Majeure'** means those acts that are unforeseeable and beyond the control of either party to the Contract. Acts of Force Majeure include, but are not limited to: acts of God, the public enemy, fire, or other casualty. Force Majeure may result in an equitable adjustment in the time period to complete the Contract.

**'Pre-Work Conference'** is the meeting between DNR and Contractor after award of the contract is made but prior to commencement of work. Items agreed upon in this meeting are signed off by both DNR and Contractor and become part of the contract.

**'Region Manager'** means the designated DNR staff person responsible for managing the affairs of DNR in designated large geographic areas. The Region Manager may perform the duties of the Contract Manager.

**'Unit'** is the individual geographical area that the Work is to be done on. Each unit is specifically identified by number on the Bid Form (IFB -Exhibit 2-H), the Unit Description, and corresponding Unit Map (Section II).

**'Unit Bid Price'** is the rate per acre or per 1000 trees written in the Unit Bid Price column of the bid form (IFB -Exhibit 2-H).

**'Unit Total'** is the total amount (in dollars) that Contractor agrees to be paid for each Unit, written in the Unit Total column of the Bid Form (IFB -Exhibit 2-H).

**'Work'** means the services Contractor is required to satisfactorily complete to fulfill terms of this contract. These services are described in Section I - Specifications for the Activity and Section II - Unit Description.

**'Work Schedule'** means the approved timeline for how the requirements of this contract will be fulfilled by Contractor. The Work Schedule is agreed upon during the Pre-Work Conference by both DNR and Contractor.

## SECTION I-A: GENERAL PROVISIONS

### A-01 Contractor's Warranty

Contractor warrants that it has had an opportunity to fully inspect the contract area and enters this contract based upon its own judgment of the costs of performing the Work, formed after its own examination and inspection. Contractor also warrants to DNR that it enters this contract without any reliance upon the acreage, pre-bid documentation, or any other representation by DNR, including but not limited to:

- A. Conditions bearing upon transportation, disposal, handling, and storage of materials;
- B. Availability of labor, water, electric power, and road;
- C. Uncertainties of weather, river stages, tides, or similar physical conditions at the Unit(s);
- D. The confirmation and conditions of the ground;
- E. Seasonal conditions that may affect the timing and use of materials needed for the Work;  
and
- F. The character of equipment and facilities needed to complete the Work.

Any failure of Contractor to take the actions described in this Clause will not relieve Contractor from responsibility for properly estimating the cost of completing this contract.

### A-02 Modifications

Waivers, modifications, or amendments of the terms of this contract must be in writing signed by Contractor and DNR to become effective.

### A-03 Contract Complete

This contract is the final expression of the parties' agreement. There are no understandings, agreements, or representations, expressed or implied, which are not specified in this contract.

### A-04 Road Easement and Road Use Permit Requirements

None

### A-05 Scope of DNR Advice

No advice by any agent, employee, or representative of DNR regarding the method or manner of performing shall constitute a representation or warranty that said method, manner or result thereof will conform to the contract or be suitable for Contractor's purposes under the contract.

Contractor's reliance on any DNR advice regarding the method or manner of performance shall not relieve Contractor of any risk or obligation under the contract. Contractor retains the final responsibility for its operations under this contract and DNR shall not be liable for any injuries resulting from Contractor's reliance on any DNR advice regarding the method or manner of performance.

### A-06 Performance Security

Contractor agrees to furnish, within ten (10) business days of receipt of the award letter, security in the amount of ten percent (10%) of the total awarded contract price. The security shall be in the form of certified check or cashiers' check made payable to the Washington State Department

of Natural Resources, an irrevocable letter of credit, or a savings account assignment. A letter of credit must comply with Title 62A RCW, Article 5. This security guarantees performance of this contract and payment of any damages resulting from Contractor's noncompliance with any contract provisions, negligent or imprudent actions, or the law. Performance security must remain in full force over the duration of the contract. In the event DNR needs to utilize the security, Contractor may be required to replace the portion(s) utilized within five (5) business days of receiving written notice from DNR. Contractor shall not operate unless the performance security has been accepted by DNR. If at any time DNR decides that the security document or amount has become unsatisfactory, Contractor agrees to suspend operations and, within 30 days of notification, to replace the security with one acceptable to DNR or to supplement the amount of the existing security.

**A-07 Contract Cancellation**

The Region Manager reserves the right to cancel this contract at any time, in part or whole, without cause or consent from the Contractor. Contractor shall be paid only for Work performed satisfactorily prior to cancellation of the contract.

**A-08 Attachments**

The following attached documents are hereby incorporated by reference:

A. Invitation for Bid #3193 including final Bid Documents (Exhibit 2) with signatures

**A-09 Compliance with all Laws**

Contractor shall comply with all laws and regulations of the United States, State of Washington, and counties where the Work is located. Contractor will make any payments, contributions, remittances, and reports or statements required under those laws.

**A-10 Licenses and Permits**

Contractor shall, without additional expense to DNR, obtain all required licenses and permits necessary for executing the contract.

**A-11 Indemnity**

To the fullest extent permitted by law, Contractor shall indemnify, defend and hold harmless DNR and all officials, agents and employees of DNR, from and against all claims arising out of or resulting from the performance of the contract. "Claim" as used in this contract means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorneys' fees, attributable for bodily injury, sickness, disease or death, or injury to or destruction of tangible property including loss of use resulting therefrom. Contractor's obligations to indemnify defend, and hold harmless includes any claim by Contractor's agents, workers, or representatives. Contractor expressly agrees to indemnify, defend, and hold harmless DNR for any claim arising out of or incident to Contractor's performance or failure to perform the contract. Contractor's obligation to indemnify, defend, and hold harmless DNR shall not be eliminated or reduced by any actual or alleged concurrent negligence of DNR or its agents, agencies, employees and officials. Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless DNR and its agencies, officials, agents or employees.

**A-12 Insurance Coverage**

Before using any of said rights granted herein and its own expense, CONTRACTOR shall purchase and maintain the insurance described below for the entire duration of this Agreement. Failure to purchase and maintain the required insurance may result in the termination of the Agreement at DNR's option.

All insurance provided in compliance with this Agreement shall be primary as to any other insurance or self-insurance programs afforded to, or maintained by, the State of Washington, Department of Natural Resources.

CONTRACTOR shall provide DNR with certificates of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements specified in this Agreement before using any of said rights granted herein. The description section of the certificate shall contain the Contract Number and the name of the DNR Contract Manager. Contractor shall also provide renewal certificates as appropriate during the term of this Agreement.

CONTRACTOR shall include coverage for all agents as insured under all required insurance policies or shall provide separate certificates of insurance for agent. Failure of CONTRACTOR to have its agents comply with the insurance requirements contained herein does not limit CONTRACTOR's liability or responsibility.

**INSURANCE TYPES & LIMITS:** The limits of insurance, which may be increased by State, as deemed necessary, shall not be less than as follows:

Commercial General Liability (CGL) Insurance: CONTRACTOR shall purchase and maintain commercial general liability insurance with a limit of not less than \$1,000,000 per each occurrence. If such CGL insurance contains aggregate limits, the general aggregate limits shall be at least twice the "each occurrence" limit, and the products-completed operations aggregate limit shall be at least twice the "each occurrence" limit. All insurance must cover liability arising out of premises, operations, independent contractors, products completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another party assumed in a business contract) and contain separation of insured (cross-liability) condition.

Employer's liability ("Stop Gap") Insurance: CONTRACTOR shall purchase and maintain employer's liability insurance and if necessary, commercial umbrella liability insurance with limits not less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

Business Auto Policy (BAP) Insurance: CONTRACTOR shall purchase and maintain business auto insurance and if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 per accident, with such insurance covering liability arising out of "Any Auto". The policy shall be endorsed to provide contractual liability coverage and cover a "covered pollution cost or expense." CONTRACTOR waives all rights of subrogation against State for the recovery of damages to the extent they are covered by business auto liability or commercial umbrella liability insurance.

Industrial Insurance (Workers Compensation): CONTRACTOR shall comply with Title 51 RCW by maintaining workers compensation insurance for its employees. CONTRACTOR waives all rights of subrogation against State for recovery of damages to the extent they are covered by State for recovery of damages to the extent they are covered by Industrial Insurance, employer's liability, Compliance Forester reserves the right to shut down the Work Site when any condition of imminent danger is present, during which time work shall not be performed. The Work Site will remain shut down until the danger has been removed.

**ADDITIONAL PROVISIONS:**

Additional Insured: The State of Washington, Department of Natural Resources, its officials, agents, and employees shall be named as additional insured by endorsement on all general liability, excess, and umbrella insurance policies.

Cancellation: DNR shall be provided written notice before cancellation or non-renewal of any insurance referred to therein, in accord with the following specifications.

- A. Insurers subject to Chapter 48.18 RCW (Admitted and Regulated by the Insurance Commissioner): The insurer shall give the State 45 days advance notice of cancellation or nonrenewal. If cancellation is due to non-payment of premium, the State shall be given 10 days advance notice of cancellation.
- B. Insurers subject to Chapter 48.15 RCW (Surplus Lines): The State shall be given 20 days advance notice of cancellation. If cancellation is due to non-payment of premium, the State shall be given 10 days advance notice of cancellation.

Insurance Carrier Rating: All insurance shall be issued by companies admitted to do business in the State of Washington and have a rating of A-, Class VII, or better. Any exception must be reviewed and approved by the DNR Risk Manager or the DNR Contracts Manager, in the Risk Manager's absence. If an insurer is not admitted to do business in the State of Washington, all insurance policies and procedures for issuing the insurance policies must comply with Chapters 48.15 RCW and 284-15 WAC.

Self-Insurance: If CONTRACTOR is self-insured, evidence of its status as a self-insured entity shall be provided to State. The evidence should demonstrate that CONTRACTOR's self-insurance meets all of the required insurance coverage of this Agreement to the satisfaction of State including the description of the funding mechanism and its financial condition. If the funding mechanism or financial condition of the self-insurance program of CONTRACTOR is inadequate, then State may require the purchase of additional commercial insurance to comply with this Agreement.

Waiver: CONTRACTOR waives all rights of subrogation against State for recovery of damages to the extent these damages are covered by general liability, excess, or umbrella insurance maintained pursuant to this Agreement.

**A-13 Safety Compliance**

Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Work.

- A. During the contract performance, Contractor shall protect the lives and health of workers performing the Work and other persons who may be affected by the Work and prevent damage to property at the Unit or adjacent to it. Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection.
- B. In an emergency affecting the safety or life of its workers or adjoining property, Contractor is responsible to act to prevent such threatened loss or injury. Within 24 hours of any emergency, Contractor shall notify the Compliance Forester. Contractor shall prepare an incident report and submit it to DNR's Region Manager within five (5) business days following an emergency if directed to do so by the Compliance Forester.

- C. The Compliance Forester reserves the right to shut down the Work area when any condition of imminent danger is present. The Work area will remain shut down until the danger has been removed by Contractor.

**A-14 Venue**

Disputes arising under this contract shall be brought in the State of Washington and the venue shall be Thurston County.

**A-15 Dispute Resolution**

Before initiating any litigation over the terms of this contract, Contractor commits to the following process:

- A. Any concerns or disputes which Contractor has relating to this contract shall first be brought to the attention of the Compliance Forester.
- B. If the Compliance Forester is unable to resolve the dispute to Contractor's satisfaction, Contractor will notify the Contract Manager in writing of its dispute with specificity. The Contract Manager will review and provide a written suggestion for resolution within ten (10) business days.
- C. If Contractor is not satisfied with the Contract Manager's response, it will notify the Region Manager in writing of its dispute. The Region Manager will review and set a meeting with Contractor within fifteen (15) business days, unless Contractor agrees to a longer period. After the meeting, the Region Manager will provide a written response.

**A-16 Subcontracting**

Contractor shall not enter into any subcontract or assignment of this contract.

**A-17 Nondiscrimination**

- A. **Nondiscrimination Requirement:** During the term of this Contract, CONTRACTOR, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, CONTRACTOR, including any subcontractor, shall give written notice of this nondiscrimination requirement to any labor organizations with which CONTRACTOR, or subcontractor, has a collective bargaining or other agreement.
- B. **Obligation to Cooperate:** CONTRACTOR, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that CONTRACTOR, including any subcontractor, has engaged in discrimination prohibited by this Contract pursuant to RCW 49.60.530(3).
- C. **Default:** Notwithstanding any provision to the contrary, DNR may suspend CONTRACTOR, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3). Any such suspension will remain in place until DNR receives notification that CONTRACTOR, including any subcontractor, is cooperating with the investigating state agency. In the event CONTRACTOR, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), DNR may terminate this Contract in whole or in part, and CONTRACTOR, subcontractor, or both, may be referred for debarment as provided in RCW 39.26.200. CONTRACTOR or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.

D. **Remedies for Breach:** Notwithstanding any provision to the contrary, in the event of Contract termination or suspension for engaging in discrimination, CONTRACTOR, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, which damages are distinct from any penalties imposed under Chapter 49.60, RCW. DNR shall have the right to deduct from any monies due to CONTRACTOR or subcontractor, or that thereafter become due, an amount for damages CONTRACTOR or subcontractor will owe DNR for default under this provision.

**A-18 Pre-Work Conference**

Contractor shall attend a Pre-Work Conference before beginning Work. The Compliance Forester will notify Contractor of the time and place of the Pre-Work Conference.

**A-19 Purpose of the Pre-Work Conference**

The purpose of the Pre-Work Conference is for DNR and Contractor to agree upon and document the following on the Pre-Work Conference Form:

- A. Name(s) and contact information for Contractor and Designated Contract Representative(s), including all personnel authorized to sign Unit completion forms and payment invoices;
- B. Names(s) and contact information for the Contract Manager and Compliance Forester(s);
- C. The Work Schedule for this contract;
- D. Time interval(s) at which Units will be processed for payment; and
- E. Clarification of any unique requirements or conditions of the Work within this contract prior to commencing Work.

**A-20 Work Delay**

Contractor shall promptly notify the Compliance Forester of any actual or anticipated event which is delaying or could delay the Work, including the expected duration of the delay, the anticipated effect of the delay on the schedule, and the action being or to be taken to get back on schedule. The notification does not relieve Contractor of its obligation to complete the Work within the time required by this contract.

**A-21 Non-conformances with Work Schedule**

If Contractor is not in conformance with the Work Schedule for reasons other than acts of Force Majeure, Contractor shall bring its activities into conformance with the schedule or request the Compliance Forester to revise the schedule to reconcile with the actual progress of the Work. The Compliance Forester may require a meeting prior to granting a revision. A revision to the Work Schedule for one Unit shall not change the timing for any other Unit unless expressly authorized. In the event Contractor stops Work or if the initial start-up is delayed for a period of one (1) week or more, a new Pre-Work Conference may be required.

**A-22 Work Days**

Work shall only proceed on regular Monday through Friday work days. Work on weekends or on designated State holidays requires written permission from the Compliance Forester.



**A-23 Breach of Contract**

Contractor's unsatisfactory performance of contract requirements shall constitute breach of contract. DNR may require reworking of portions of Unit(s), or withhold funds from the performance security.

**A-24 Default of Contract**

Contractor's breach of contract or failure to comply with the Work Schedule may lead to default of contract. If DNR determines that the contract is in default, it may exercise its right to terminate the contract, with forfeiture of performance security, and/or make a claim for damages.

**A-25 Washington State Forest Fire Protection Requirements**

Contractor and workers shall be familiar with the Washington State Forest Fire Protection Requirements and adhere to them. These requirements are found in:  
[Revised Code of Washington Chapter 76.04](#)

**A-26 Inspection**

DNR may inspect the Units for adherence to regulations and presence of fire tools. Any inspections by DNR shall not limit Contractor's liability for failure to adhere to applicable regulations.

**A-27 Spark Arresters**

All of Contractor's spark emitting engines will be equipped with spark arresters.

**A-28 Open Fires**

Contractor shall not build any open fires at any time of the year in the contract area without first obtaining written permission from the Compliance Forester.

**A-29 Removal of Merchantable Products**

Contractor is prohibited from removing merchantable or potentially merchantable products from the Units. A separate agreement or contract with DNR is required for removal of Christmas trees, boughs, brush pickings, decorative shrubs or trees, firewood, poles, posts and other merchantable or potentially merchantable material.

**A-30 Garbage**

Contractor shall dispose of garbage brought onto DNR lands in garbage disposal areas meeting all state, county, and local requirements. Garbage includes materials used for equipment maintenance, abandoned equipment, containers, and other expended materials.

**A-31 Camping**

Contractor is prohibited from using or authorizing its workers to camp on DNR managed lands outside of designated camp grounds.

**A-33 Term of Contract**

The term of this contract is from **4/22/2024 to 5/24/2024**. The contract shall not be extended without written permission from the DNR Region Manager.

**A-34 State Suspends Operation**

The Contract Manager may suspend any operation of Contractor under this contract when the State is suffering, or there is a reasonable expectation the State will suffer environmental, monetary, or other damage if the operation is allowed to continue.

**A-35 Harassment**

Per [RCW 43.01.135](#), Sexual harassment in the workplace, DNR contractors hereby have access to DNR Policy PO01-052 Sexual Harassment, linked below:

[https://www.dnr.wa.gov/publications/em\\_harassment\\_prevention\\_policy.pdf](https://www.dnr.wa.gov/publications/em_harassment_prevention_policy.pdf)

DNR's Policy PO01-051 Safe and Respectful Workplace, linked below, outlines DNR's commitment and the expectations for contractors:

[www.dnr.wa.gov/publications/em\\_safe\\_respectful\\_workplace\\_policy.pdf](http://www.dnr.wa.gov/publications/em_safe_respectful_workplace_policy.pdf)

DNR's Policy PO01-037 Harassment Prevention, linked below, outlines DNR's commitment and the expectations for

contractors: [www.dnr.wa.gov/publications/em\\_harassment\\_prevention\\_policy\\_037.pdf](http://www.dnr.wa.gov/publications/em_harassment_prevention_policy_037.pdf)

**A-36 Funding Source**

At all times during the course of this contract, the Contractor must comply with applicable laws, rules, policy and regulations required by the source of funding for the contract.

## SECTION I-B: SPECIFICATIONS FOR THE ACTIVITY

Contractor shall transport, mix, and apply herbicide to all Units according to the specifications of this section and as identified on the Unit Description Form.

### **B-01 Workers, Supervision, Equipment, and Materials**

Contractor shall provide all of the following:

- A. A minimum crew size of 5 workers unless otherwise approved by the Compliance Forester;
- B. Adequate crew supervision, including at least one qualified non spraying, English speaking foreperson per crew, unless otherwise allowed by the Compliance Forester. The foreperson must have one season (at least three (3) months) of spraying experience. Documentation of a foreperson's experience shall be provided to DNR upon request;
- C. A licensed Commercial Operator or Applicator in the Work area when herbicide is being applied.
- D. Transportation for all workers, equipment, and materials to the Units.
- E. Serviceable equipment to satisfactorily accomplish treatment of acres described in the Unit Description.
- F. All safety equipment needed to meet all legal requirements for the Work.
- G. All approved herbicides for the Work and carrier as specified in the Unit Description(s).
- H. Liquid coloring agent if specified in the Unit Description(s). Liquid coloring agent shall be "BullsEye" (blue or red) manufactured by Milliken Chemicals; an equivalent product may be substituted if approved in writing by DNR.
- I. Contractor shall bear all costs of operation not specifically furnished by DNR.

### **B-02 Herbicide Application Requirements**

Contractor shall be responsible for all of the following:

- A. Mixing and applying herbicide on site as per the Unit Description(s).
- B. Upon request, providing a sample of the herbicide solution being applied as treatment.
- C. Keeping written English language records of each day's application work, including the specific location of areas treated with herbicide and the method of placement. The records to be kept shall be as per DNR's "Chemical Application Record". Contractor shall provide DNR with such records prior to payment for Work completed, or at any time earlier if requested by DNR.
- D. Keeping herbicide from contacting conifer trees.
- E. Marking treatment strips, spots, stems, or clumps with flagging and/or semi-permanent marker as specified in Pre-Work Conference.

- F. Properly disposing of all herbicide solutions, residues and empty containers in accordance with applicable laws.
- G. Refraining from applying herbicide to DNR designated buffer area.
- H. Immediately removing any debris or soil deposited in ditches, culverts, or roadways.
- I. Avoiding any activities that will result in excessive deterioration of ditches, culverts, or roadways.

**B-02 Boundaries**

The boundaries depicted on Unit Map (Section II-B) delineate the Work area. Contractor is responsible for completing all Work to boundaries. The spray boundaries will consist of easily identifiable features (including but not limited to roads, streams, or abrupt changes in forest type or age). Flagging will be used for areas where identifiable features are absent. Contractor is responsible for understanding the location of all boundaries. Failure to complete Work to boundaries in any Unit renders Work in that Unit incomplete, and no payment will be made to Contractor for any Work on that Unit. No payment will be provided for Unit(s) with Work that extends beyond Unit boundaries. Work extending beyond Unit boundaries will be considered breach of contract. See Clause A-23, above.

**B-03 Contractor Safety Responsibilities**

In addition to the Safety Compliance requirements identified in Clause A-13, Contractor is responsible for initiating, maintaining, and supervising the additional safety precautions below, and ensuring that workspaces and materials meet the following requirements in connection with the performance of the work.

- A. Contractor shall maintain an accurate record of exposure data on all incidents relating to the Work resulting in death, traumatic injury, occupational disease, or damage to property, materials, supplies, or equipment. Contractor shall immediately report any such incident to DNR. DNR shall, at all times, have a right of access to all records of exposure.
- B. Contractor shall ensure that the use of herbicides authorized by this Contract in the performance of the Work shall be done in conformance with product labeling. If there is a conflict between product labeling and applicable environmental law, then the applicable law shall apply to Contractor's actions.
- C. Contractor shall provide all persons working in the Work area with information and training on hazardous chemicals in their work at the time of their initial assignment, and whenever a new hazard is introduced into their Work area.
  - 1. Information. At a minimum, Contractor shall inform persons working in the Work area of:
    - a. The requirements of Chapter 296-62 WAC, General Occupational Health Standards;
    - b. Any operations in their Work area where hazardous chemicals are present; and
    - c. The location and availability of written hazard communication programs, including the required list(s) of hazardous chemicals and material safety data sheets required by Chapter 296-62 WAC.

