

Helpful checklist of paperwork to complete with NRCS and FSA to establish eligibility for EQIP payments by 7/15/2008

Checklist of forms to file with NRCS by July 15th:

1. EQIP application [NRCS-CPA-1200](#)
2. EQIP [NRCS-CPA-1202-CPC](#) (appendix) *Starts on page 4 of the NRCS-CPA-1200 form.*
3. Complete Control of Land Certification or copy of deed, lease, or other document to show the landowner has and will have control of the land for the life of the contract.
4. Location map of property submitting for EQIP application

Checklist of forms to file with NRCS by contract signing:

5. [Authorization for NRCS](#) to consult and release case file information for ESA and CR
6. Completed [1199a](#) with information consistent with FSA and application paperwork

Checklist paperwork to file with FSA by July 15th:

1. Establish Farm and Tract boundaries of property owned to obtain Farm and Tract number (aerial map with township, range, and section with property delineated).
2. Complete [AD-1026](#) (HEL/WC compliance) for applicant and all members of entity
3. Complete [CCC-526](#) (Payment Limitation) for applicant and all members of entity
4. Complete [CCC-501A](#) if establishing records as LLC, Corporation, or other entity
5. For entities or joint operations, provide a **written statement that an individual can sign for the entity signed by all members and the individual.** Applicant may provide a copy of the corporate charter, bylaws, court orders of appointment, trust agreement, last will and testament, or articles of partnership, clearly designating who has signature authority for the entity or joint operation. **The individual's signature must appear on the document.**
6. If someone other than the authorized signatory wants to sign then a notarized Power of Attorney on form [NRCS-CPA-09](#) needs to be completed.