

## NOTICE TO BIDDERS

**NOTE: Your bid will be considered nonresponsive if it is not received before the stated time on the date of the bid opening.**

YOU WILL NEED TO PREPARE YOUR OWN ENVELOPE FOR YOUR BID, WHETHER YOU HAND DELIVER IT OR SEND IT BY FEDERAL EXPRESS. THE FRONT OF THE ENVELOPE SHALL STATE ON THE BOTTOM LEFT CORNER:

PROJECT NO. (add the project number)

PROJECT NAME: (add the project name)

DATE: (add the bid opening date)

TIME: (add the bid opening time)

### **1. HAND CARRIED BID PROPOSALS**

If you hand carry your bid proposal, the following instructions should be followed:

All hand carried bid proposals shall be deposited into:

Bid Box  
Department of Natural Resources  
Third Floor, Natural Resources Building, 1111 Washington Street SE  
Olympia, Washington

### **2. MAILING BID PROPOSALS**

If you plan to mail bids using the U.S. mail or the U.S. mail overnight packaging, be sure to factor in enough time for delivery. As a state agency, our mail is routed through Consolidated Mail, and this adds 2 extra days before the mail is delivered to the Engineering Division.

A. If you plan to send in your bid by U.S. Mail, send it to:

DNR Engineering  
Attn: Sandra Swenson  
P.O. Box 47030  
Olympia, WA 98504-7030

B. If you plan to send in your bid by Federal Express or UPS, send it to:

DNR Engineering  
Natural Resources Building  
1111 Washington Street S.E., Third Floor  
Olympia, WA 98504-7030

### **3. OPENING OF BID PROPOSALS**

A. Bid proposal will be opened in:

A Conference Room, Department of Natural Resources  
Engineering Division, Third Floor, Natural Resources Building,  
1111 Washington Street SE, Olympia, WA.

B. Those wishing to attend the bid opening may wait in the vestibule on the third floor (adjacent to Conference Room #371).

## Directions to the Natural Resources Building

1111 Washington St. SE, Olympia WA 98501-2283

### Southbound:

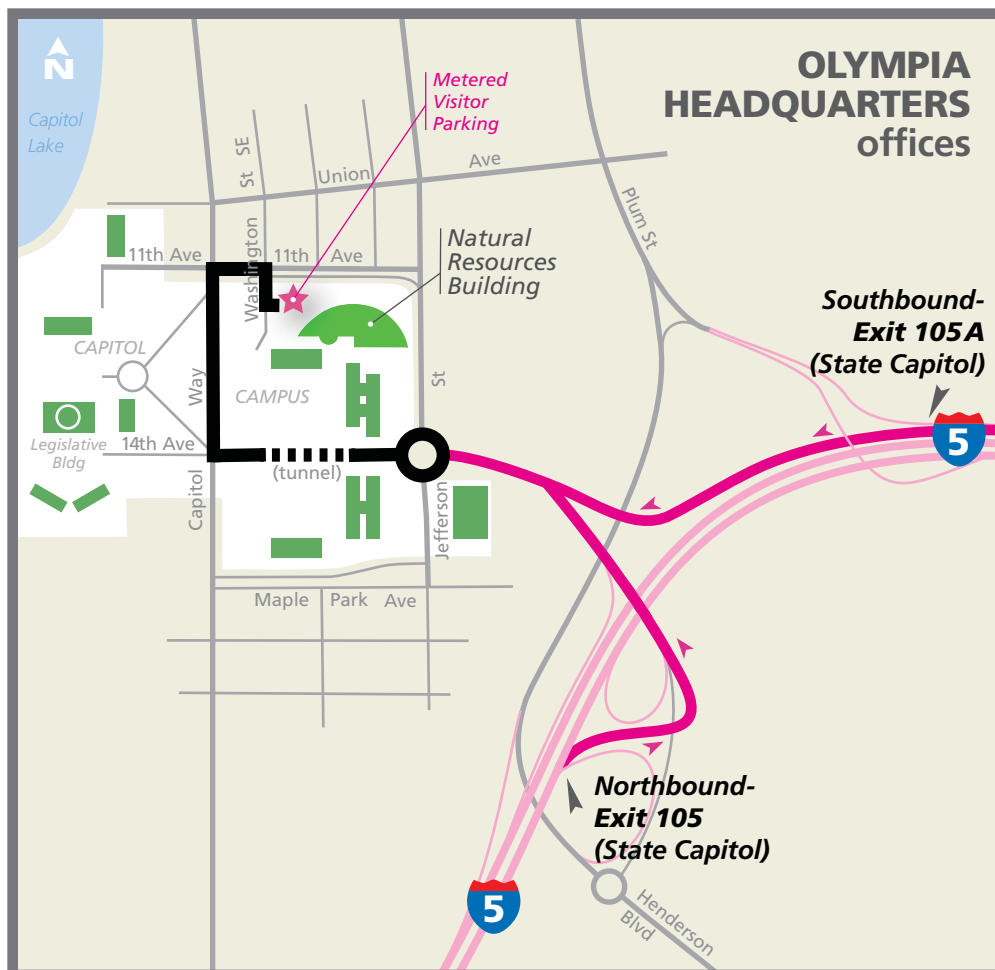
Take I-5 Exit 105A. Follow the "State Capitol" lane, which parallels the freeway, for 1/4 mile.