2. Training. At a minimum, Contractor shall provide training for persons working in the Work area which includes:
  - a. Methods and observations that may be used to detect the presence or release of a hazardous chemical in the Work area (such as monitoring conducted by the employer, continuous monitoring devices, visual appearance of odor of hazardous chemicals when being released, etc.);
  - b. The physical and health hazards of the chemicals in the Work area and the appropriate methods for the use of herbicide chemicals used to perform the Work;
  - c. The measures such persons can take to protect themselves from these hazards including specific procedures Contractor, or its Subcontractors, or others have implemented to protect those in the Work area from exposure to hazardous chemicals, such as appropriate work practices, emergency procedures, and personal protective equipment to be used; and
  - d. The details of the hazard communications program developed by Contractor, or its Subcontractors, including an explanation of the labeling system and the material safety data sheet, and how employees can obtain and use the appropriate hazard information.
3. Except as otherwise authorized by this Contract to carry out the Work, Contractor's responsibility for hazardous, toxic, or harmful substances shall include the following duties:
  - a. Contractor shall not keep, use, dispose, transport, generate, or sell on or about the Work area, any substances now or hereafter designated as, or which are subject to regulation as, hazardous, toxic, dangerous, or harmful by any federal, state, or local law, regulation, statute or ordinance (hereinafter collectively referred to as "hazardous substances"), in violation of any such law, regulation, statute, or ordinance.
  - b. Contractor shall promptly notify DNR of all spills or releases of any hazardous substances which are otherwise required to be reported to any regulatory agency and pay the cost of cleanup. Contractor shall promptly notify DNR of all failures to comply with any federal, state, or local law, regulation, or ordinance; all inspections of the Work area by any regulatory entity concerning the same; all regulatory orders or fines; and all responses or interim cleanup actions taken by or proposed to be taken by any government entity or private party in the Work area.
  - c. Contractor shall perform all Work with due regard for the safety of the public, and shall minimize interruptions of vehicular traffic or inconveniences to pedestrians. Contractor shall be responsible to make all arrangements to care for such traffic. All expenses involved in the maintenance of traffic by way of detours shall be borne by Contractor.

**B-04 Unit Description**

The Unit Description details the characteristics and specific Work requirements for each unit. If specific requirements of the Unit Description conflict with the specifications in this section of the contract, the specific requirements of the Unit Description will prevail.

**B-05 Weather Conditions**

Contractor shall be responsible for ceasing operations when product labeling, local industry standards, or other information indicate herbicide treatment may be ineffective or pose an unacceptable risk of noncompliance with applicable laws pertaining to the application of herbicides due to environmental conditions, such as:

- A. Air temperature of less than 40 degrees F (40°F) or greater than 85 degrees F (85°F); or
- B. Wind velocity greater than twelve (12) miles per hour; or
- C. Rainfall causes water to run down stems of target plants; or
- D. The Compliance Forester determines spray conditions are unsuitable.

If any of these conditions exist on the site, the Compliance Forester may direct Contractor or foreperson to cease operations until weather conditions improve.

**B-06 Department of Natural Resources Obligations**

DNR shall be responsible for providing a Compliance Forester to acquaint Contractor with the unit(s) and to conduct periodic field inspections, provided that the Compliance Forester shall not limit Contractor's performance of the Work or limit Contractor's liability for its actions under this Contract.

**B-07 Special Requirements****A. Starting Date for Work**

Contractor shall begin Work on **4/22/2024** unless alternative plans are approved by the Contract Manager, or the Compliance Forester anticipates Seedling supply issues (Clause B-03) or unfavorable weather conditions (Clause B-05).

## **SECTION I-C: Compliance Inspection and Payments**

### **C-01 Field Inspections**

The Compliance Forester will conduct periodic inspections. Inspections may be done concurrently with Work but will be completed no later than five (5) business days after Work completion on the Unit. Inspection of the Work performed and payment will be based on acreage completed.

- A. The Compliance Forester will use specifications contained in Section I-B and in the Unit Description to determine if Work performed is satisfactory.
- B. The Compliance Forester may at his/her option, subdivide and inspect, units to determine the acceptability of Work performed. Subdivisions for this purpose will be a minimum of ten (10) acres in size.

### **C-02 Re-work of Unsatisfactory Units**

The Compliance Forester may require Contractor to re-work a Unit on which Contractor's Work performance is not rated satisfactory. The Compliance Forester may require the re-work to be completed prior to starting Work on a new Unit. Reworked areas will be reexamined for contract compliance; the resulting performance rating will supersede the previous performance rating for the area in question.

If Contractor refuses to re-work the Unit, DNR may then pursue its available remedies for either breach (Clause A-23) or default (Clause A-24) of contract. If Contractor re-works the Unit and it is rated unsatisfactory a second time, DNR may consider this breach or default of contract.

The Compliance Forester is not required to give Contractor the opportunity to re-work Unit(s) with unsatisfactory performance ratings. In some cases, DNR may not have the additional staff needed to perform contract compliance for such re-work, and Contractor's overall performance on this contract may indicate that Contractor will be unable to improve the quality of Work enough to justify the additional time and expense of re-working Unit(s). In these cases, the Compliance Forester may choose to simply calculate an appropriate reduction in payment in accordance with Clause C-03-C and allow Contractor to continue Work on other Unit(s).

### **C-03 Payments**

DNR will issue payments after field inspections have been completed. Payments will be made using the following criteria to determine rates and schedules:

#### **A. Payment Schedule**

The DNR shall make payments, in such amounts as DNR determines are properly due in accordance with the Work Schedule. Payments may be made by the month, unit, or by one total payment. Details of payment schedule will be determined in the Pre-Work Conference (Clause A-19) and will be set forth in the Work Schedule which shall become a part of this Contract once approved by DNR. DNR will attempt to comply with the desires and needs of Contractor but assumes no legal duty or obligation to adhere to the schedule of payment so arranged.

#### **B. Partial Payment**

Partial Payment may be made upon completion of part of a unit as determined by DNR. Request for partial payment is to be made by Contractor utilizing Contractor's Billing Invoice

and Compliance Report provided by DNR. Contractor or Designated Contract Representative shall sign Contractor's Billing Invoice and Compliance Report after completion of each such "sub-unit" being submitted for payment. DNR will then make payment recommendations for the invoice and forward Contractor's Billing Invoice and Compliance Report to DNR's Region office for processing.

**C. Unit Completion Form**

Contractor or Designated Contract Representative shall sign the Unit completion form after completion of each partial Unit being submitted for payment, or at the conclusion of Work and completion of the Compliance Inspection for each Unit. The Compliance Forester will make payment recommendations for the invoice and forward the Unit completion form to the Contract Manager for processing.

**D. Verification Traverse**

If a Unit's acreage is disputed, Contractor may request a verification traverse by DNR. The request must be in writing and signed by Contractor. DNR will base the rate of pay on the acres determined from the verification traverse. If the net acres specified in the Unit Description (Section II-A) are correct within plus or minus five percent ( $\pm 5\%$ ) after the verification traverse, Contractor shall pay for the verification traverse at a rate of ten dollars (\$10.00) per one hundred (100) feet of traversed boundary.

**E. Reduction in Payment**

DNR may withhold or, on account of subsequently discovered evidence, nullify the whole or part of any payment to such extent as may be necessary to protect DNR from loss or damage for reasons including but not limited to:

1. Work not in accordance with the Contract Documents;
2. Reasonable evidence that the Work required by the Contract Documents cannot be completed for the unpaid balance of the Contract Sum;
3. Work by DNR to correct defective Work or complete the Work;
4. Failure to perform in accordance with the Contract Documents; or
5. Cost or liability that may occur to DNR as the result of Contractor's fault or negligent acts or omissions.
6. Upon completion of individual units, if the Compliance Forester calculates the application rate (active ingredients, adjuvants, and carriers), and determines that Contractor has applied less than the specified quantity (i.e., gallons of solution/acre) in the Contract, then DNR at its discretion can reduce payment by the percentage less than the specified quantity. In general, this will only occur when the quantity applied is less than 90% of the specified quantity. In such cases, it is not in the DNR's interest to require the Contractor to re-enter the unit and apply the remaining herbicide, therefore DNR may reduce payment as follows:

$$\text{Unit acres} \times \text{gallons of solution/acre} = \text{total gallons of solution/unit}$$

$$\frac{\text{Total gallons of solution applied}}{\text{total gallons of solution specified}} \times 100 = \% \text{ of specified}$$



$\% \text{ below specified} \times \text{total unit price } (\$) = \text{total unit payment } (\$)$

EXAMPLE:

A 50 acre unit is specified to be sprayed with 10 gallons of solution per acre. Upon completion of spraying, the Compliance Forester determines that 420 gallons have been applied. The bid price per acre was \$75.00 and the total unit bid price was \$3,750.00.

$50 \text{ acres} \times 10 \text{ gallons} = 500 \text{ gallons of solution specified}$

$420 \text{ gallons of solution applied} / 500 \text{ gallons of solution specified} \times 100 = 84\% \text{ of specified}$

$84\% \times \$3,750.00 = \$3,150.00 \text{ payment for unit (reduction in payment of } \$620.00)$

Contract 3193- Section IIA - Northwest Region Unit Description: Special Requirements and General Information

| UNIT NUMBER                 | LEGAL                             | FNU NAME           | ACRES      | Special Requirements |                      |  |           |          |                   |                  |              |       |                               | General Information |  |  |  |
|-----------------------------|-----------------------------------|--------------------|------------|----------------------|----------------------|--|-----------|----------|-------------------|------------------|--------------|-------|-------------------------------|---------------------|--|--|--|
|                             |                                   |                    |            | ACTIVE INGREDIENT    | AI CONCENTRATION     | MIXRATIO                                     | CARRIER   | DYE      | MINIMUM CREW SIZE | ELEVATION (feet) | YEAR PLANTED | TRST  | COMMENTS                      |                     |  |  |  |
| NW-1                        | T33N R05E S24,25                  | BLUEBELL U2        | 37         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 1040-1520        | 2017         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-2                        | T33N R05E S36                     | MILLIONAIRE U1     | 18         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 760-1160         | 2014         | 03    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-3                        | T34N R05E S29                     | HOME REPAIRS U1    | 6          | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 1240-1600        | 2017         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-4                        | T34N R05E S28                     | HOME REPAIRS U3    | 8          | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 680-1000         | 2018         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-5                        | T33N R04E S02                     | GABRIELLS HORN U1  | 34         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 720-1120         | 2017         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-6                        | T33N R05E S09,10                  | WALK N TALK U2     | 10         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 708-1035         | 2014         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-7                        | T33N R05E S10                     | WALK N TALK U3     | 21         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 920-1240         | 2014         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-8                        | T33N R05E S15                     | ROAMING ROE U1     | 37         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 775-1167         | 2014         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-9                        | T33N R06E S04,05                  | BAKERS BEAR U5     | 74         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 2200-2520        | 2020         | 04    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-10                       | T34N R10E S19                     | CASKEY WEST VRH U1 | 37         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 480-760          | 2017         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-11                       | T33N R10E S10                     | VADUZ VRH U5       | 17         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 1160-1520        | 2012         | 03    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-12                       | T33N R10E S10                     | VADUZE VRH U8      | 34         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 720-1480         | 2012         | 03    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-13                       | T33N R09E S34                     | NORTH FORK U1 VRH  | 98         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 887-1990         | 2015         | 07    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-14                       | T33N R09E S34                     | NORTH FORK U2 VRH  | 53         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 920-2240         | 2014         | 07    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-15                       | T32N R09E S17                     | SQUIRE CREEK U1    | 80         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 459-521          | 2018         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-16                       | T33N R06E S24,25                  | TOTTER U1A         | 18         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 1080-1240        | 2017         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-17                       | T33N R06E S33,34                  | WAFLE U1           | 95         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 560-1520         | 2016         | 01    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-18                       | T32N R06E S35                     | DANCING BEAR U1    | 7          | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 400-520          | 2019         | 07    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-19                       | T32N R06E S36                     | DANCING BEAR U3    | 6          | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 642-718          | 2019         | 07    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-20                       | T29N R06E S13,24<br>T29N R07E S19 | BIG BEND U4        | 50         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 480-560          | 2020         | 06    | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| NW-21                       | T28N R08E S01,02                  | HAWK PORTAL U1     | 35         | Triclopyr            | 4.0 lbs/gal or 61.6% | 75% Triclopyr and 25% basal oil per solution | Basal Oil | Required | 5                 | 1080-2040        | 2019         | 03/07 | TREAT ALL BIGLEAF MAPLE STEMS |                     |  |  |  |
| <b>Total Acres for Item</b> |                                   |                    | <b>775</b> |                      |                      |  |           |          |                   |                  |              |       |                               |                     |  |  |  |

Contract 3193- Section IIA - Northwest Region Unit Description: Special Requirements and General Information

Term of Contract: 4/22/24 - 5/24/24.

Allowable triclopyr herbicides: Garlon 4 Ultra Specialty Herbicide, Garlon 4 Specialty Herbicide, Element 4 Specialty Herbicide, Alligare Triclopyr 4

Allowable basal oils: W.E.B. Oil, Brush and Basal Oil.

Minimum crew size refers to number of herbicide applicators and not crew foremen.

Treatment Rates and Techniques: (Thinline) Apply herbicide with a backpack sprayer in a thin stream to all sides of the stems approximately 6" above the stem origin. The stream should be directed horizontally to produce a narrow band of herbicide around each stem. Stems over 1.5" in diameter should have complete circular coverage. Applicator's equipment and application method must be in compliance with herbicide labels and Department of Agriculture regulations. Avoid contact with conifers. Do not apply treatment when raining or stem surfaces are frozen. Herbicide dye must be compatible with petroleum substitute carrier and should be mixed at 2.5 ounces per gal of herbicide/oil solution. No water is included as part of the carrier. Herbicide must be mixed on site in the presence of the DNR compliance representative. Applicator's equipment and application method must be in compliance with herbicide labels and Department of Agriculture regulations.

## **SECTION II-B: UNIT MAPS**

# UNIT MAP

## Ground Herbicide - THINLINE

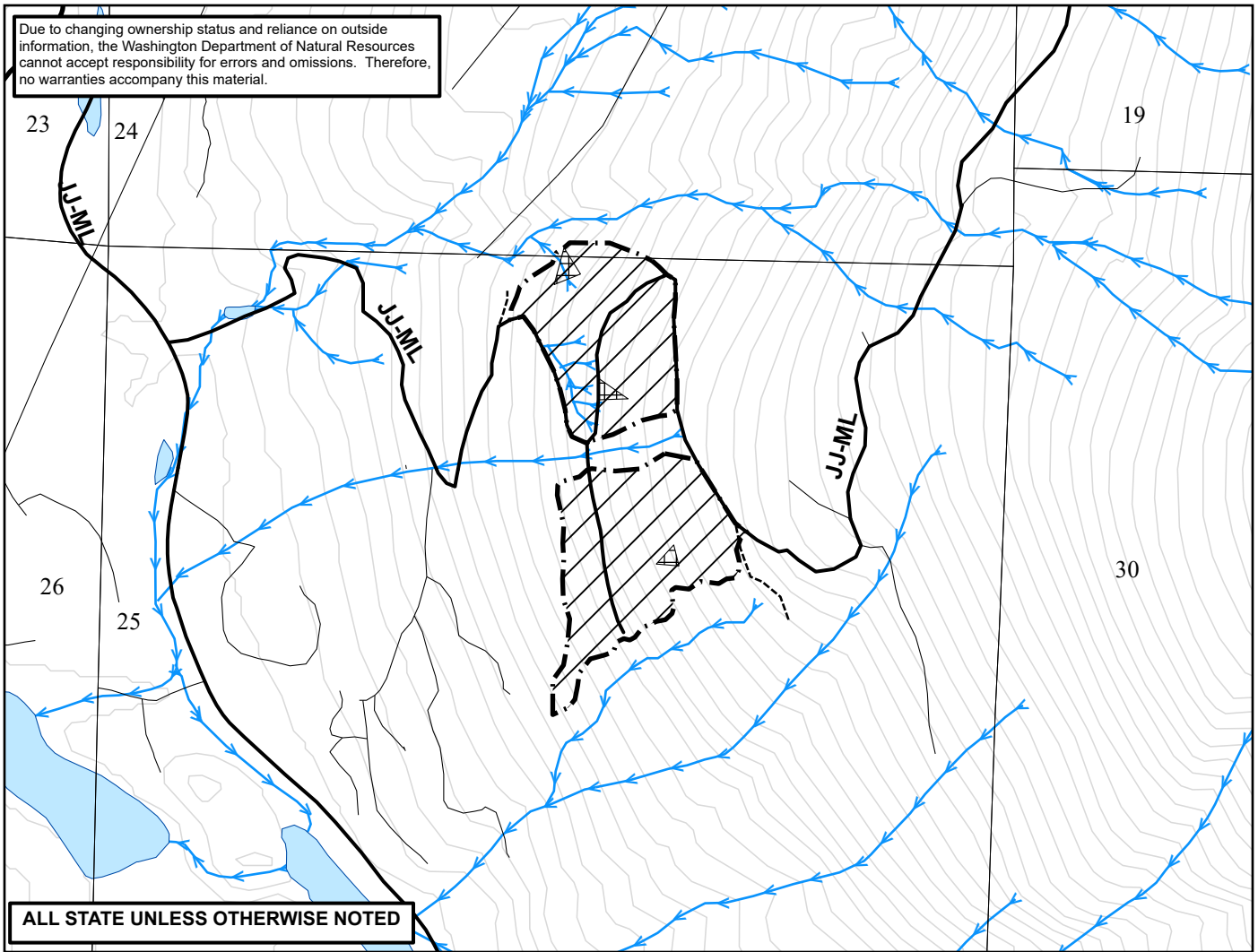
Invitation to Bid No. 3193

Unit No. NW-01

UNIT NAME: BLUEBELL U2  
TRUST: 01  
ACRES: 37

REGION: NORTHWEST  
DISTRICT: BAKER  
LOCAL: HAMILTON  
COUNTY: WHATCOM

LEGAL: T38N R05E S24,25  
ELEVATION: 1040-1520  
YEAR PLANTED: 2017



Due to changing ownership status and reliance on outside information, the Washington Department of Natural Resources cannot accept responsibility for errors and omissions. Therefore, no warranties accompany this material.

ALL STATE UNLESS OTHERWISE NOTED

|  |                |                 |                 |         |
|--|----------------|-----------------|-----------------|---------|
|  | Treatment Area | Leave Tree Area | Road            | Streams |
|  | Unit Boundary  | Closed Road     | 40 ft. Contours | Gate    |

Scale 1:12,000

Directions: From Acme, turn east onto Mosquito Lake Rd and travel 6.7 miles to the JJ-ML. Turn right onto the JJ-ML and travel 0.4 miles to an intersection. Stay left at the intersection to stay on the JJ-ML and travel 0.7 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

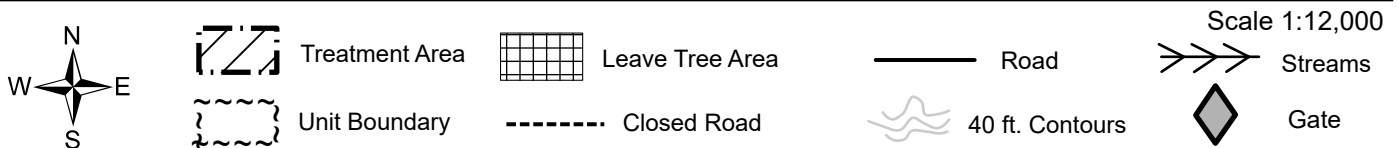
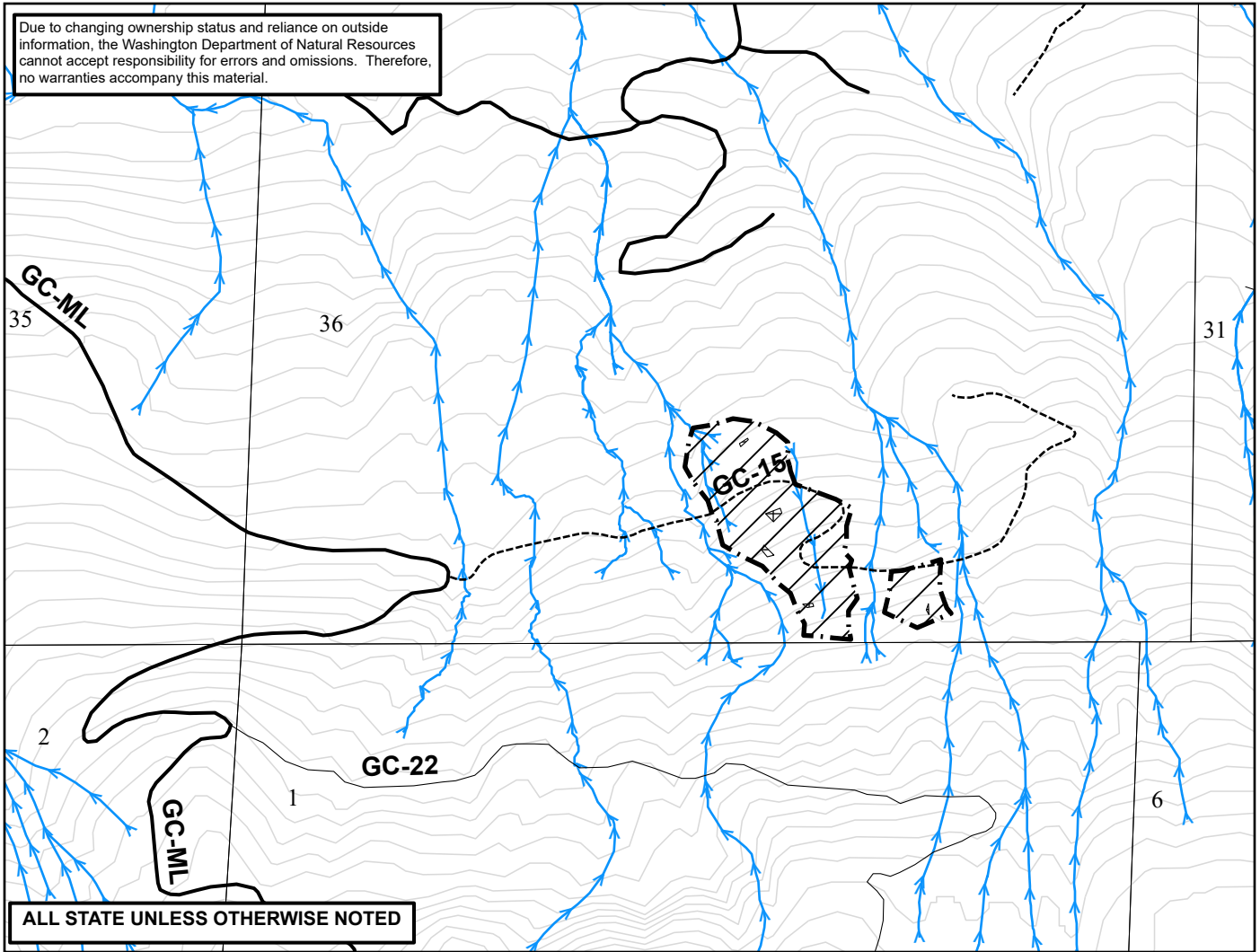
Invitation to Bid No. 3193

