

CMER Project Flagging Process

In October 2009, the Department of Ecology completed a 2009 Clean Water Act (CWA) review of the state's forest practices and adaptive management programs. A findings paper entitled "2009 Clean Water Act Assurances Review of Washington's Forest Practices Program, Examining the effectiveness of Washington's forest practices program in bringing waters into compliance with state water quality standards and the federal Clean Water Act " was completed in July of 2009. Based on their review, the Department of Ecology conditionally extended the CWA assurances. The extension was based on meeting a scheduled set of milestones for program improvements and research development.

One of the CWA milestones included, "By December 2009, the AMP Manager with the assistance of the co-chairs of Policy and CMER will initiate a process for flagging projects for the attention of Policy that are having trouble with their design or implementation. This process should identify projects not proceeding on a schedule reflecting a realistic but expedient pace (i.e., a normal amount of time to complete scoping, study design, site selection, etc.)."

The following sheets were used to develop a flagging process. The "Flagging Triggers" sheet contains the flagging process for formally meeting the CWA milestone.

Sheet "CMER Milestones and Tasks" contains the Major Milestones and associated tasks associated with most projects. The number of months for completing these are also included. The months in this and the "Flagging Triggers" sheet are consistent with each other. Sheet "CMER Tasks" also contains the major tasks associated with each of the major milestones, but presented in a different way. Again, the time periods are consistent with the other two sheets.

A word of caution, the Major Milestone months should not generally be summed to calculate a total project time period (although it has been done in sheet "CMER Tasks". While the total project period will undoubtedly be long, many tasks can be worked on simultaneously.

Further, this is a planning tool. Not all projects are the same. Some are more complex than others. Some have more stakeholders' interests. Timelines will vary. Nevertheless, this planning tool should help keep CMER focused and bring issues and disagreements to the forefront earlier than has been experienced in the past.

Feb-11

Jul-11

Nov-11

Feb-12

Oct-12

Dec-12

Flagging

As a general rule, the Project Managers will notify AMPA and CMER as soon as issues are identified that could affect a project's progress.

Major Milestone	Project Tasks Not Completed by...	Flag x months after initiating Major Milestone	Who Notified
CMER Project Planning Initiated (7 months through CMER & Policy)			
SRSAG Amy	Dave/Greg	Sep-10	
SAG Supported Project Plan		2	Policy
CMER Supported Project Plan		4	CMER
		7	CMER
CMER Approved Scoping Paper (7 months through CMER & Policy)			
CQ, Objectives, Data Needs, Options, & BAS Identified		4	CMER/Policy
* SAG Approved Scoping Paper for CMER Review		6	CMER
CMER Approval of Scoping Paper		7	Policy
CMER Approved Final Study Design (18 months through CMER & to Policy)			
* SAG Approved Study Design		6	CMER
CMER Approved Study Design		8	CMER
ISPR Review of Study Plan Complete		16	CMER/Policy
CMER Approved Final Study Plan		18	CMER/Policy
*Before starting the study design, the Problem statement, Questions, Objectives, and study approach should have already been approved by CMER. Policy should have approved the Problem statement and Questions - and possibly the Objectives. The Study approach in general should be left to CMER, unless there are significant benefit/cost issues associated with alternative approaches.			
Final Study Plan to Policy (1 month to forward to Policy)			
Final Study Plan Forwarded to Policy for Consideration		1	Policy
Contract Completed (4 months for RFQ and award of contract)			
Draft RFQ, RFP and Award Contract		4	CMER
Field/Research Completed (15 months for non-field work tasks, total time frame is project specific)			
Field manual completed		3	CMER
QA/QC Methods and Plan Completed		6	CMER
Site Selection Completed (as applicable)		11	CMER
Data Collected/Field Work Completed		PS	CMER/Policy
Type F Experimental Buffer Ti SAG Approval of Database		PS+4	CMER
CMER Approved Final Project Report Completed (25 months through CMER and to Policy, including 6 questions)			
Methods/Data/Statistical Analysis SAG Supported		5	CMER
SAG Approved Project Report (for CMER review)		9	CMER
CMER Approved Project Report (for ISPR Review)		12	CMER/Policy
ISPR Review of Project Report (with CMER approved matrix)		20	CMER/Policy
CMER Approved Final Report		22	CMER/Policy
SAG/CMER Findings Report		25	CMER/Policy

Month count starts over at the beginning of each milestone.

Coordinated CMER Review Timeframe

Project Name	SAG	Anticipated CMER schedule	Phase of CMER Approval*	Project Manager	CMER Reviewer #1
Road Sub Basin	UPSAG	Jun-10	ISPR Review	Amy Kurtenbach	Doug Martin
<i>Desktop Analysis</i>	<i>RSAG</i>	<i>Complete</i>	<i>Final CMER</i>	<i>Amy Kurtenbach</i>	<i>Chris Mendoza</i>
Type N Experimental Amphibian Genetics	LWAG	Aug-10	ISPR Matrix	Teresa Miskovic	Terry Jackson
Extensive Westside Type F	RSAG	Nov-10	CMER Review	Teresa Miskovic	Nancy Sturnhan
Extensive Eastside Type F	RSAG	Jul-10	CMER review of CMER revisions	Teresa Miskovic	Todd Balwin
Extensive Westside Type N	RSAG	Nov-10	CMER Review	Teresa Miskovic	Nancy Sturhan
Post Mortem	UPSAG	Sep-10	CMER comment Matrix	Amy Kurtenbach	Terry Jackson
Type N Westside BCIF	RSAG	Sep-10	CMER Review	Teresa Miskovic	Chris Mendoza
Bulltrout Solar	RSAG	June/July	CMER comment Matrix	Amy Kurtenbach	Todd Baldwin
Wetland Mitigation Effectiveness Study Design	WETSAG	Jul-10	CMER review of CMER revisions	Teresa Miskovic	Chris Mendoza

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COMPLETED CMER PROCESS *(red font~italic)*

CMER Reviewer #2	CMER Reviewer #3	CMER Reviewer #4	CMER Reviewer #5			
Nancy Sturhan	Dick Miller	Mark Hayes	Chris Mendoza			
<i>Dick Miller</i>	<i>Joe Murray</i>	<i>Assigned</i>	<i>Assigned</i>			
Chris Mendoza	Adrian Spidle					
Leslie Lingley	Mark Mobbs	Dick Miller				
Leslie Lingley	Mark Hayes	Chris Mendoza (N.O.)				
Mark Hayes						
Paul Kennard (Enviro. Caucus)	Nancy Sturhan	Mark Hicks	Doug Martin	AJ Kroll	Alice Shelly (CMER Contract)	Dick Miller
Nancy Sturhan	AJ Kroll					
Leslie Lingley	Steve McConnell					
Nancy Sturhan	Leslie Lingley	Mark Hicks (N.O.)	Dick Miller (N.O.)			