### Northbound:

Take I-5 Exit 105. Keep to the LEFT following the "State Capitol" lane.

Go through the roundabout and the tunnel. At first traffic light (Capitol Way), turn RIGHT. Turn RIGHT again at the next traffic light (11th Ave.). At next traffic light (Washington St. SE), turn RIGHT once more. Turn LEFT into the visitor parking lot.

Parking costs \$1.50 per hour, weekdays 8 a.m. to 5 p.m., but is free on evenings and weekends. Parking fees can be paid by debit and credit cards, \$1 bills or coins.



**PUBLIC WORKS & SMALL WORKS ROSTER INFORMATION FORM**  
**DEPARTMENT OF NATURAL RESOURCES**

**GENERAL INFORMATION**

DATE: \_\_\_\_\_ BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY / STATE / ZIP: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

WASHINGTON STATE CONTRACTOR'S LICENSE NO.: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

FEDERAL TAX I.D. No.: \_\_\_\_\_

**MWBE INFORMATION**

*DNR has no Minority and Women's Business Enterprise utilization goal and offers no preference to MWBEs during the competitive bidding process. MWBEs are encouraged to participate in DNR's construction projects as prime contractors, subcontractors, and suppliers.*

MWBE Certificate Number: \_\_\_\_\_

**CATEGORIES OF WORK**

- |   |   |
|---|---|
| <input type="checkbox"/> Agricultural Irrigation – Pipe                                 | <input type="checkbox"/> Hazardous Cleanup / Removal          |
| <input type="checkbox"/> Agricultural Irrigation - Wells (drilling and repair)          | <input type="checkbox"/> Hazardous - Lead Paint Abatement     |
| <input type="checkbox"/> Bridge Construction / Installation (Forest Roads)              | <input type="checkbox"/> Hazardous - Soil Remediation         |
| <input type="checkbox"/> Bridge Construction / Installation (Recreational, Foot, Horse) | <input type="checkbox"/> Hazardous - UST Removal              |
| <input type="checkbox"/> Bridge Rehabilitation  | <input type="checkbox"/> Landscape                            |
| <input type="checkbox"/> Communication Tower / Facilities (Construction / Maintenance)  | <input type="checkbox"/> Mechanical - Air Conditioning        |
| <input type="checkbox"/> Concrete   | <input type="checkbox"/> Mechanical - Sheet Metal             |
| <input type="checkbox"/> Demolition   | <input type="checkbox"/> Mechanical - Heating                 |
| <input type="checkbox"/> Demolition/Pile Removal - Marine                               | <input type="checkbox"/> Mechanical - Plumbing                |
| <input type="checkbox"/> Electrical – Inside  | <input type="checkbox"/> Painting                             |
| <input type="checkbox"/> Electrical – Outside   | <input type="checkbox"/> Paving & Resurfacing                 |
| <input type="checkbox"/> Electrical - High Voltage                                      | <input type="checkbox"/> Recreation - Facilities              |
| <input type="checkbox"/> Excavation   | <input type="checkbox"/> Recreational – Trail/Campsites       |
| <input type="checkbox"/> Fencing  | <input type="checkbox"/> Road Construction/Reconstruction     |
| <input type="checkbox"/> Flooring - Carpet / Tile                                       | <input type="checkbox"/> Road Maintenance – Brush Cutting     |
| <input type="checkbox"/> General Building Construction - Masonry Buildings              | <input type="checkbox"/> Road Maintenance - Grading           |
| <input type="checkbox"/> General Building Construction - Metal Buildings                | <input type="checkbox"/> Road Maintenance – Roadside Spraying |
| <input type="checkbox"/> General Building Construction - Modular Buildings              | <input type="checkbox"/> Rock Crushing                        |
| <input type="checkbox"/> General Building Construction - Wood Framed                    | <input type="checkbox"/> Rock Pit Development                 |
| <input type="checkbox"/> Hazardous - Asbestos Abatement                                 | <input type="checkbox"/> Roofing - Flat                       |
|   | <input type="checkbox"/> Roofing - Pitched                    |
|   | <input type="checkbox"/> Septic System Design/Install         |
|   | <input type="checkbox"/> Well Drilling/Repair                 |

Please return to:  
Email: [sandra.swenson@dnr.wa.gov](mailto:sandra.swenson@dnr.wa.gov)  
Fax: 360-902-1778