Unit No. NW-02

UNIT NAME: MILLIONARE U1  
TRUST: 03  
ACRES: 18

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T35N R05E S36  
ELEVATION: 760-1160  
YEAR PLANTED: 2014



Directions: Take State Highway 9 south from Sedro-Woolley, WA. 1.9 miles until you come to the South Skagit Highway. Turn right onto the South Skagit Highway, follow this highway for 5.5 miles until you arrive at East Gilligan Creek Rd. Turn right onto East Gilligan creek Rd which turns into GC-ML. Follow this road 1.5 miles to the GC-15, which is abandoned, and turn left. There is a 0.3 mile walk to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

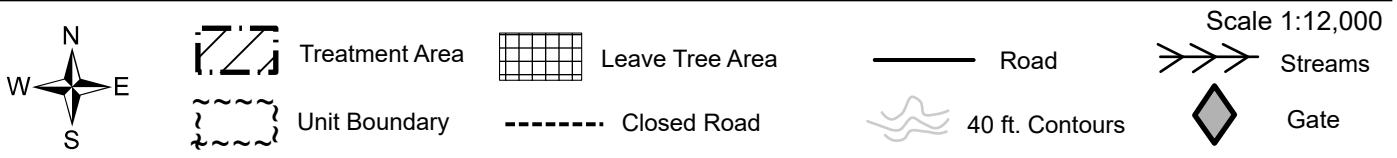
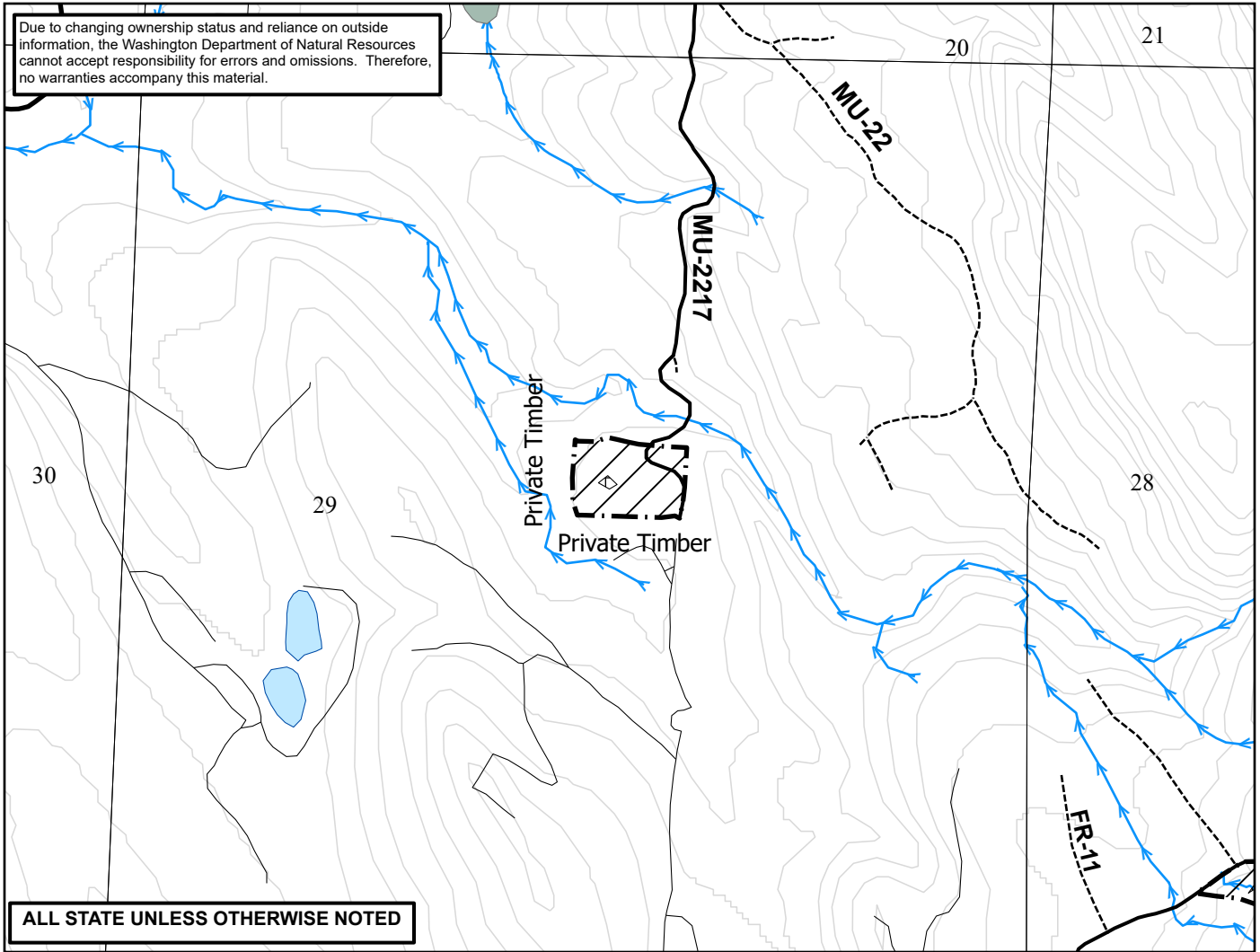
Invitation to Bid No. 3193

Unit No. NW-03

UNIT NAME: HOME REPAIRS U1  
TRUST: 01  
ACRES: 6

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T34N R05E S29  
ELEVATION: 1240-1600  
YEAR PLANTED: 2017



Directions: From Sedro-Woolley, travel 9.6 miles south on HWY 9 to Walker Valley Rd. Turn left onto Walker Valley Rd and travel 2.6 miles to the end of the paved road. Continue straight, through the gate, onto the FR-ML and travel 1.0 mile to the FR-11. Turn left onto the FR-11 and travel 0.9 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

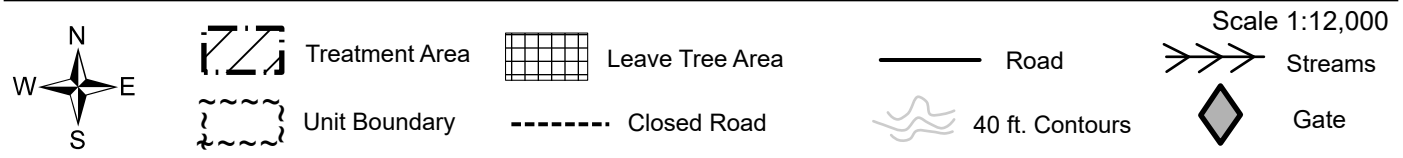
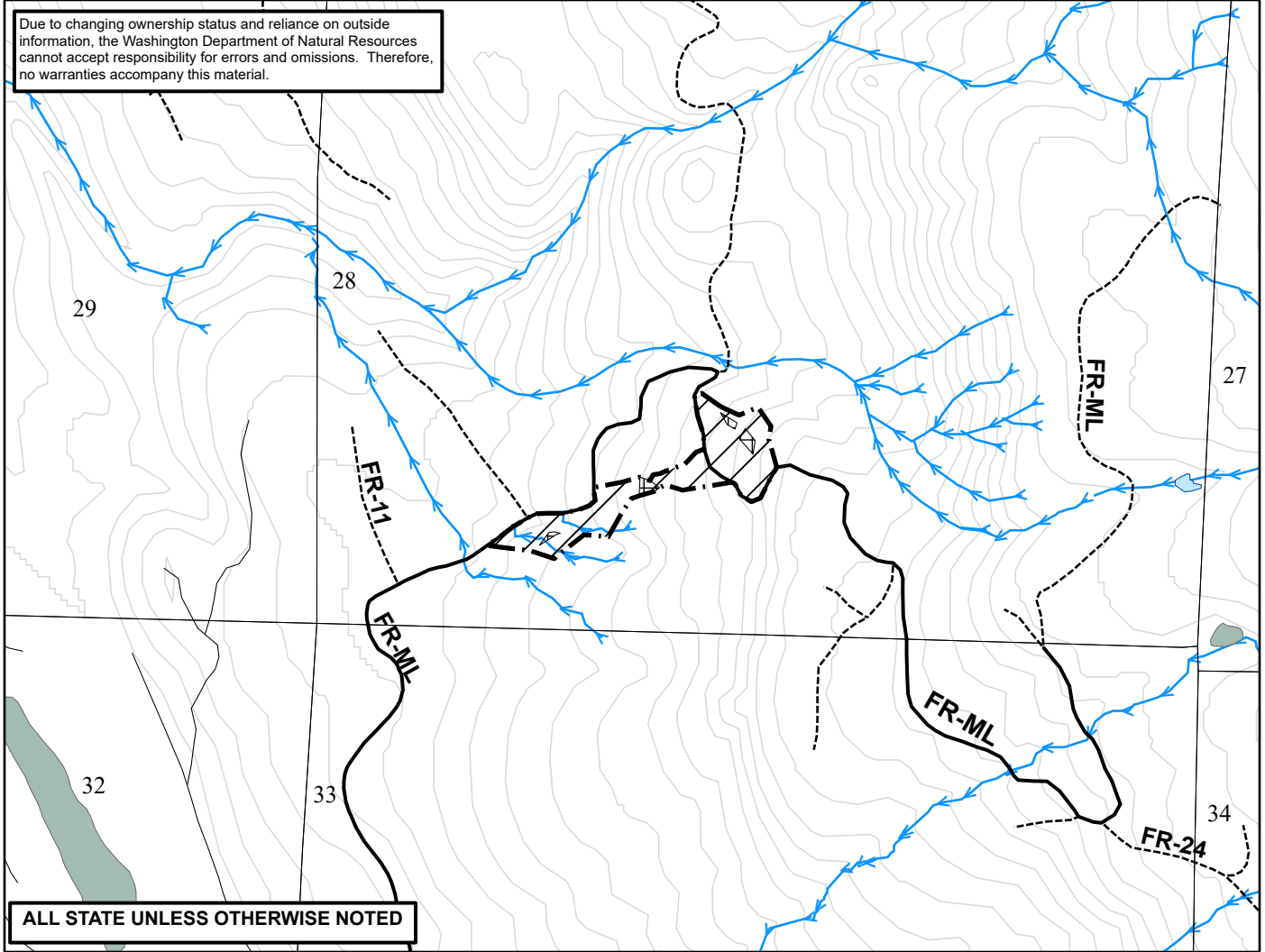
Invitation to Bid No. 3193

Unit No. NW-04

UNIT NAME: HOME REPAIRS U3  
TRUST: 01  
ACRES: 8

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T34N R05E S28  
ELEVATION: 680-1000  
YEAR PLANTED: 2018



Directions: From Mount Vernon, (WA) travel east on College Way (Hwy 538) to Hwy 9 (roundabout) travel south on hwy9, 3.8 miles and turn left on to the Walker Valley Road. Travel 2.6 miles and pass through a farm gate on to the FR-ML Travel up the FR-ML 1.1 mile to the unit.



# UNIT MAP

## Ground Herbicide - THINLINE

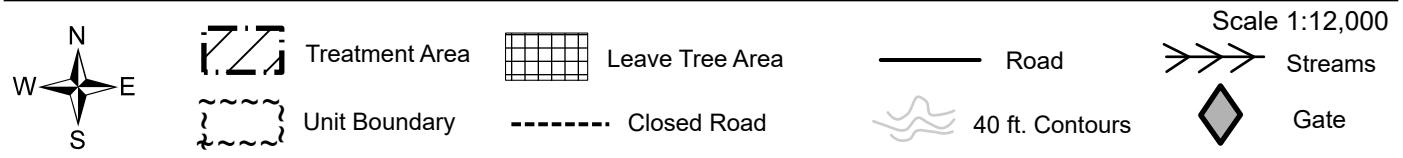
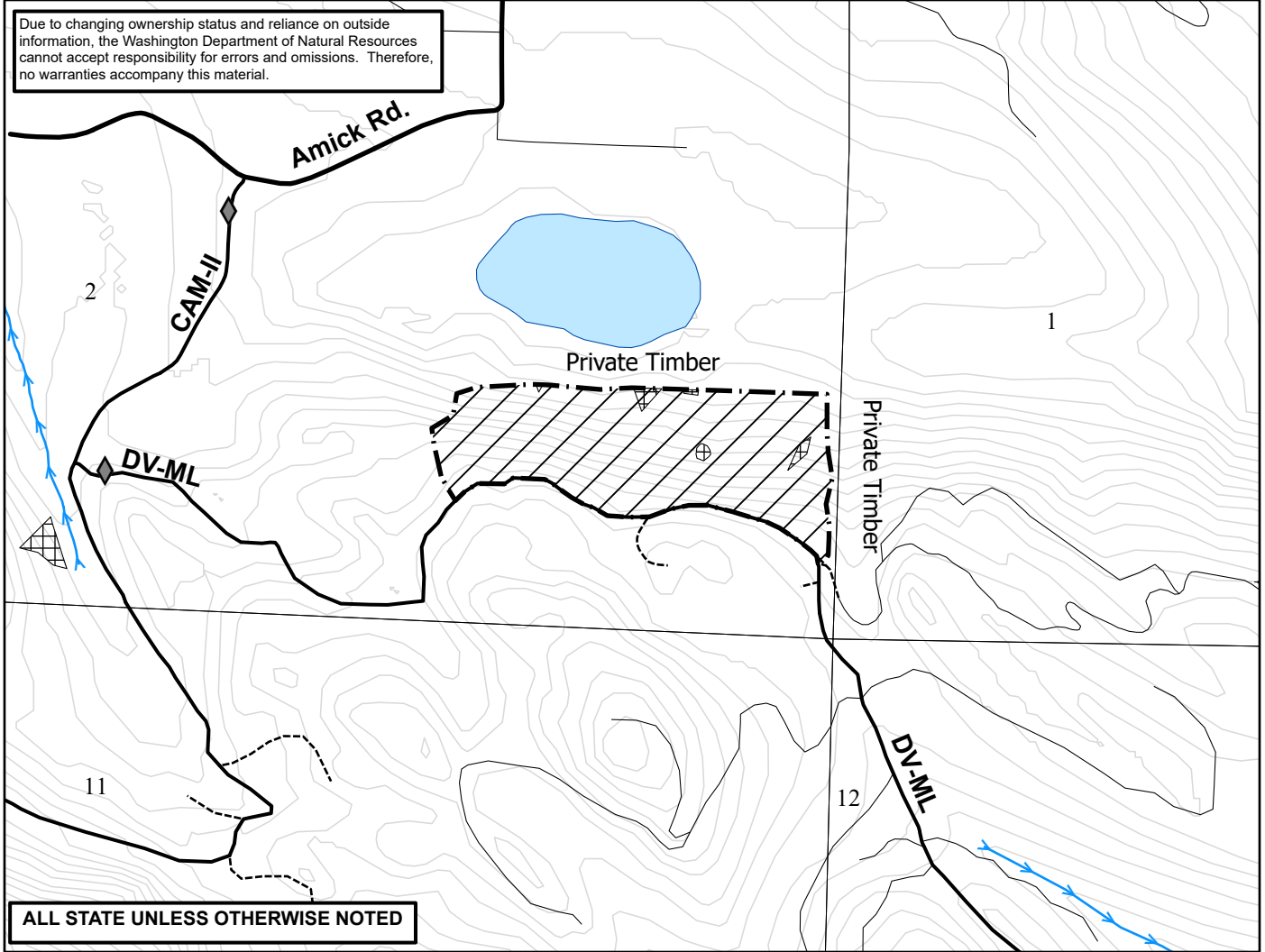
Invitation to Bid No. 3193

Unit No. NW-05

UNIT NAME: GABRIELLS HORN U1  
TRUST: 01  
ACRES: 34

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T33N R04E S02  
ELEVATION: 720-1120  
YEAR PLANTED: 2017



Directions: From Sedro-Woolley, travel south on HWY 9 for 8.3 miles to W. Big Lake Blvd. Turn right (west) on West Big Lake Boulevard and go 0.8 miles southwest. Take another right (south) onto Little Mountain Road and go 0.5 miles to the first stop sign. Continue straight (Little Mountain road turns right) onto Amick Road for 1.1 miles. 100 feet after Amick Road makes a sharp right, turn left onto the Devil's Mountain Mainline (DM-ML), which begins on an unmarked gravel driveway (with a No Trespassing sign). This will take you across private property. You will reach DNR property and gate #570 at 0.3 miles. After another 0.1 miles, you will reach a fork in the road. The road to your left (east) is DM-04 (gate #571), and can be used to access Unit 1. The DM-ML continues south (straight), and can be used to access Units 2 and 3, reaching the top of the mountain at 1.5 miles.

# UNIT MAP

## Ground Herbicide - THINLINE

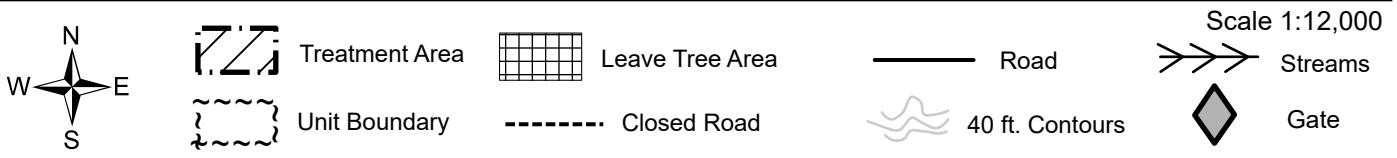
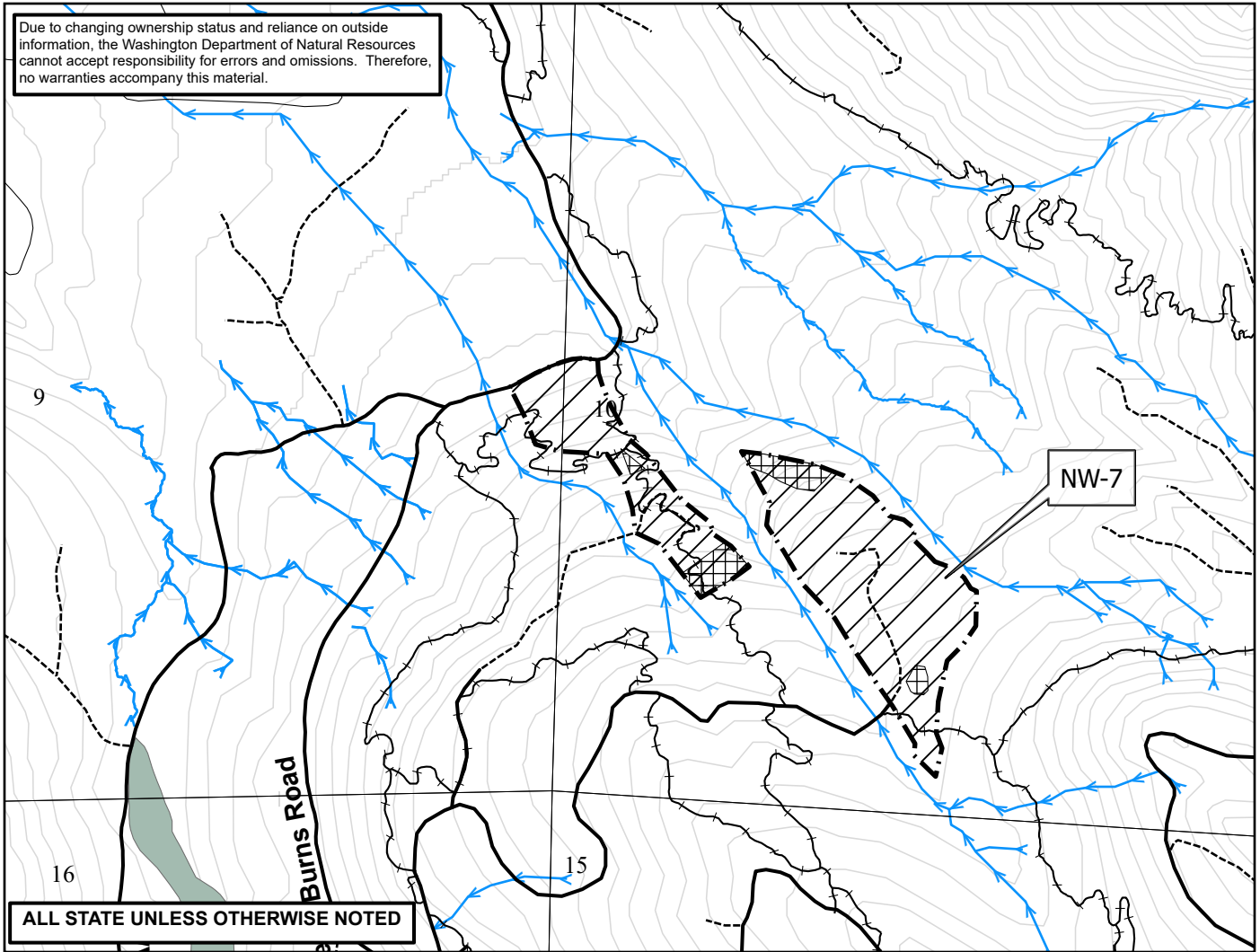
Invitation to Bid No. 3193

Unit No. NW-06

UNIT NAME: WALK N TALK U2  
TRUST: 01  
ACRES: 10

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T33N R05E S09,10  
ELEVATION: 708-1035  
YEAR PLANTED: 2014



