

Cooperative Monitoring Evaluation and Research DNR /DOC Compound

**November 17, 2009
Meeting Notes**

Attendees	Representing
Almond, Lyle (ph)	Makah Tribe
*Hicks, Mark (ph)	Ecology
Hitchens, Dawn	DNR, CMER Coordinator
Hotvedt, Jim	DNR, Adaptive Management Program Administrator
Jackson, Terry	WDFW, CMER Co-chair
Kurtenbach, Amy	DNR, Project Manager
* Lingley, Leslie	DNR
*Martin, Doug	WFPA Contractor
*McConnell, Steve (ph)	UCUT
McIntyre, Aimee	WDFW
*Mendoza, Chris	Conservation Caucus Contractor, CMER Co-Chair
Miller, Dick	WFFA
Miskovic, Teresa	DNR, Project Manager
Schuett-Hames, Dave	CMER Staff, NWIFC
*Sturhan, Nancy	NWIFC

* Indicates official CMER members and alternates; ph indicates attended via phone & v indicates attended by video conferencing.

Announcement

Jim Hotvedt was introduced to CMER as the Adaptive Management Program Administrator.

Science Session

➤ CMER Assignment: Projects/Functions Table - CMER continued to work on the project function table. These projects were thoroughly discussed and changes were reflected in the table.

➤ CMER 2011 Work Plan - *Suggested Timeline*

What	Who	When
Work on CMER Projects/Functions table (Stillwater Recommendations) & Strategy Worksheet	SAGs & CMER Co-chairs	October 16, 2009
Complete work on CMER Projects/Functions table (Stillwater Recommendations)	SAGs & CMER Co-chairs	November 17, 2009
Define needed revisions to 2011 Work Plan	CMER Co-Chairs	December 15, 2009
SAGs complete revisions to 2011 Work Plan & hand into CMER Co-chairs	SAG & CMER Co-Chairs	January 19, 2010
CMER reviews SAG work to the 2011 Work Plan	CMER Co-chairs	January 26, 2010
CMER Co-Chairs incorporate CMER changes & mail to CMER	CMER Co-Chairs	February 16, 2010
CMER Approval of Final 2011 Work Plan	CMER	February 23, 2010
Send final 2011 Work Plan to Policy for their March 2010 meeting	CMER Co-chairs /AMPA	February 26, 2010

Business Session

SAG /CMER Items:

- **RSAG - Water Temperature Evaluation of Hardwood Conversion Treatment Sites - *Update***
This was presented to Policy in October. Policy recommended option #2 for CMER to clean up the report and to move it forward. The co-chairs of Policy, CMER, and members from RSAG (Mark Hicks, Dick Miller, and Doug Martin) will convene a meeting to review the issue of moving forward. Mark Hicks is organizing the meeting time.

- **CMER – SAG Meeting Notes /Protocols & Standards Manual - *Review and Address***
CMER co-chairs decided to defer this to the next CMER meeting as all of the SAG co-chairs were not in attendance.

- **CMER – Soft Rock Scoping - *Update***
The sub-group is progressing on the scoping document.

- **CMER - AMP Strategic Goals, Objectives & Tasks - *Review***
CMER co-chairs have been working with Policy on goals and objectives. CMER members requested this information at the October CMER meeting.

- **CMER – Parking Lot Issues form 2009 AMP Training - *Feedback Loop***
The parking lot issues were compiled from the AMP trainings that CMER and Policy had this past summer with Nancy Sturhan. The CMER and Policy co-chairs will meet to work on breaking these issues out into major themes.

- **CMER – Scheduled CMER meetings for 2010 - *Review***
The CMER meeting for December has been re-scheduled for December 15th. CMER members were encouraged to bring food for a potluck. The meeting dates for 2010 were reviewed.

- **Policy November Meeting Update:**
 - Jim Hotvedt was announced as the AMPA.
 - Policy reviewed the update on CWA milestones.
 - CMER co-chairs gave an update on the CMER work plan and their Strategic Plan. CMER co-chairs are working on an example for the policy placeholder section to show them for their next meeting. This will assist them in understanding what they need from CMER.

- **CMER Report to Policy - Items for the Policy December 10, 2009 meeting:**
 - CMER Project/Functions table will be shared with Policy.
 - UPSAG will provide an update on the Post-Mortem Project
 - CMER co-chairs will provide an example of the proposed policy placeholder section for the CMER Work Plan.

Meeting Adjourned.