Directions: From the intersection of Hwy 20 and Hwy 9 in Sedro-Woolley, travel South on Hwy 9 for 9.8 mi. and turn left on to the Walker Valley Rd. Travel 2.2 mi. on the Walker Valley Rd. and turn right on to the Peter Burns Rd. (WV-ML Walker Valley Main Line) continue 3.4 mi. to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

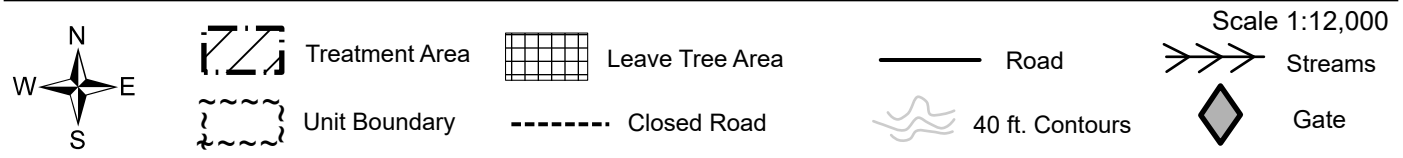
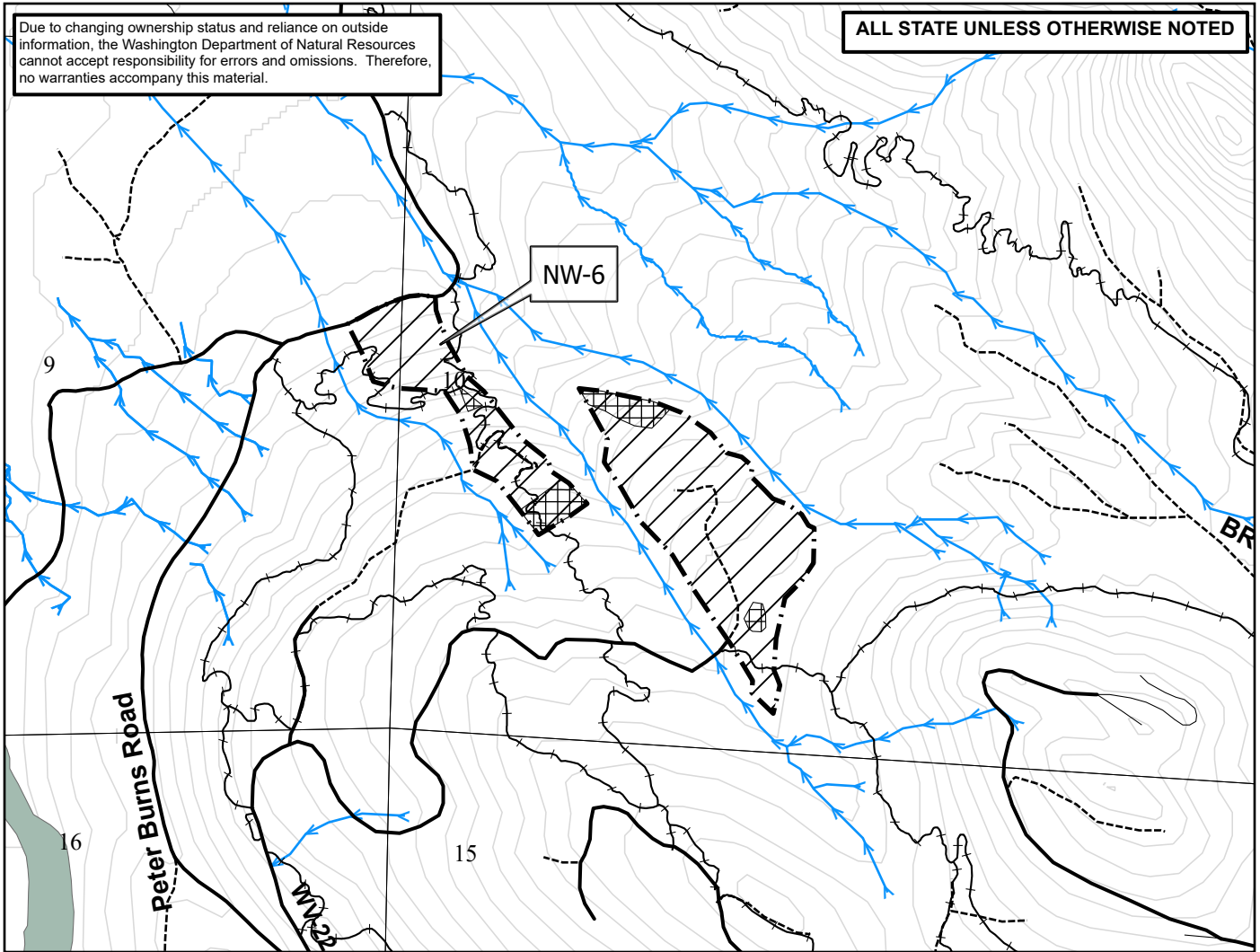
Invitation to Bid No. 3193

Unit No. NW-07

UNIT NAME: WALK N TALK U3  
TRUST: 01  
ACRES: 21

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T33N R05E S10  
ELEVATION: 920-1240  
YEAR PLANTED: 2014



Directions: From the intersection of Hwy 20 and Hwy 9 in Sedro- Woolley. Travel South on Hwy 9 for 9.8 mi. and turn left on to the Walker Valley Rd. Travel 2.2 mi. on the Walker Valley Rd. and turn right on to the Peter Burns Rd. (Walker Valley Main Line). Travel 3.4 mi. and turn left on to the WV-22. Travel 1.1 mi. on the WV-22 to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

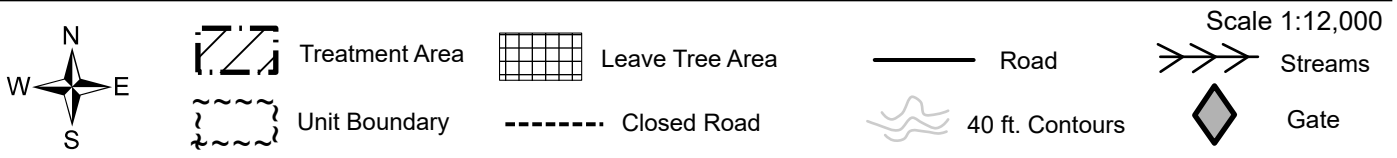
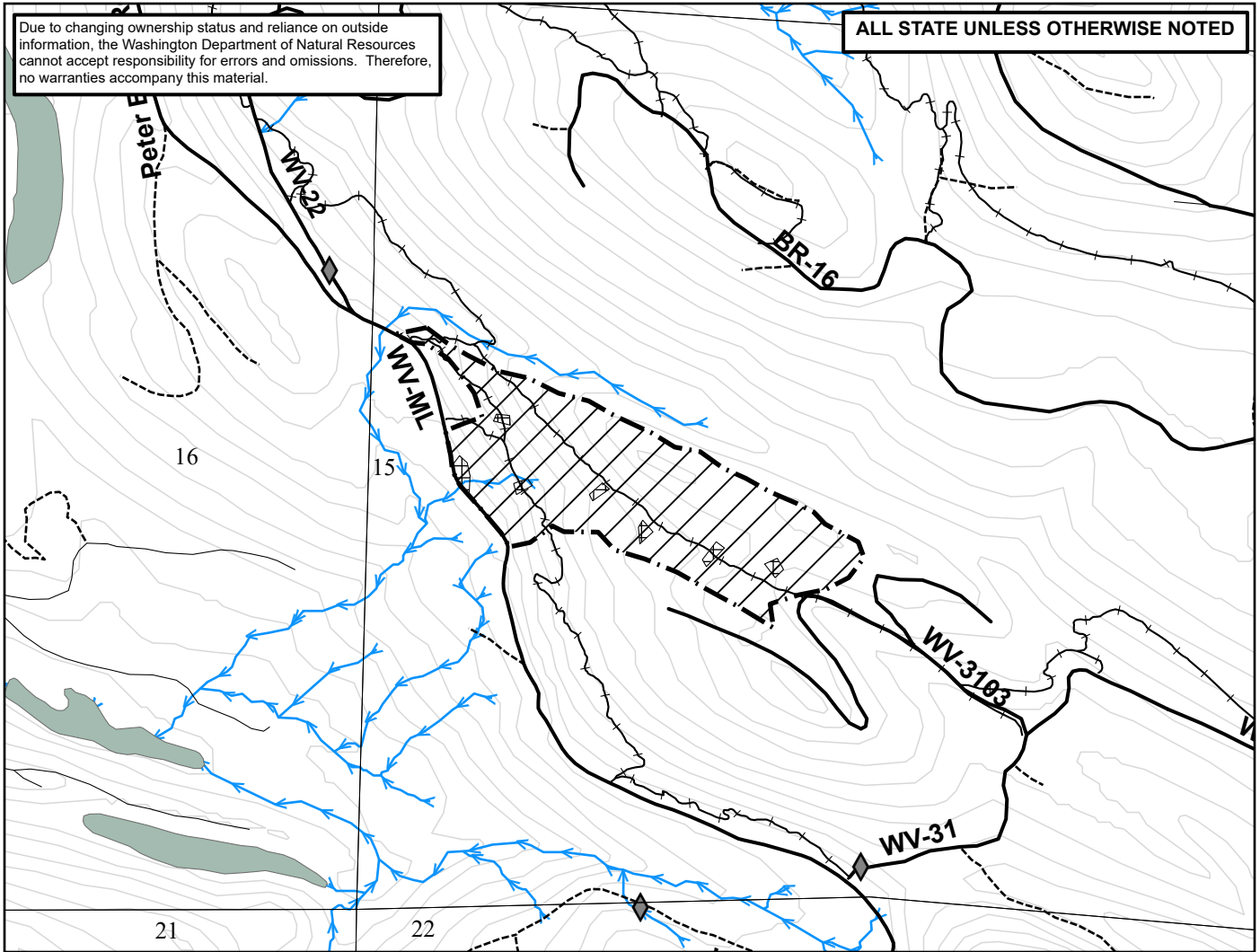
Invitation to Bid No. 3193

Unit No. NW-08

UNIT NAME: ROAMING ROE U1  
TRUST: 01  
ACRES: 37

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T33N R05E S15  
ELEVATION: 775-1167  
YEAR PLANTED: 2014



Directions: From Sedro Woolley, drive south on Highway 9 for 11.5 miles to Lake Cavanaugh Rd. Turn left onto Lake Cavanaugh Rd. and drive 4.1 miles to Peter Burns Rd. Turn left on Peter Burns Rd. and drive 1.2 miles to WV-31. From here turn right through the gate and turn left on the WV-3103 or continue up the WV-ML for 0.5 mile to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

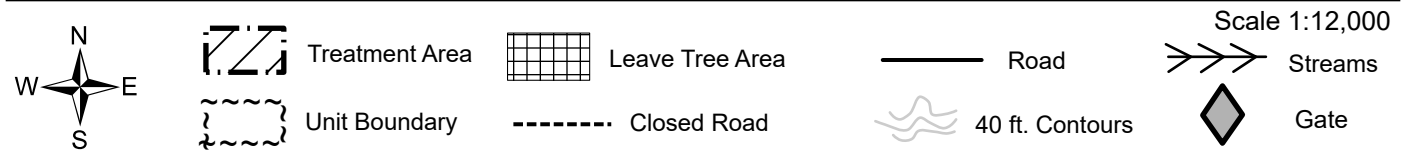
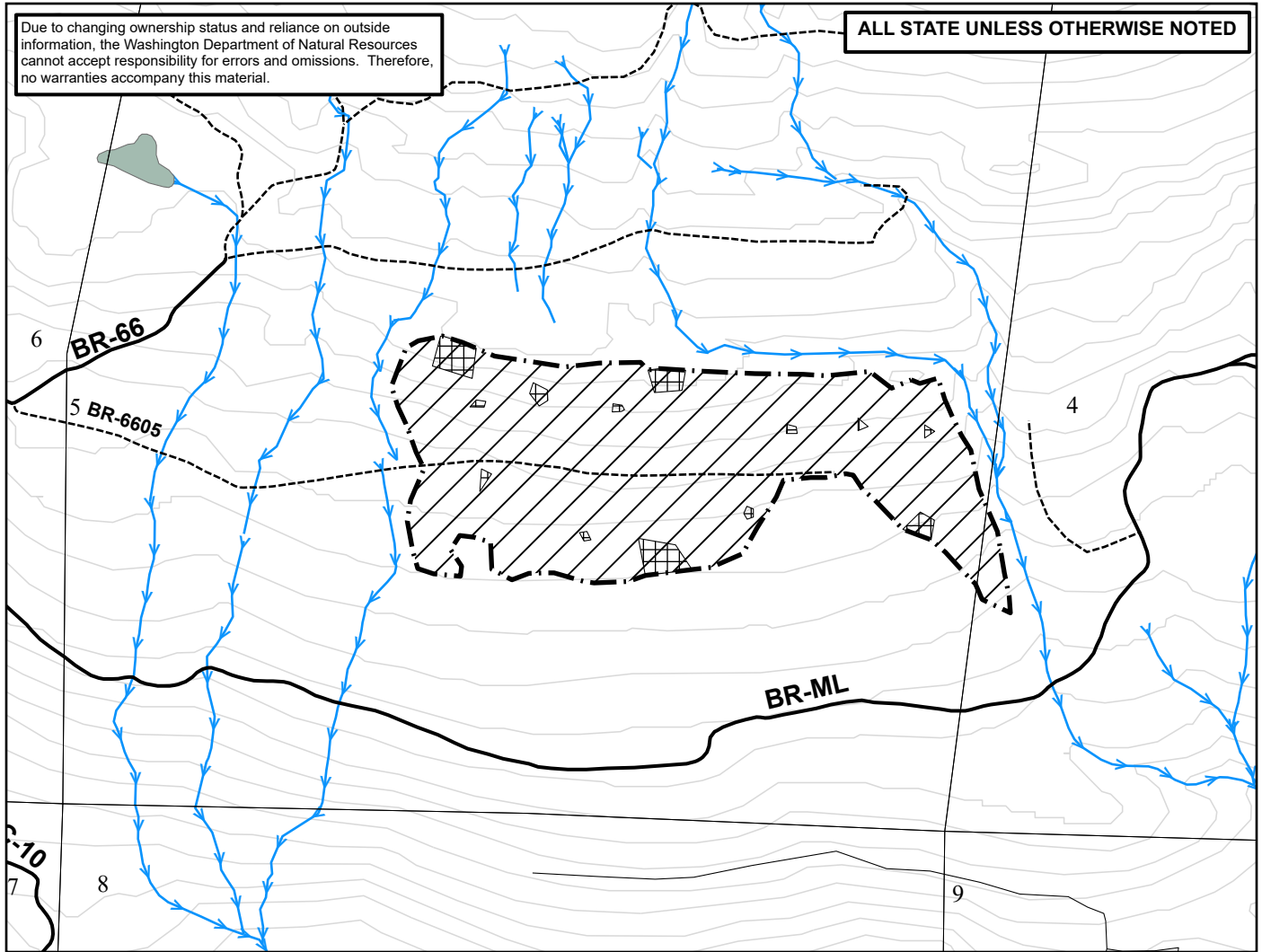
Invitation to Bid No. 3193

Unit No. NW-09

UNIT NAME: BAKERS BEAR U5  
TRUST: 04  
ACRES: 74

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T33N R06E S04,05  
ELEVATION: 2200-2520  
YEAR PLANTED: 2020



Directions: From Sedro-Woolley, travel 9.7 miles south on Hwy 9 to Lake Cavanaugh Rd. Turn left on Lake Cavanaugh Rd and travel 7.3 miles to the Bear Creek Mainline (BR-ML). Turn left onto the BR-ML and travel 6.5 miles to the BR-66. Bear left onto the BR-66 and travel 0.5 mile to the BR-6605. Bear right onto the BR-6605 and travel 0.5 mile to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

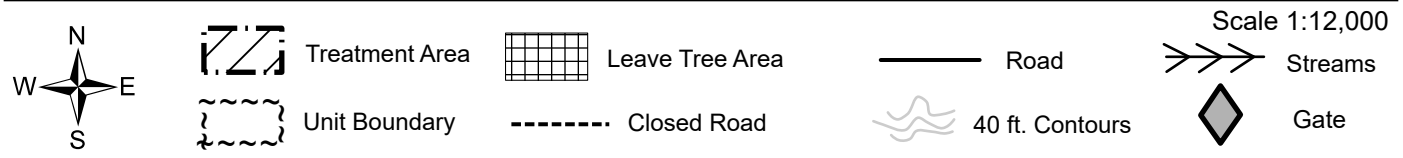
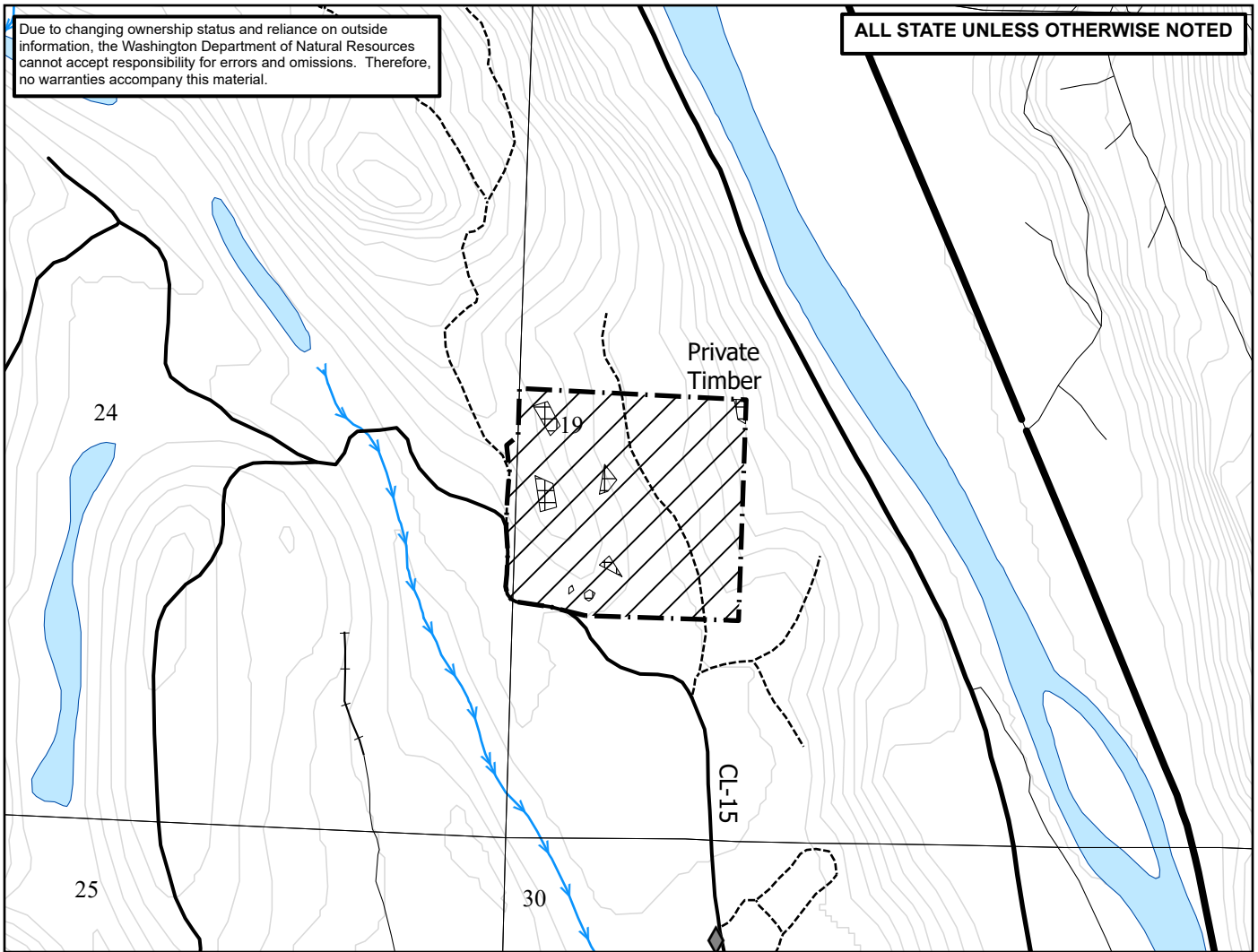
Invitation to Bid No. 3193

Unit No. NW-10

UNIT NAME: CASKEY WEST VRH U1  
TRUST: 01  
ACRES: 37

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T34N R10E S19  
ELEVATION: 480-760  
YEAR PLANTED: 2017



Directions: From Darrington travel 12.1 miles east on HWY 530 to Concrete Sauk Valley Rd. Turn left onto Concrete Sauk Valley Rd, cross the bridge, and take the immediate left onto Old Concrete Sauk Valley Rd and travel 1.3 miles to the power lines. Turn right at the power lines onto the CL-15 and travel 1.3 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

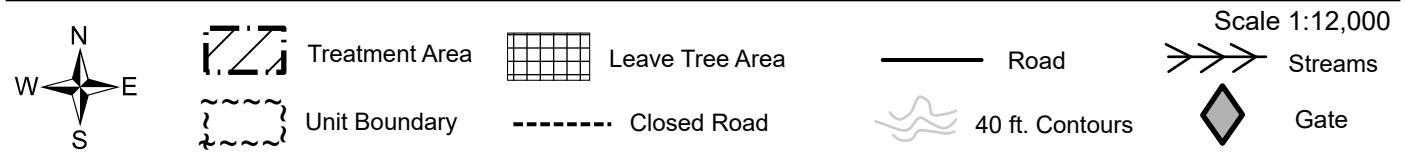
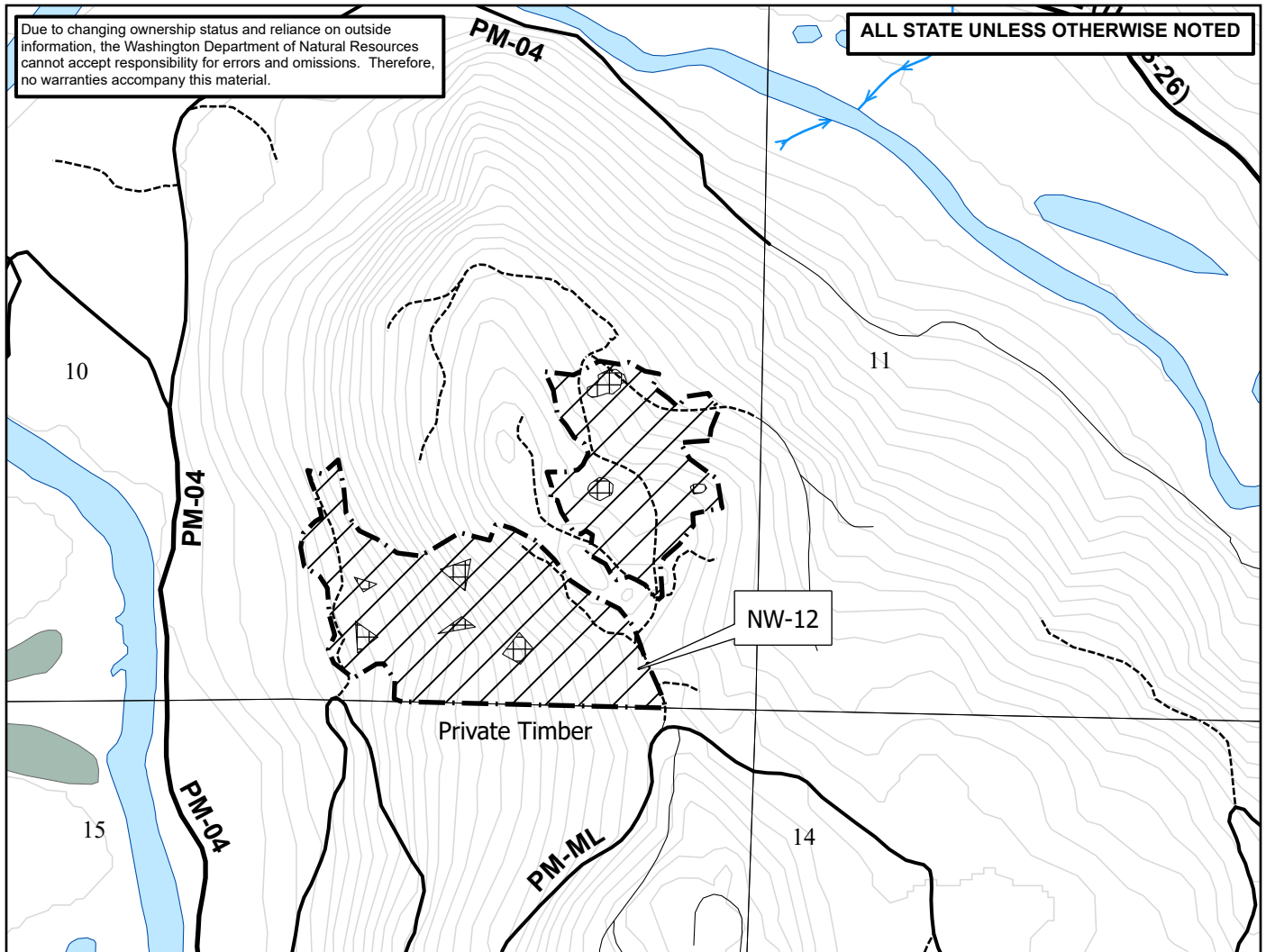
Invitation to Bid No. 3193

Unit No. NW-11

UNIT NAME: VADUZ VRH U5  
TRUST: 03  
ACRES: 17

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T33N R10E S10  
ELEVATION: 1160-1520  
YEAR PLANTED: 2012



Directions: From Darrington, travel 0.25 miles north on HWY 530 to Sauk Prairie Rd. Turn right onto Sauk Prairie Rd and travel 5.5 miles to East Sauk Prairie Rd. Turn left onto East Sauk Prairie Rd and travel 0.8 miles to Dearinger Park Rd. Continue 0.7 miles on Dearinger Park road to the intersection of Dearinger Park Rd and the PM-ML. Veer right onto the PM-ML and travel 2.0 miles to an abandoned road on the left. There is a 0.2 mile walk to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

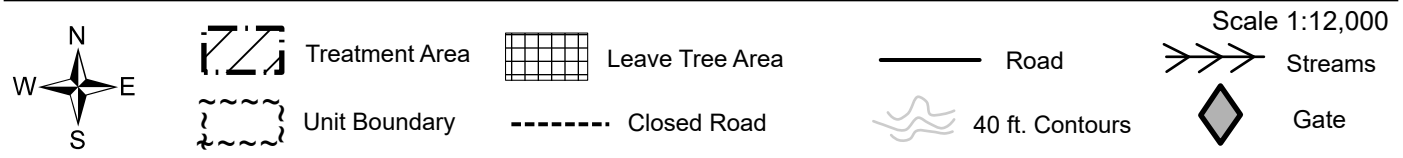
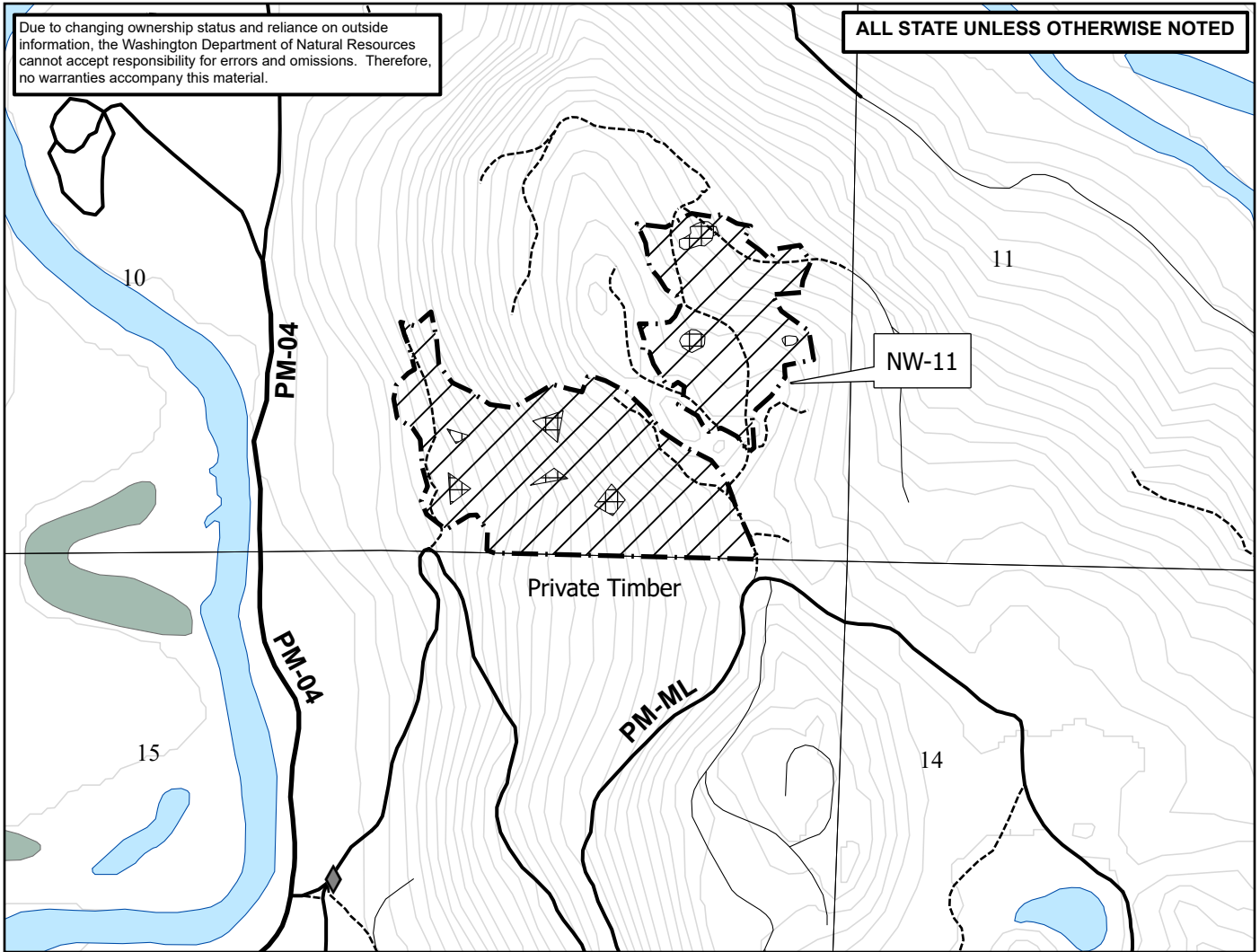
Invitation to Bid No. 3193

Unit No. NW-12

UNIT NAME: VADUZ VRH U8  
TRUST: 03  
ACRES: 34

REGION: NORTHWEST  
DISTRICT: CLEAR LAKE  
LOCAL: CLEAR LAKE  
COUNTY: SKAGIT

LEGAL: T33N R10E S10  
ELEVATION: 720-1480  
YEAR PLANTED: 2012



Directions: From Darrington, travel 0.25 miles north on HWY 530 to Sauk Prairie Rd. Turn right onto Sauk Prairie Rd and travel 5.5 miles to East Sauk Prairie Rd. Turn left onto East Sauk Prairie Rd and travel 0.8 miles to Dearinger Park Rd. Continue 0.7 miles on Dearinger Park road to the intersection of Dearinger Park Rd and the PM-ML. Veer right onto the PM-ML and travel 1.3 miles to the unit.



# UNIT MAP

## Ground Herbicide - THINLINE

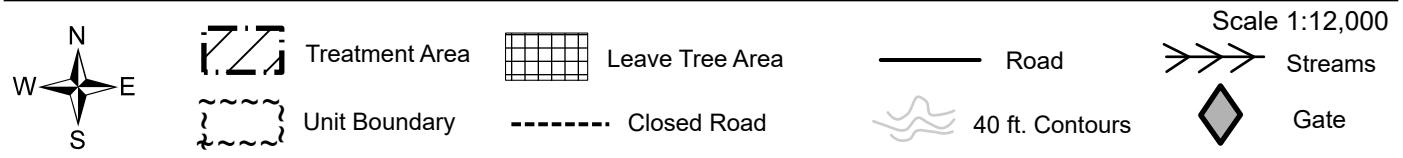
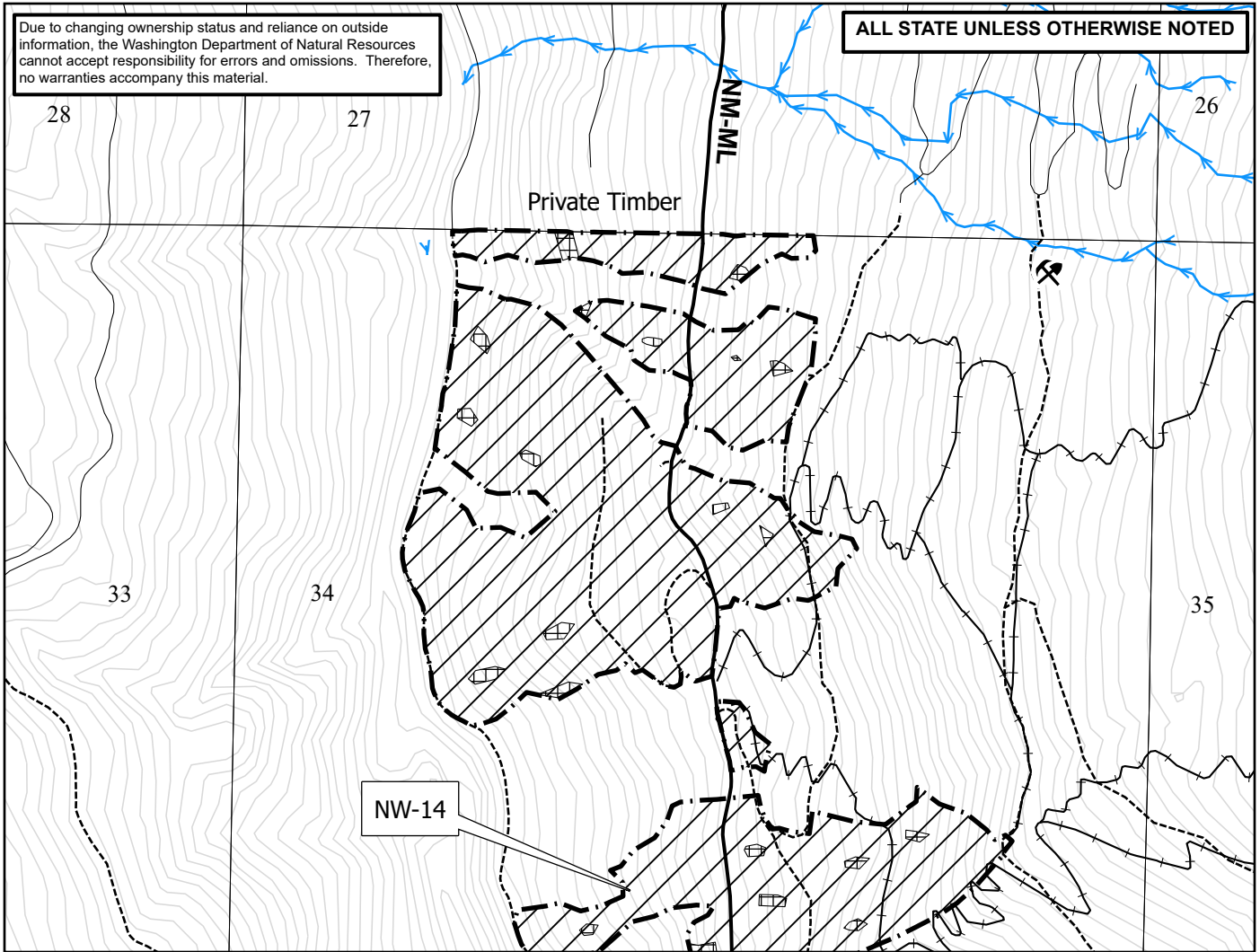
Invitation to Bid No. 3193

Unit No. NW-13

UNIT NAME: NORTH FORK U1 VRH  
 TRUST: 07  
 ACRES: 98

REGION: NORTHWEST  
 DISTRICT: CLEAR LAKE  
 LOCAL: CLEAR LAKE  
 COUNTY: SKAGIT

LEGAL: T33N R09E S34  
 ELEVATION: 887-1990  
 YEAR PLANTED: 2015



Directions: At the four way stop sign in Darrington, travel north on Hwy 530 East and drive 1.0 mile to the USFS 2810 Road. Turn left onto the 2810 (just opposite the CoGen Plant) and follow the North Mountain Mainline (NM-ML) (USFS-2810) 4.2 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

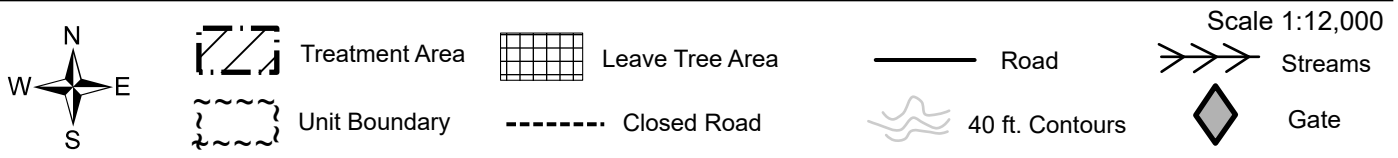
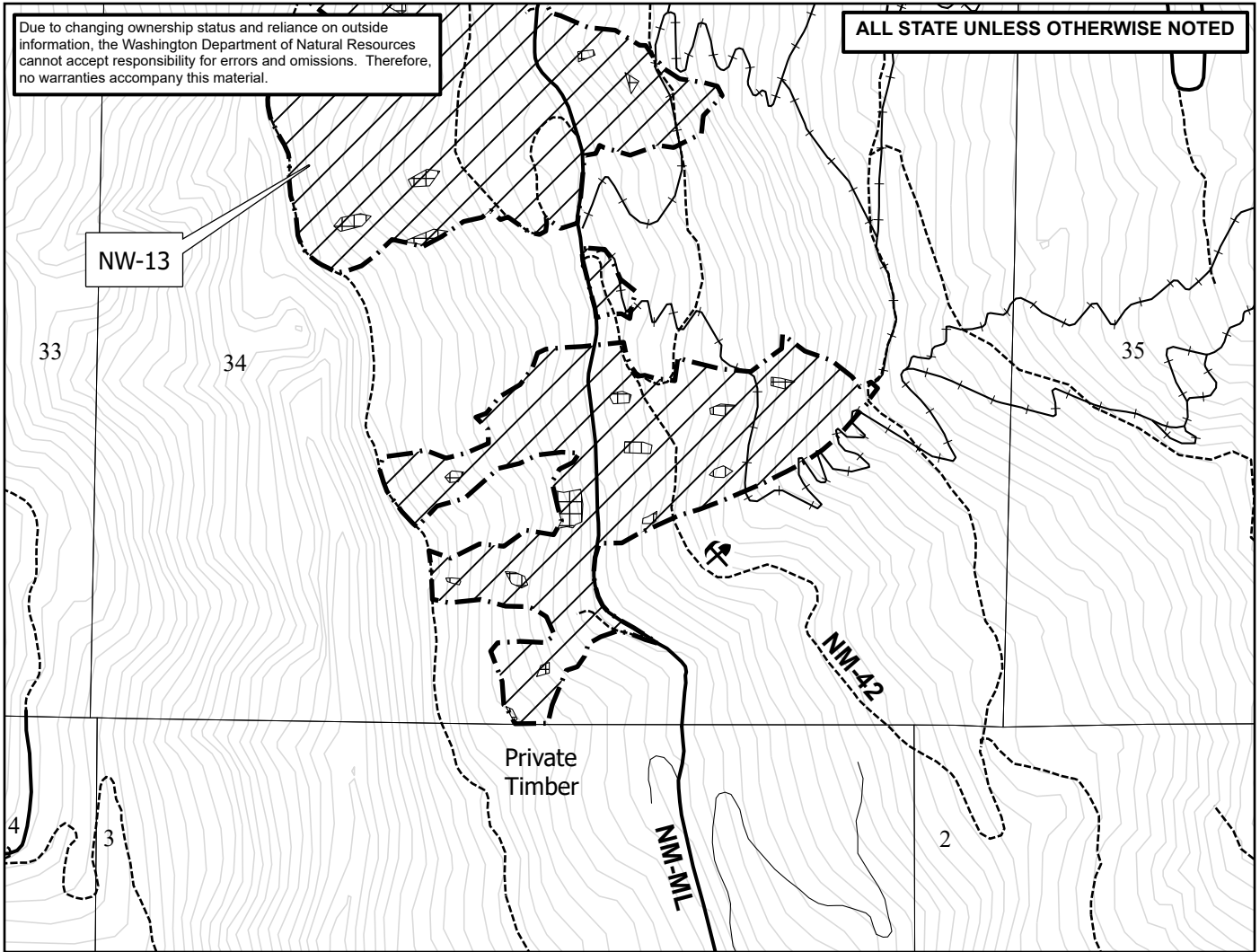
Invitation to Bid No. 3193

Unit No. NW-14

UNIT NAME: NORTH FORK U2 VRH  
 TRUST: 07  
 ACRES: 53

REGION: NORTHWEST  
 DISTRICT: CLEAR LAKE  
 LOCAL: CLEAR LAKE  
 COUNTY: SKAGIT

LEGAL: T33N R09E S34  
 ELEVATION: 920-2240  
 YEAR PLANTED: 2014



Directions: At the four way stop sign in Darrington, go north (State Highway 530 East) and drive 1.0 mile to the USFS 2810 Road. Turn left onto the 2810 (just opposite the CoGen Plant) and follow the North Mountain Mainline (NM-ML) (USFS-2810) 3.9 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

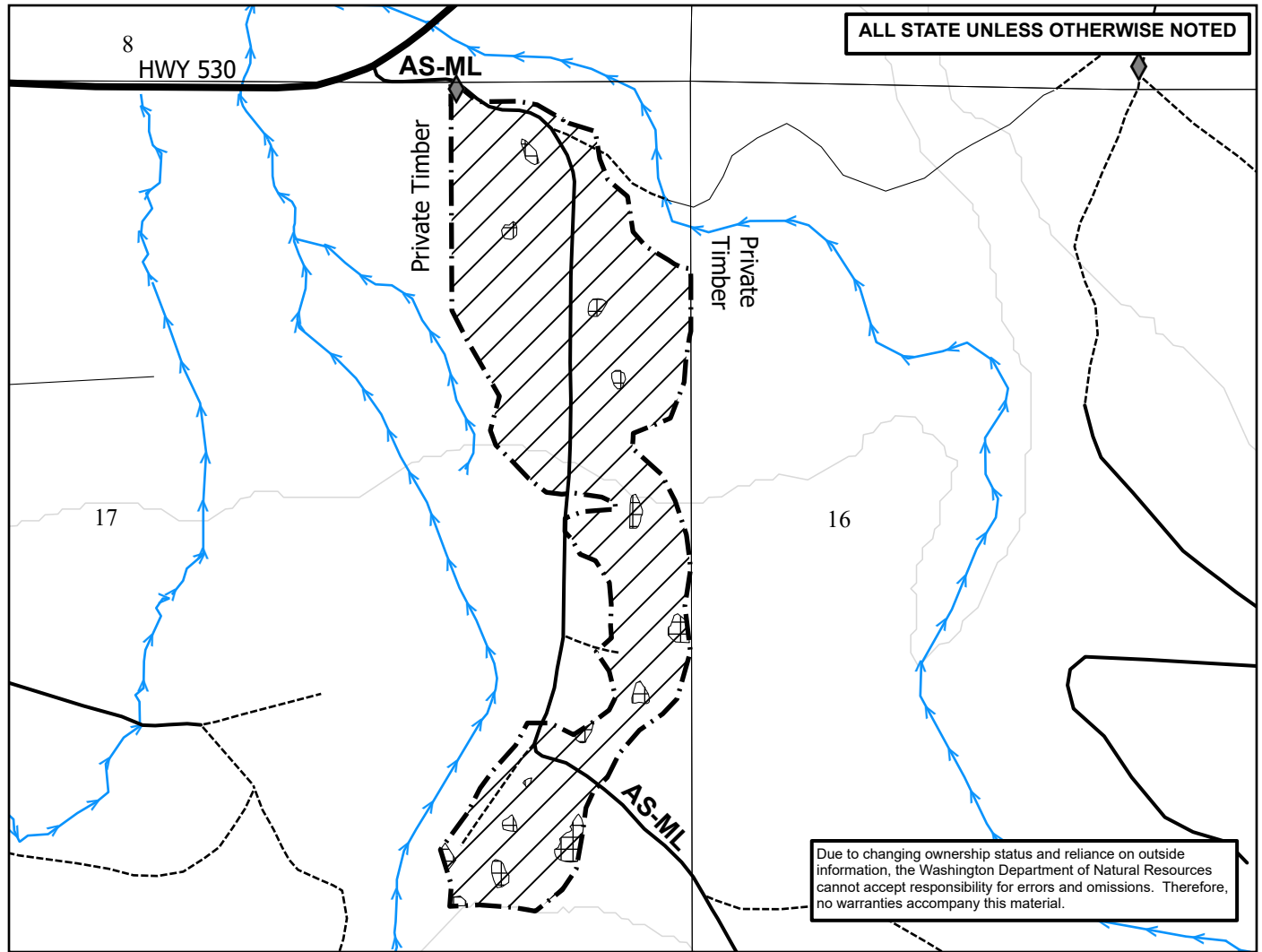
Invitation to Bid No. 3193

Unit No. NW-15

UNIT NAME: SQUIRE CREEK U1  
TRUST: 01  
ACRES: 80

REGION: NORTHWEST  
DISTRICT: CASCADE  
LOCAL: STARBIRD  
COUNTY: SNOHOMISH

LEGAL: T32N R09E S17  
ELEVATION: 459-521  
YEAR PLANTED: 2018



ALL STATE UNLESS OTHERWISE NOTED

Due to changing ownership status and reliance on outside information, the Washington Department of Natural Resources cannot accept responsibility for errors and omissions. Therefore, no warranties accompany this material.

Scale 1:12,000

|  |                |                 |                 |         |
|--|----------------|-----------------|-----------------|---------|
|  | Treatment Area | Leave Tree Area | Road            | Streams |
|  | Unit Boundary  | Closed Road     | 40 ft. Contours | Gate    |

Directions: From Darrington take Hwy 530 West and travel about 3.5 miles to the Squire Creek bridge. Turn left at the break in the guardrail at the West end of the bridge. Follow for about 500 feet to white DNR gate. The unit starts at the gate.

# UNIT MAP

## Ground Herbicide - THINLINE

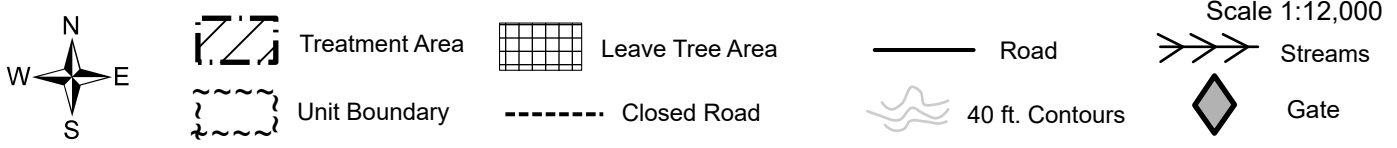
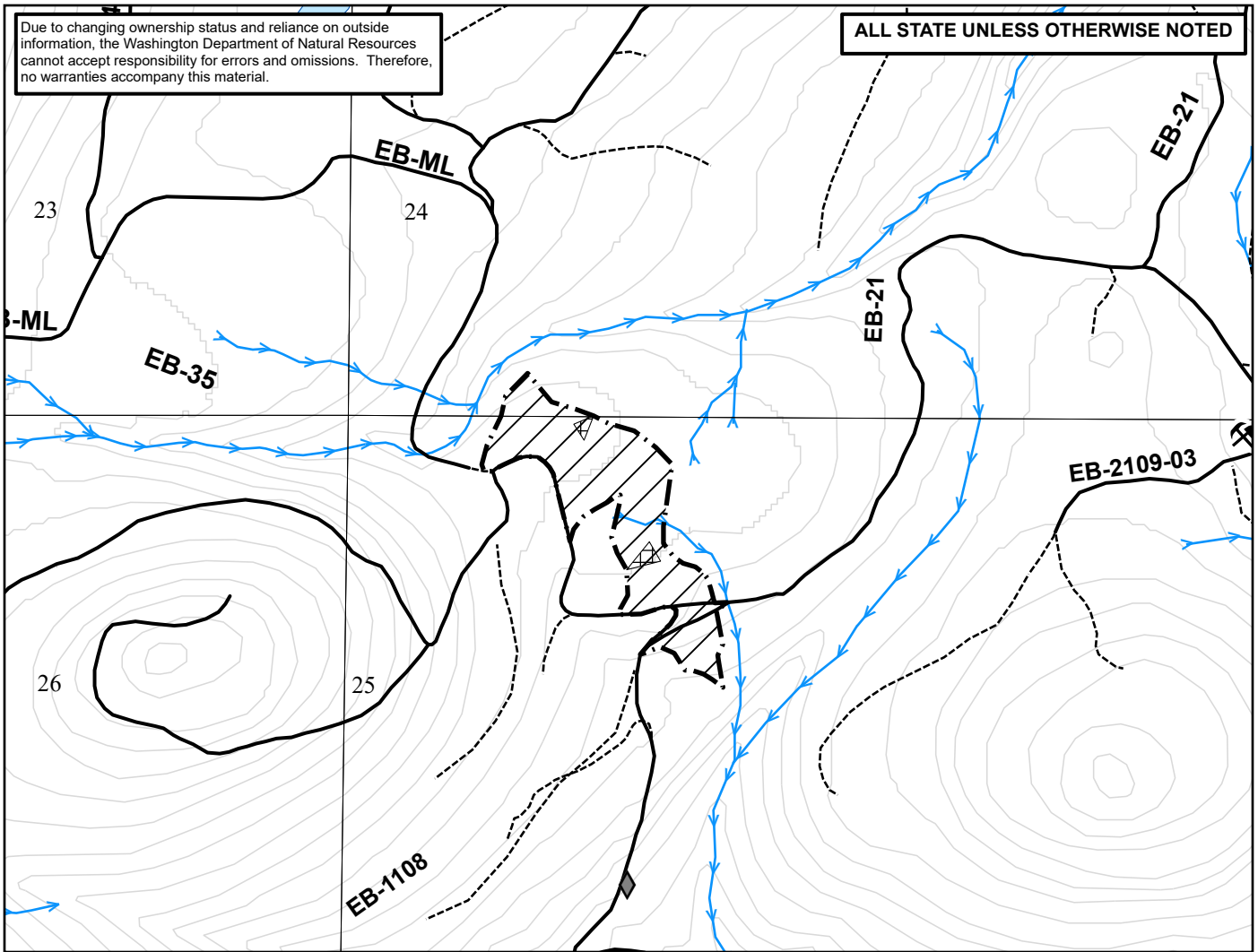
Invitation to Bid No. 3193

Unit No. NW-16

UNIT NAME: TOTTER U1A  
TRUST: 01  
ACRES: 18

REGION: NORTHWEST  
DISTRICT: CASCADE  
LOCAL: STARBIRD  
COUNTY: SNOHOMISH

LEGAL: T32N R06E S24,25  
ELEVATION: 1080-1240  
YEAR PLANTED: 2017



Directions: From Arlington, travel 4.5 miles east on HWY 530 to Jim Creek Rd. Turn right onto Jim Creek Rd and travel 4.0 miles to Ebey Mountain Rd. Turn left onto the Ebey Mountain Rd and travel 1.1 miles to the EB-11. Turn left onto the EB-11 and travel 1.9 miles to the EB-ML. Turn right onto the EB-ML and travel 2.7 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

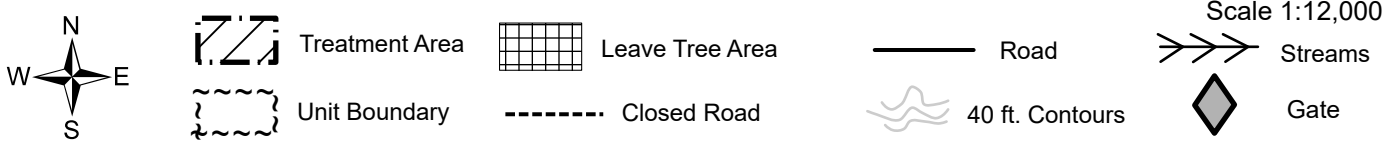
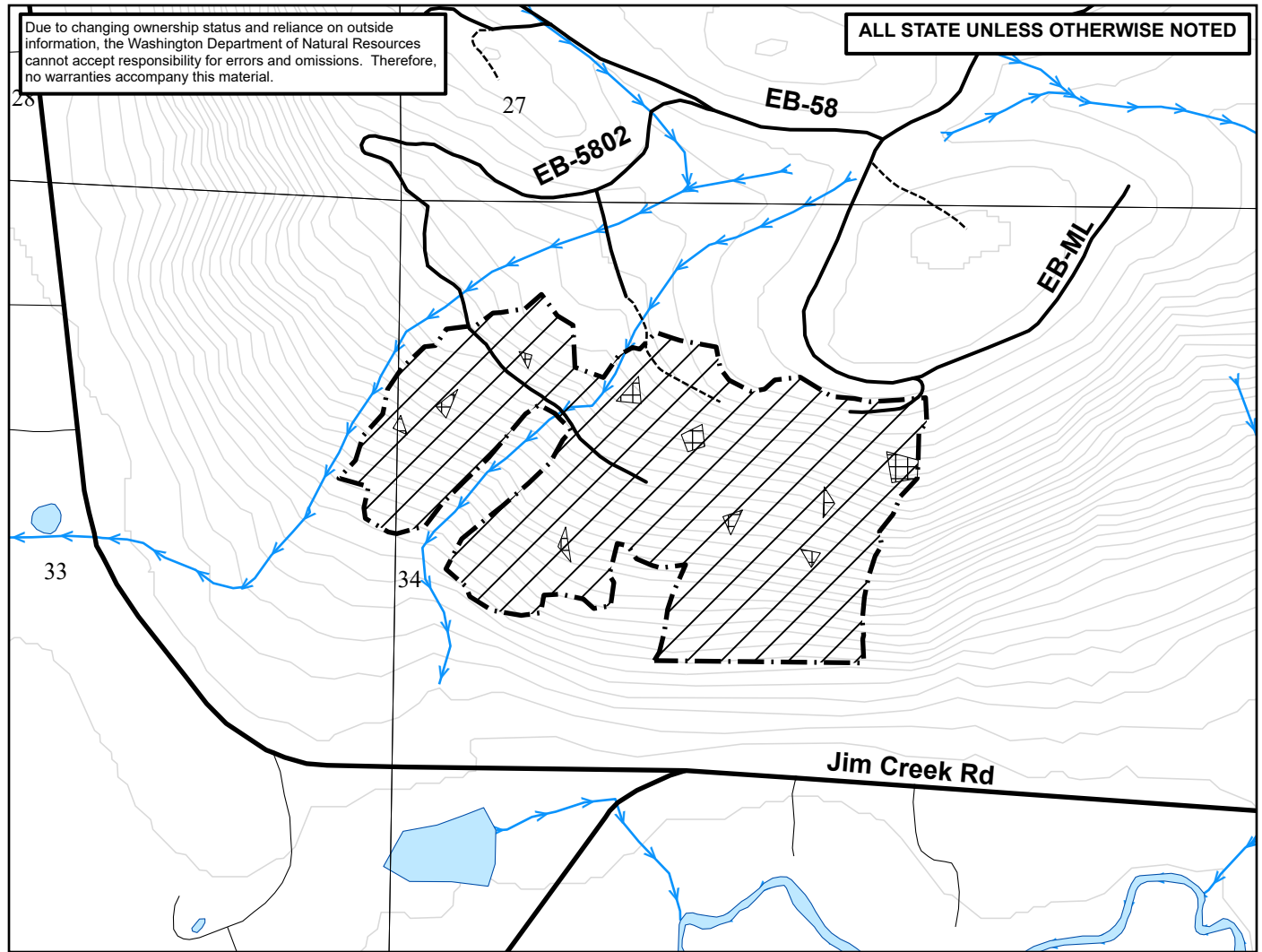
Invitation to Bid No. 3193

Unit No. NW-17

UNIT NAME: WAFFLE U1  
TRUST: 01  
ACRES: 95

REGION: NORTHWEST  
DISTRICT: CASCADE  
LOCAL: STARBIRD  
COUNTY: SNOHOMISH

LEGAL: T32N R06E S33,34  
ELEVATION: 560-1520  
YEAR PLANTED: 2016



Directions: From Arlington at the SR-9/HWY-530 junction, head east for 4.5 miles to turn right on Jim Creek Rd. Continue east for 4.0 miles to Ebey Mountain Rd. Turn left and stay on Ebey Mountain Rd. for 1.1 miles to the EB-11. Turn left onto the EB-11 and travel 1.9 miles to the EB-ML. Stay straight onto the EB-ML and travel 0.5 miles to the EB-58. Veer left to stay on the EB-ML and travel 0.4 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

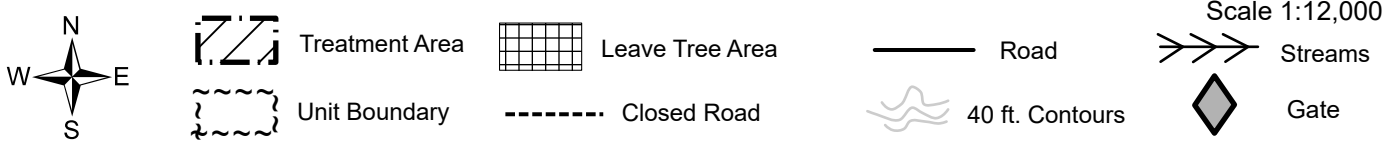
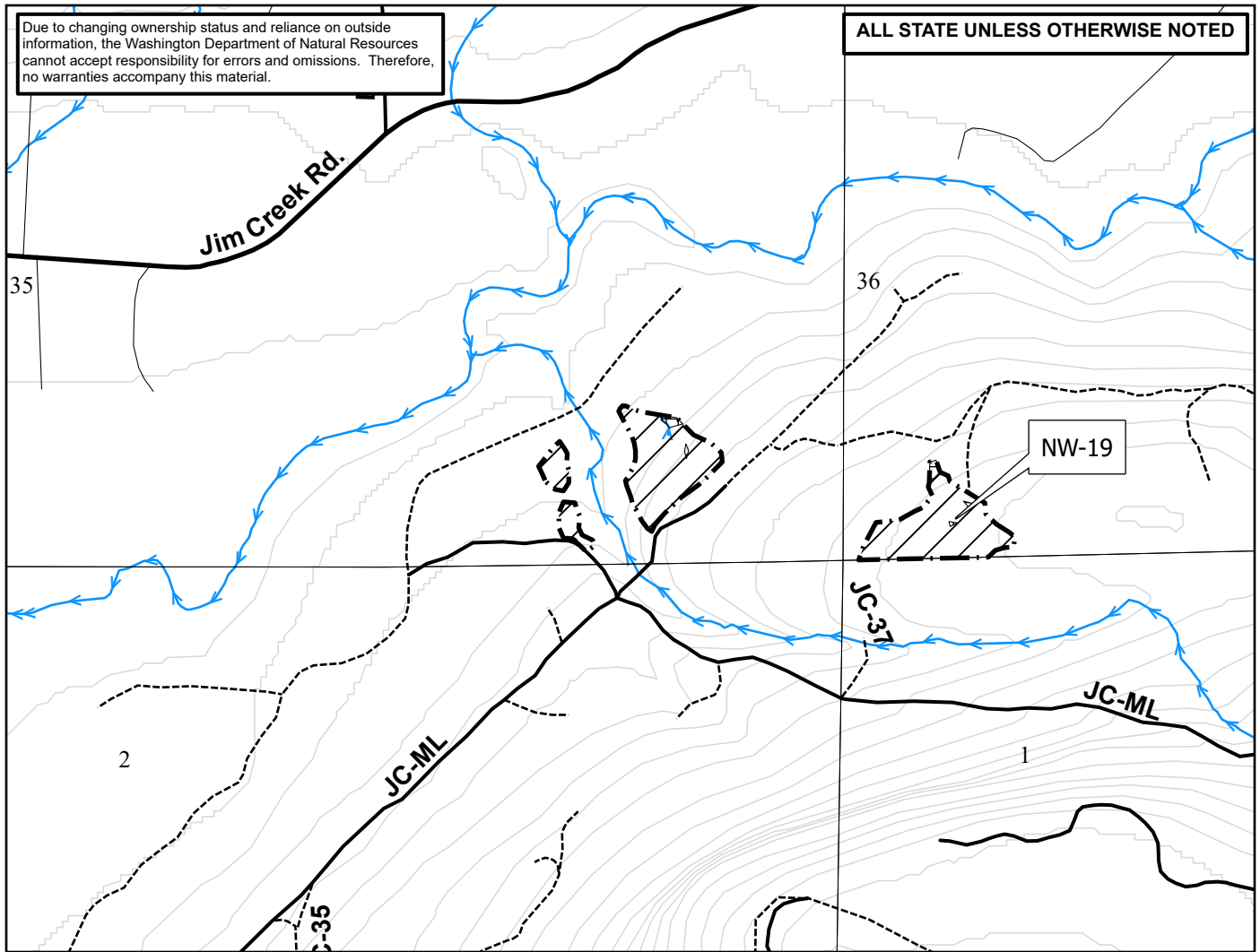
Invitation to Bid No. 3193

Unit No. NW-18

UNIT NAME: DANCING BEAR U1  
TRUST: 07  
ACRES: 7

REGION: NORTHWEST  
DISTRICT: CASCADE  
LOCAL: STARBIRD  
COUNTY: SNOHOMISH

LEGAL: T32N R06E S35  
ELEVATION: 400-520  
YEAR PLANTED: 2019



Directions: From Hwy 530 turn east onto the Arlington Heights Rd and travel 2.9 miles to 123rd Ave NE. Turn right and travel 1.0 miles to 212 Ave NE. Turn left and travel 0.2 miles to 172 Ave NE. Turn left and travel 0.2 miles to 208 St. NE. Proceed 0.7 miles to the gate which is onset of the JC-ML Road. Follow the JC-ML for 0.7 miles until reaching the power lines. Turn left on the powerline road (JC-ML) and continue for 2.7 miles to a junction. Turn right and continue on the JC-ML for 0.2 miles to the JC-37. Turn left and travel 0.1 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

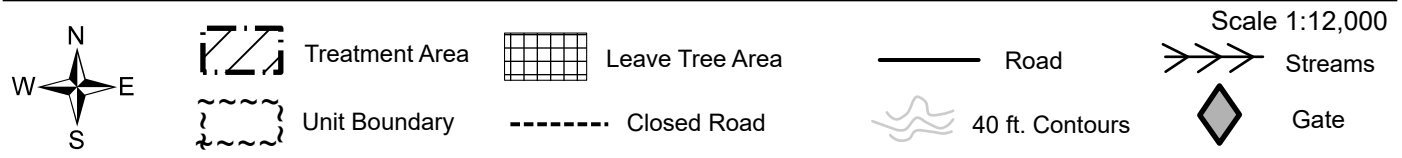
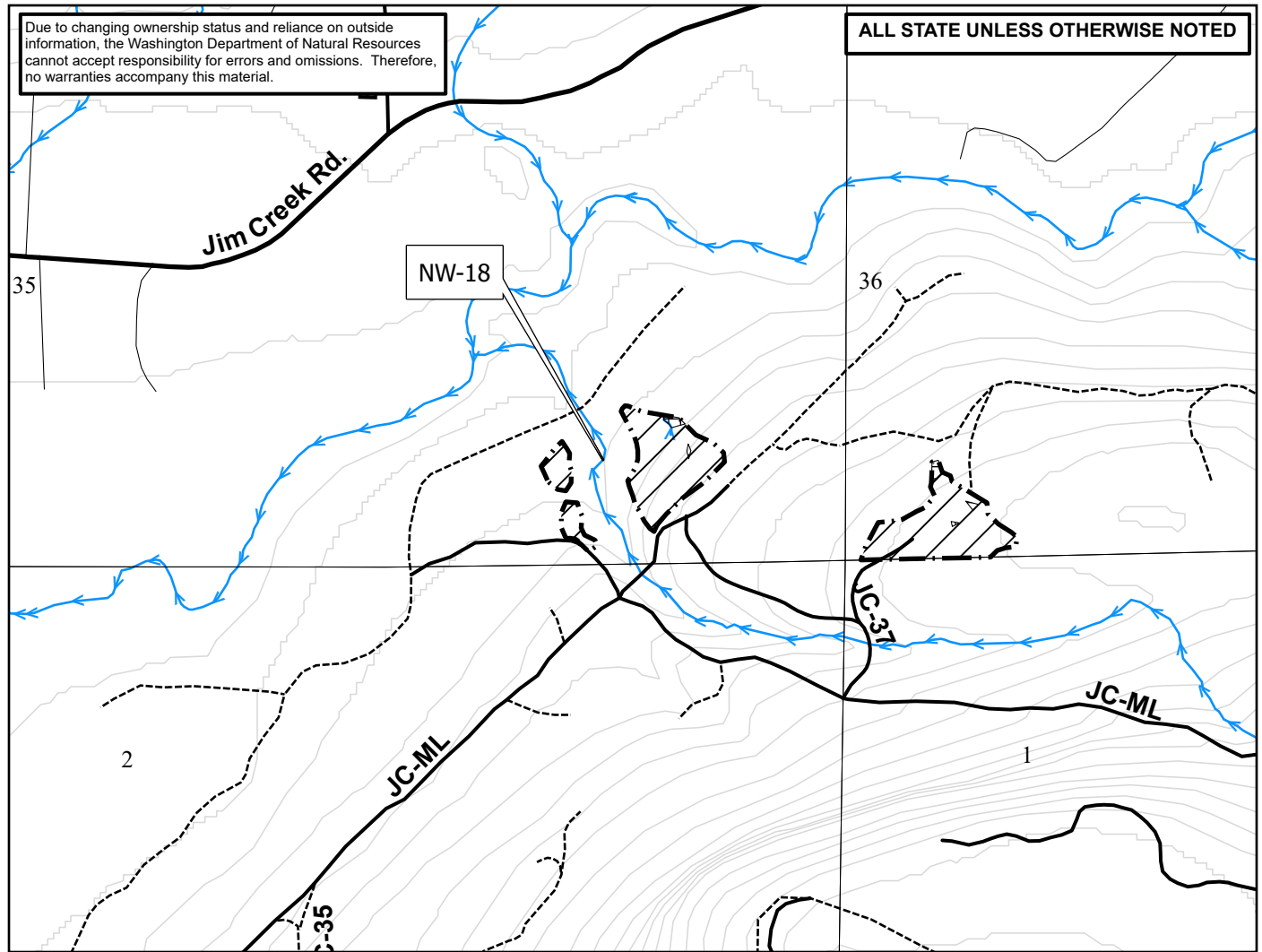
Invitation to Bid No. 3193

Unit No. NW-19

UNIT NAME: DANCING BEAR U3  
TRUST: 07  
ACRES: 6

REGION: NORTHWEST  
DISTRICT: CASCADE  
LOCAL: STARBIRD  
COUNTY: SNOHOMISH

LEGAL: T32N R06E S36  
ELEVATION: 642-718  
YEAR PLANTED: 2019



Directions: From Hwy 530 turn east onto the Arlington Heights Rd and travel 2.9 miles to 123rd Ave NE. Turn right and travel 1.0 miles to 212 Ave NE. Turn left and travel 0.2 miles to 172 Ave NE. Turn left and travel 0.2 miles to 208 St. NE. Proceed 0.7 miles to the gate which is onset of the JC-ML Road. Follow the JC-ML for 0.7 miles until reaching the power lines. Turn left on the powerline road (JC-ML) and continue for 2.7 miles to a junction. Turn right and continue on the JC-ML for 0.2 miles to the JC-37. Turn left and travel 0.1 miles to the unit.

# UNIT MAP

## Ground Herbicide - THINLINE

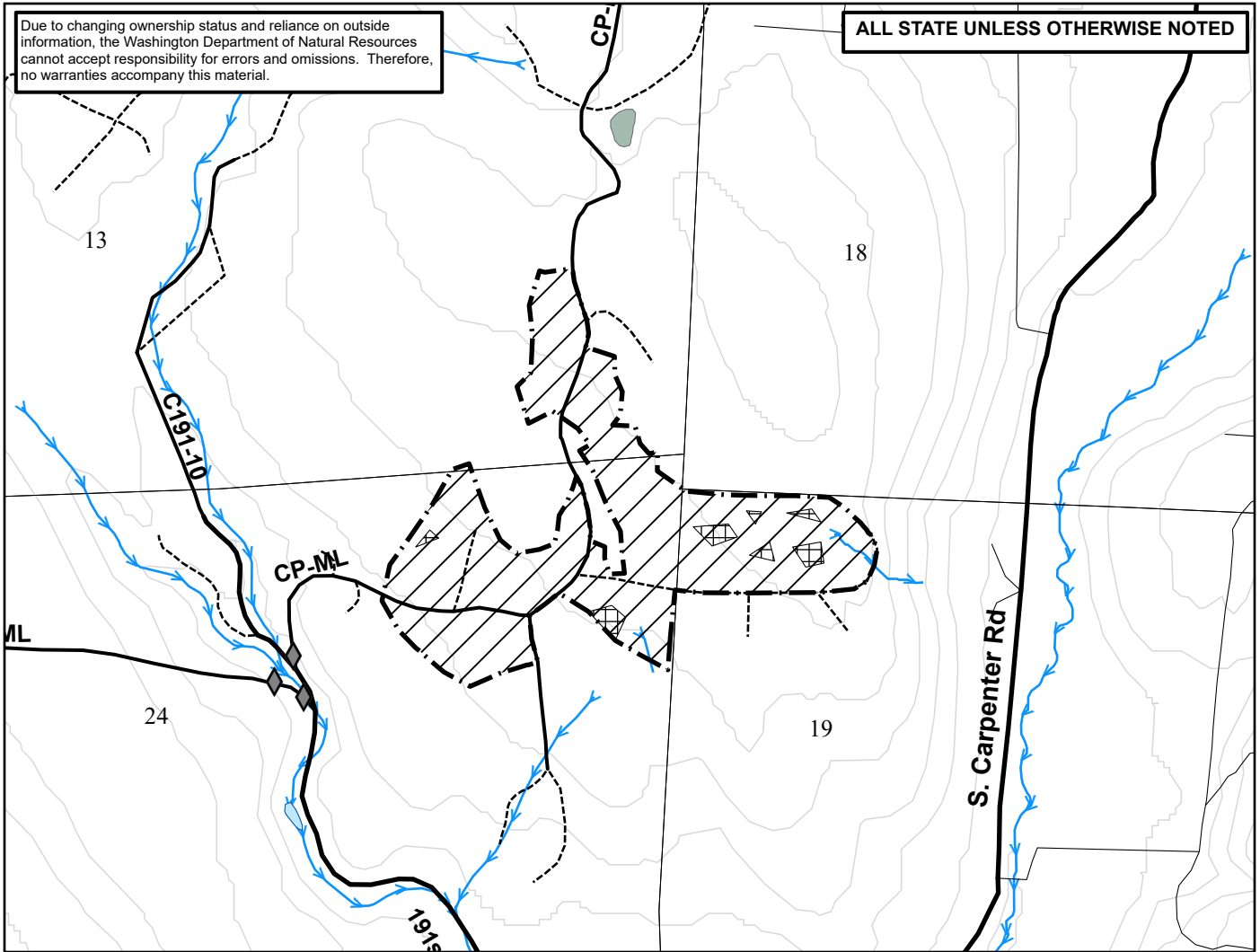
Invitation to Bid No. 3193

Unit No. NW-20

UNIT NAME: BIG BEND U4  
TRUST: 06  
ACRES: 50

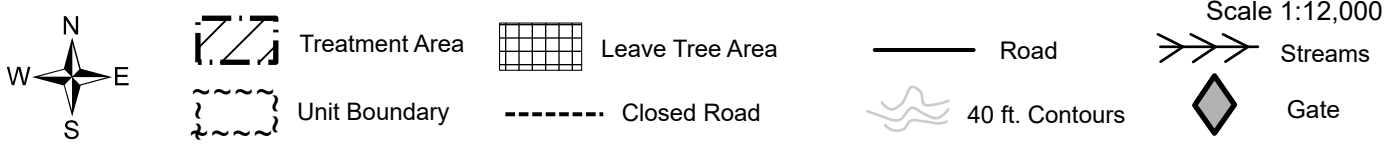
REGION: NORTHWEST  
DISTRICT: CASCADE  
LOCAL: STARBIRD  
COUNTY: SNOHOMISH

LEGAL: T29N R06E S13,24  
T29N R07E S19  
ELEVATION: 480-560  
YEAR PLANTED: 2020



Due to changing ownership status and reliance on outside information, the Washington Department of Natural Resources cannot accept responsibility for errors and omissions. Therefore, no warranties accompany this material.

ALL STATE UNLESS OTHERWISE NOTED



Directions: From Granite Falls travel southwest along Hwy 92 for 5.5 miles. Turn left onto N Machias Rd and continue south for 3.5 miles. Turn left on Ok Mill Rd and continue east for 3.8 miles. Turn left onto 191st Dr. SE and continue north for 0.7 miles to the CP-ML. Turn right onto the CP-ML and travel 0.2 mile to the unit.



# UNIT MAP

## Ground Herbicide - THINLINE

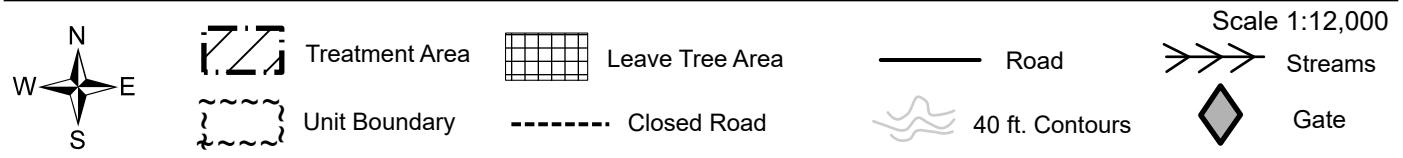
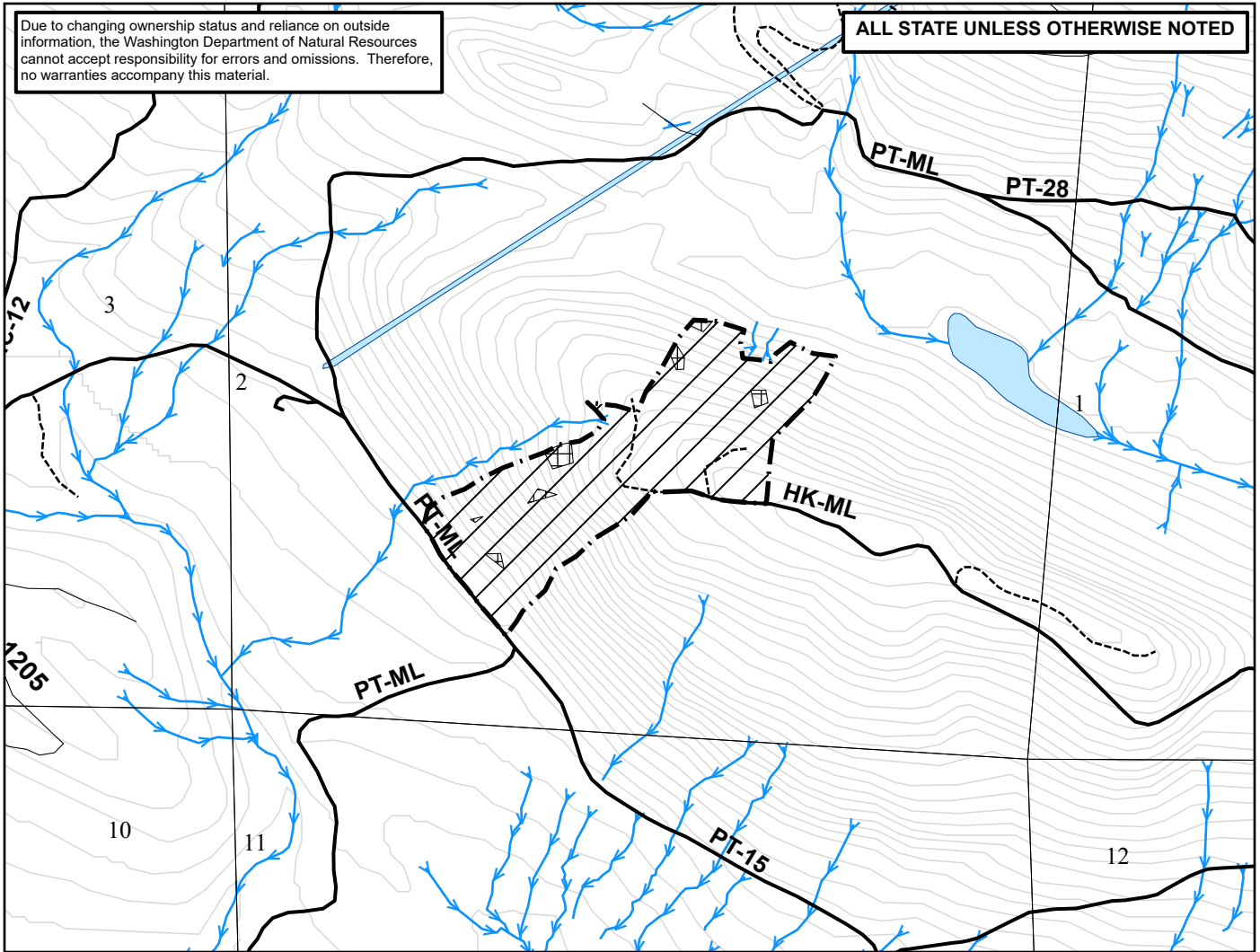
Invitation to Bid No. 3193

Unit No. NW-21

UNIT NAME: HAWK PORTAL U1  
TRUST: 03,07  
ACRES: 35

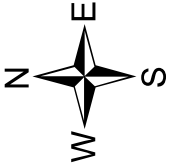
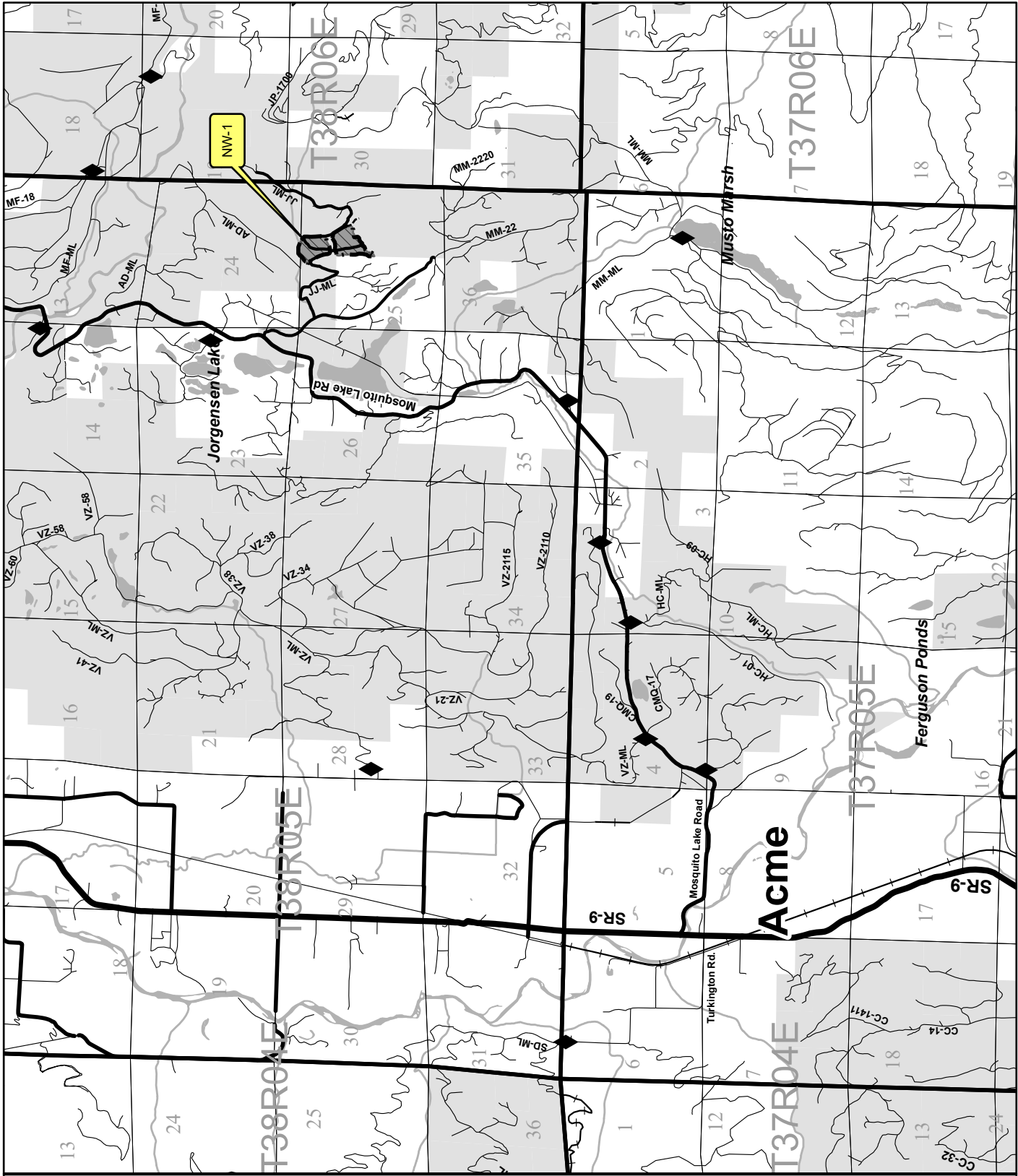
REGION: NORTHWEST  
DISTRICT: CASCADE  
LOCAL: BOULDER  
COUNTY: SNOHOMISH

LEGAL: T28N R08E S01,02  
ELEVATION: 1080-2040  
YEAR PLANTED: 2019



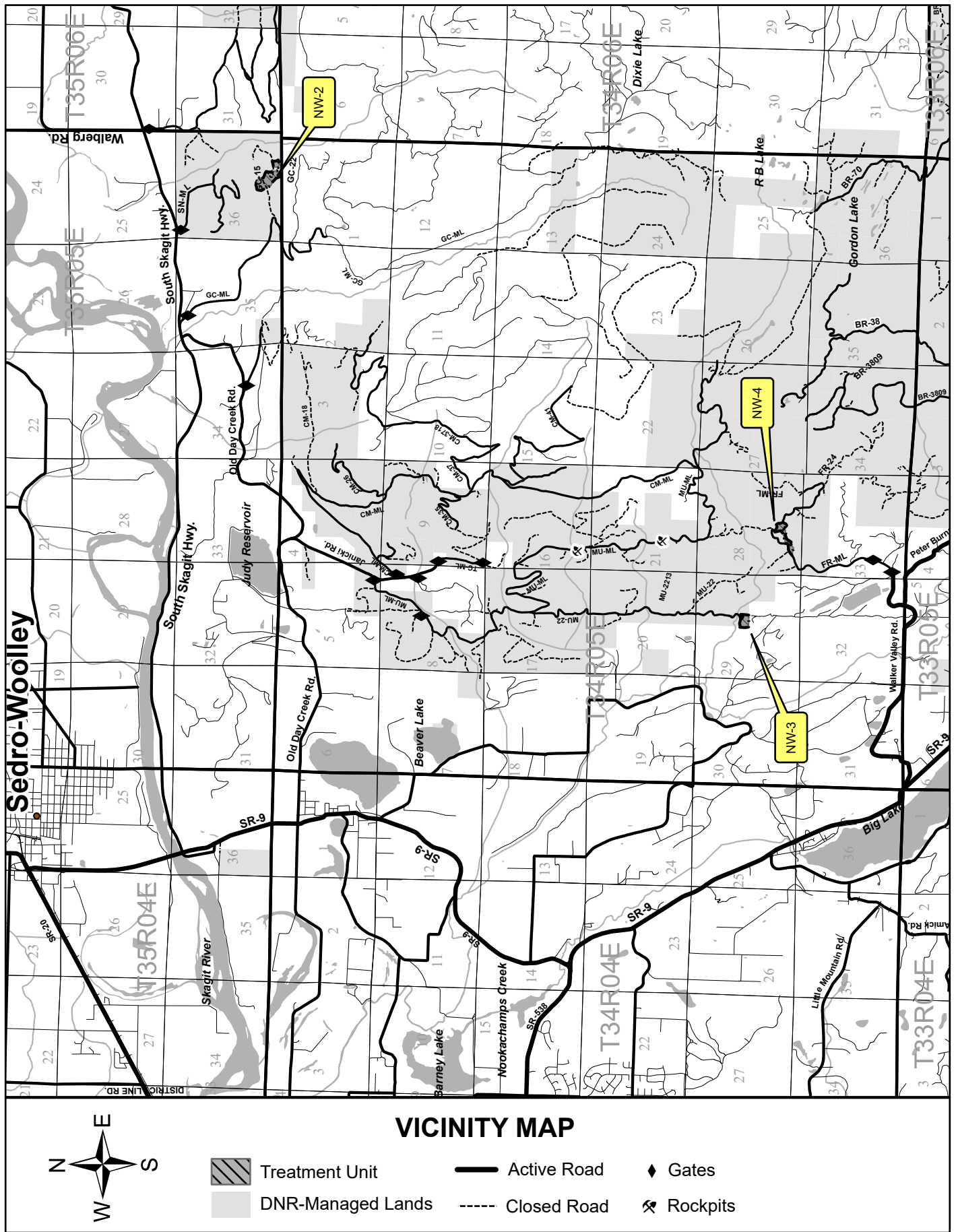
Directions: From Sultan, travel 0.8 mile east on HWY 2 to Sultan Basin Rd. Turn left onto Sultan Basin Rd and travel 7.0 miles to the HK-ML. Turn left onto the HK-ML and travel 1.0 mile to the PT-15. Turn left onto the PT-15 and travel 0.6 miles to the unit.

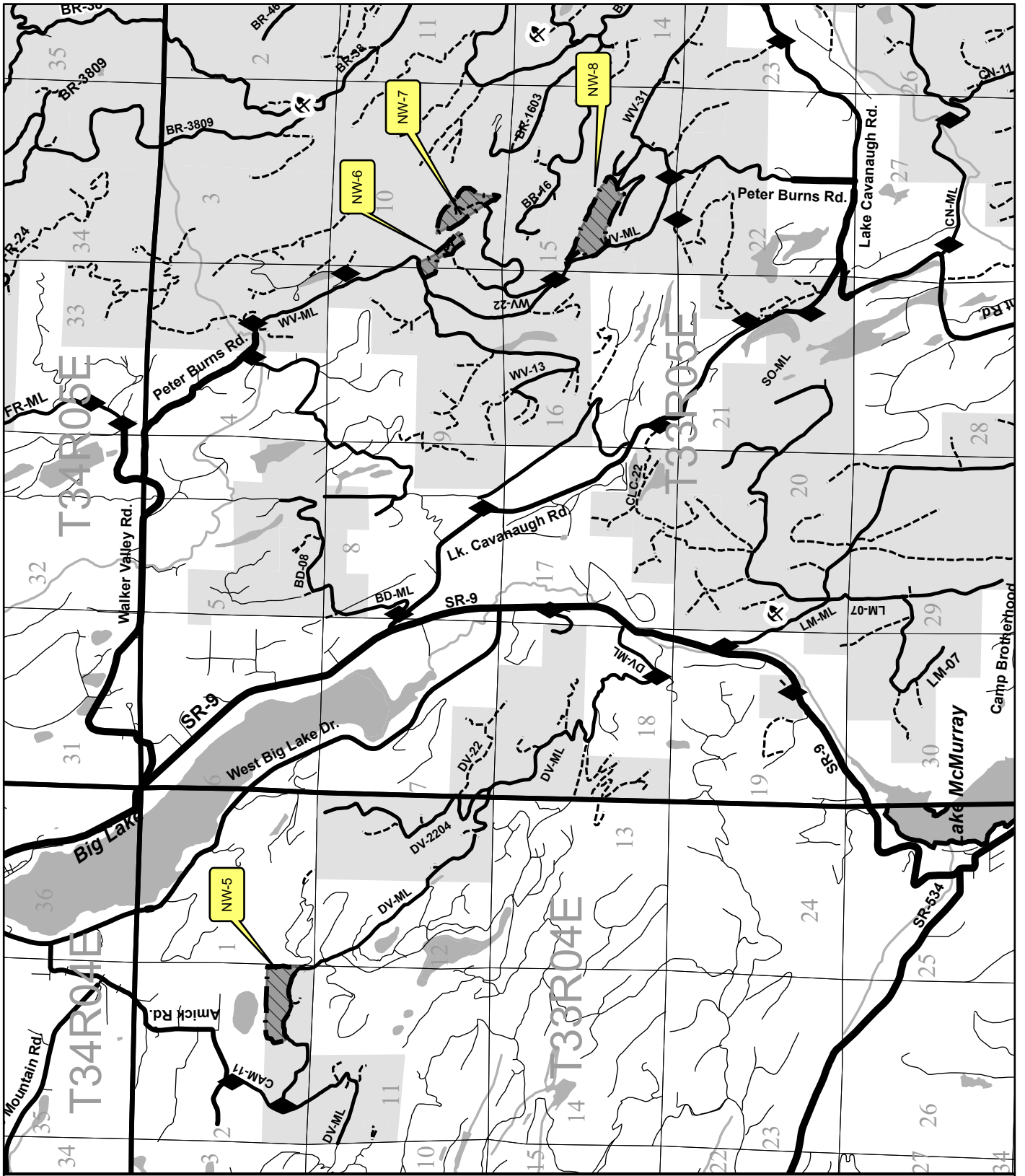
## **SECTION II-C: VICINITY MAPS**



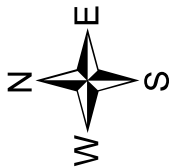
**VICINITY MAP**

- Treatment Unit
- Active Road
- Gates
- DNR-Managed Lands
- Closed Road
- Rockpits

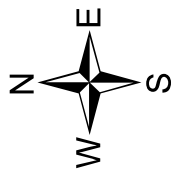
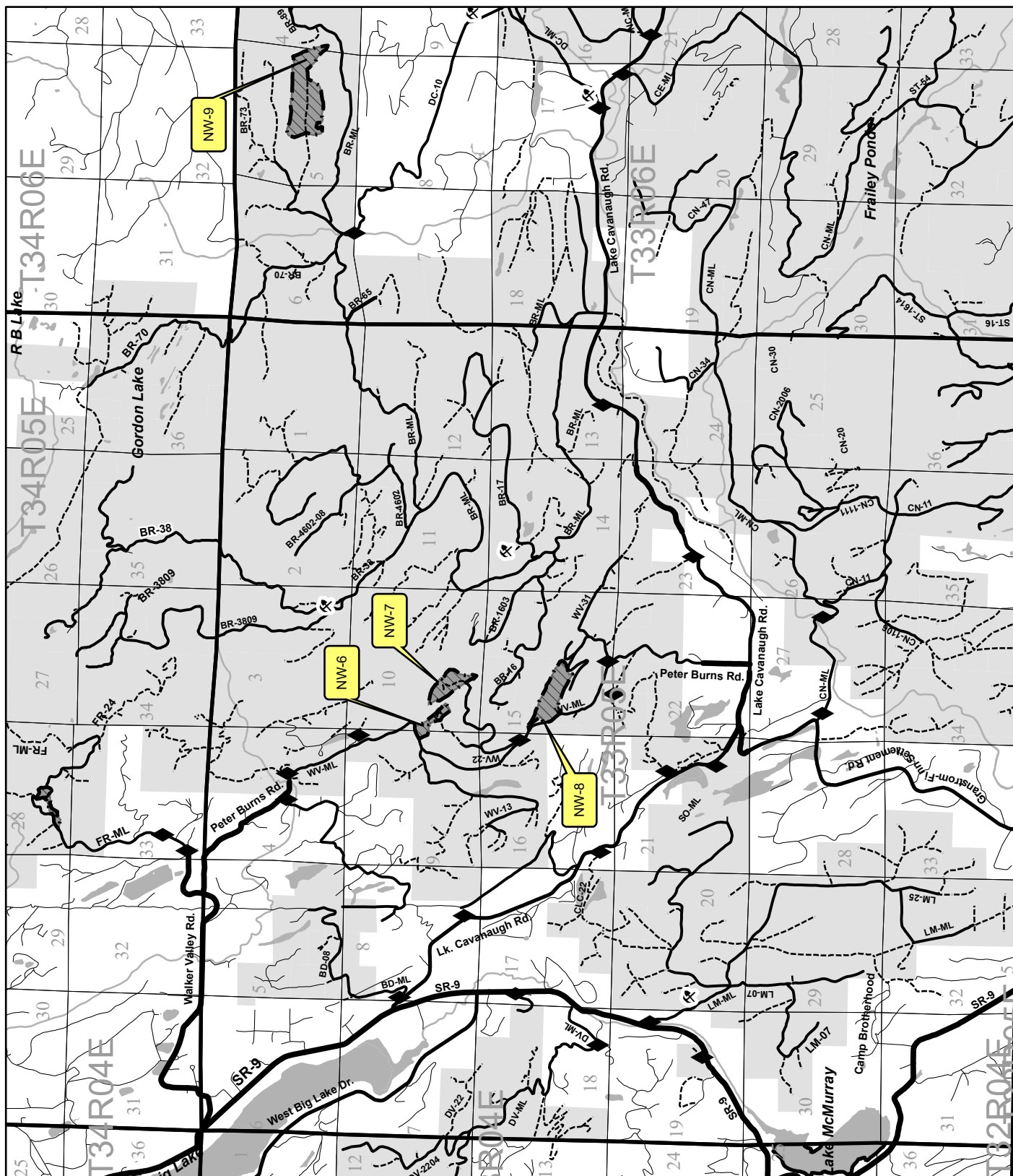





### VICINITY MAP

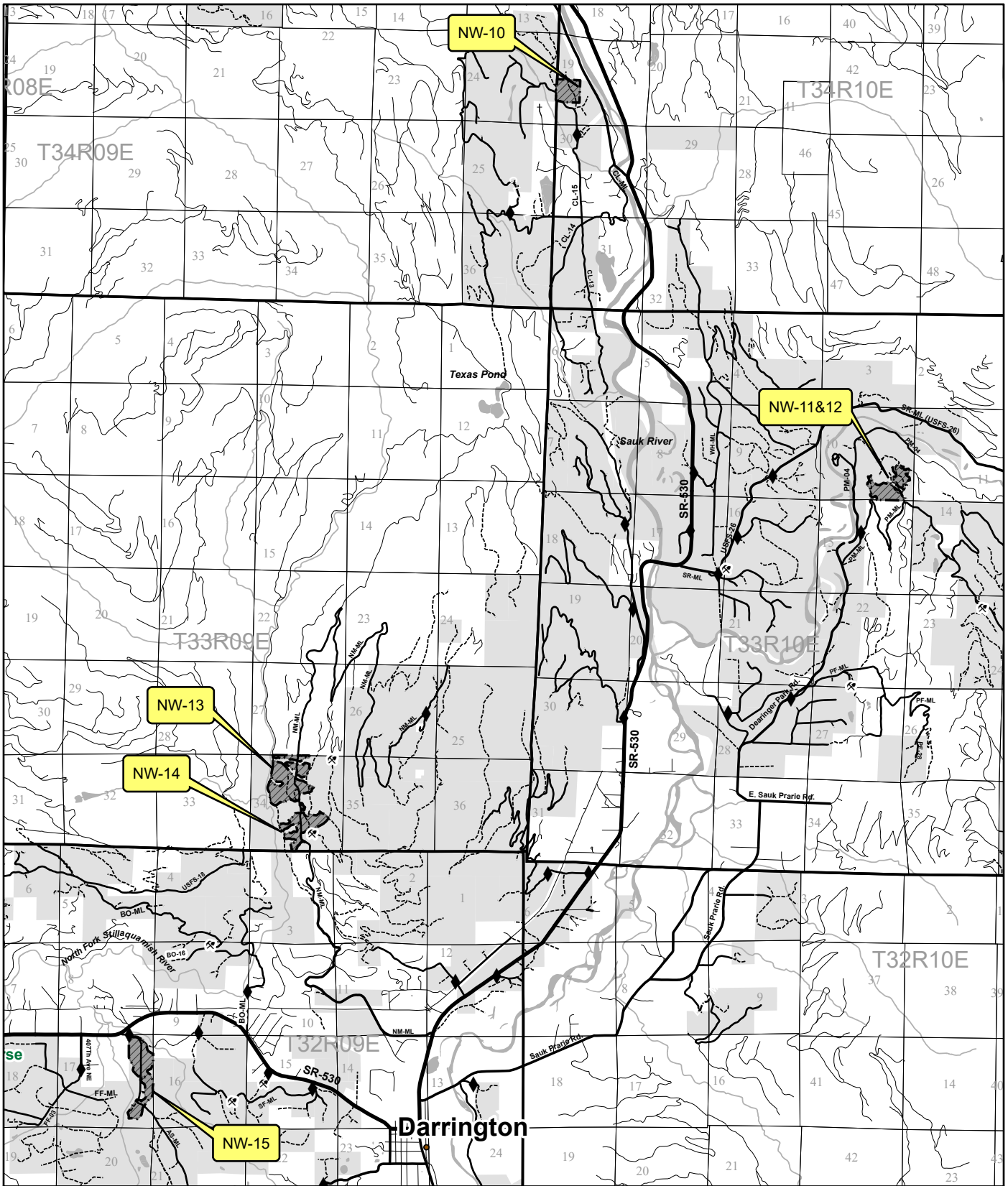


- |   |   |  |
|---|---|--|
|  Treatment Unit    |  Active Road |  Gates    |
|  DNR-Managed Lands |  Closed Road |  Rockpits |



### VICINITY MAP

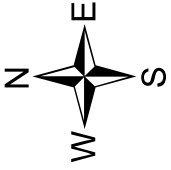
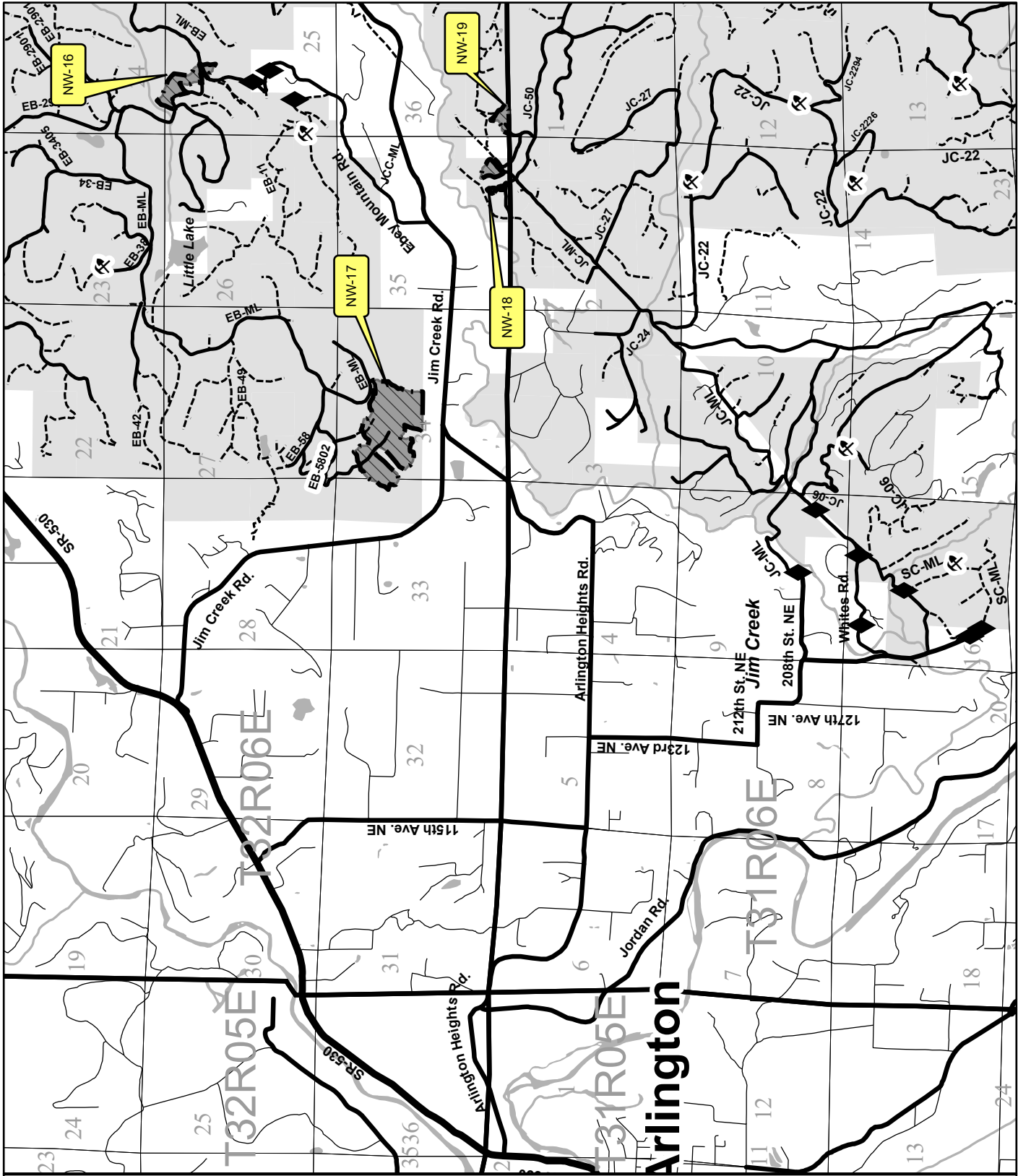
- |   |   |  |
|---|---|--|
|  Treatment Unit    |  Active Road |  Gates    |
|  DNR-Managed Lands |  Closed Road |  Rockpits |



**VICINITY MAP**



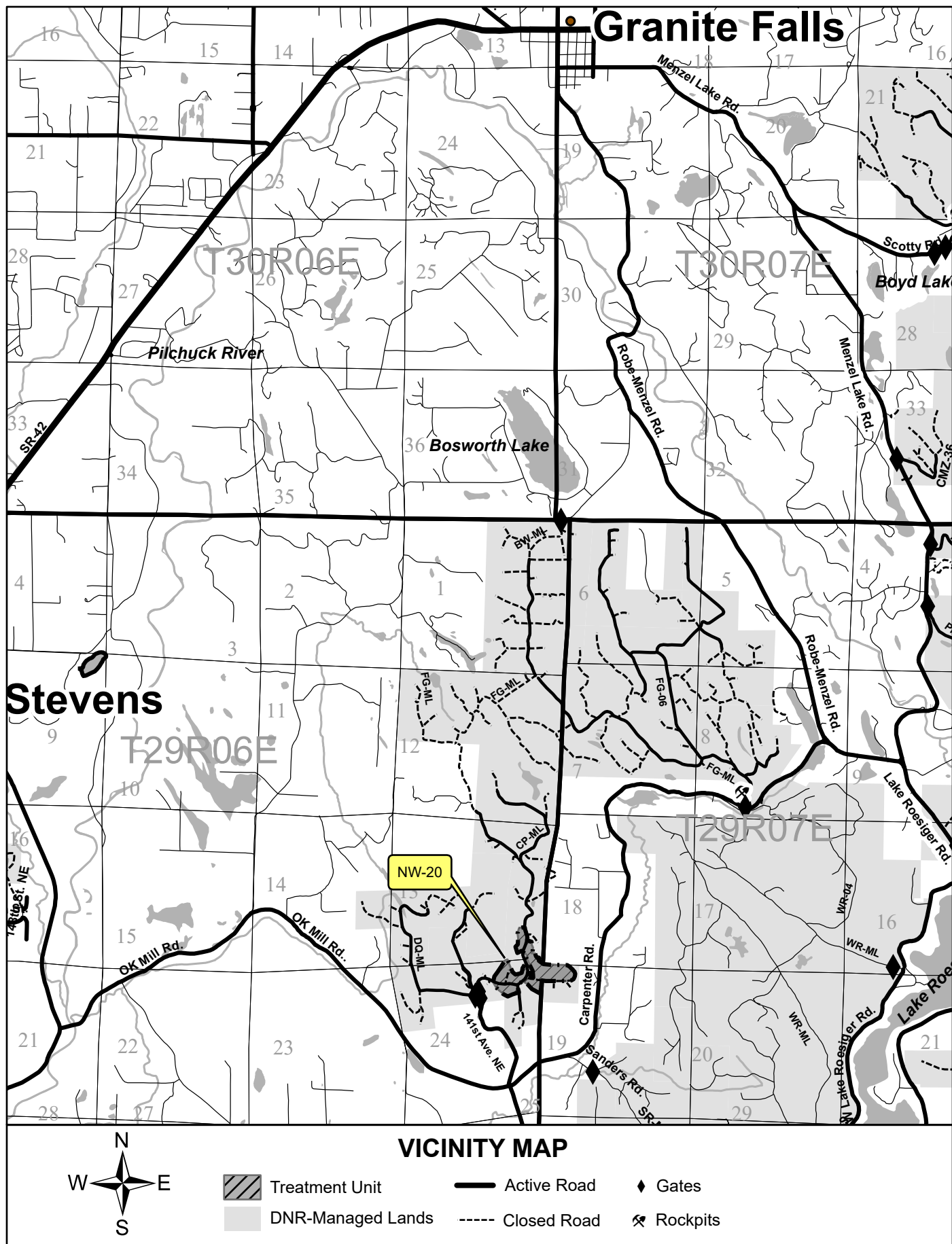
- Treatment Unit
- Active Road
- Gates
- DNR-Managed Lands
- Closed Road
- Rockpits

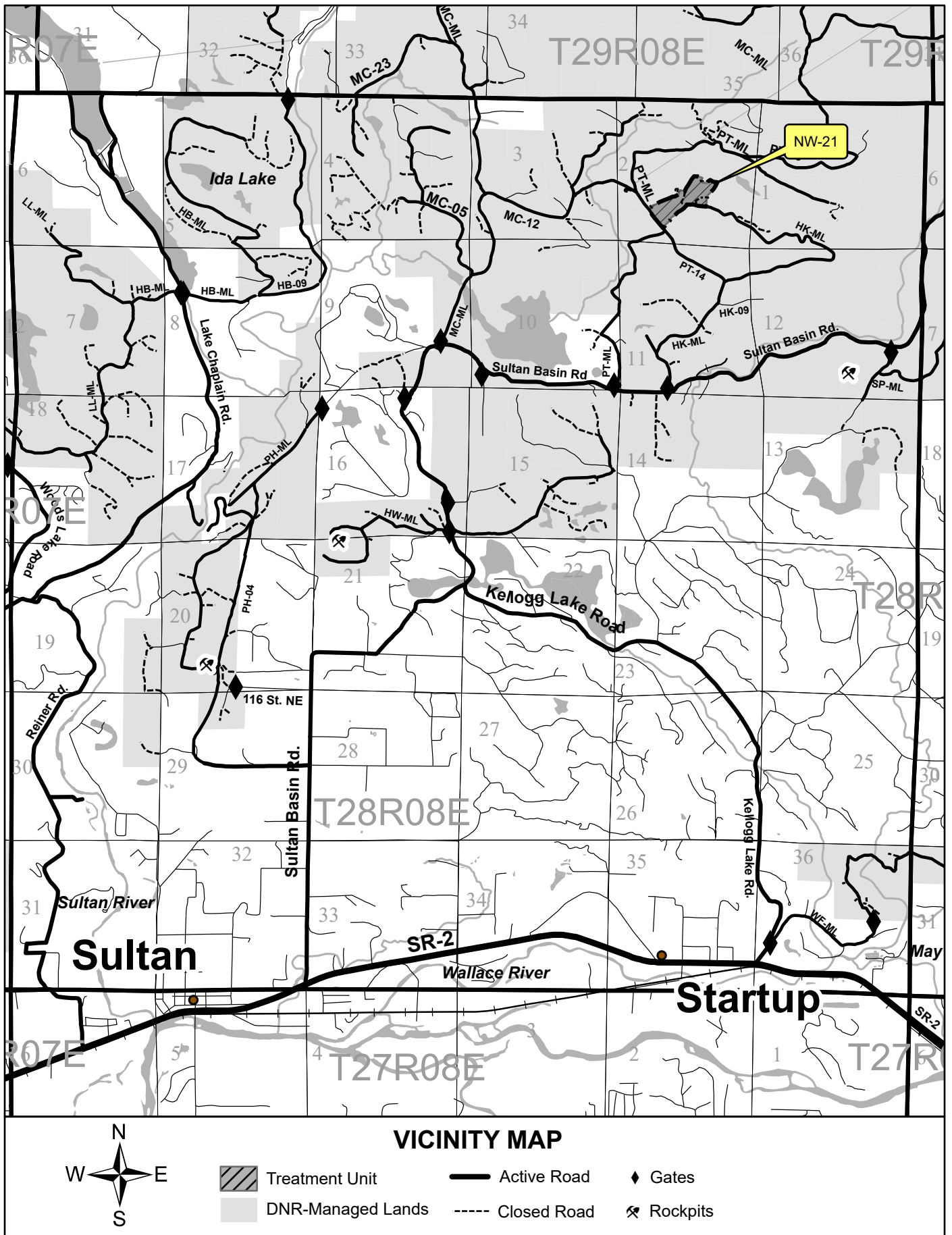


**VICINITY MAP**

- Treatment Unit
- Active Road
- Gates
- DNR-Managed Lands
- Closed Road
- Rockpits







# SECTION III: CONTRACT SIGNATURES PAGE

**IN WITNESS WHEREOF, the parties have executed this Agreement.**

CONTRACTOR

STATE OF WASHINGTON  
DEPARTMENT OF NATURAL  
RESOURCES

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Name

Jay Guthrie  
\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

NW Region Manager  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

919 N. Township, Sedro Woolley, WA 98284  
\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

360-856-3500  
\_\_\_\_\_  
Telephone